

At the **ANNUAL MEETING** of Jeffreyston Community Council held online on Monday the 05th October 2020 at 07.30 pm

Present: Chairman, Mrs M Rogers, Vice Chairman: Mrs S Maccreath, Councillors: Mrs A Morgan, Mr P Overall, Mr M Harris, County Councillor: Mr J Williams

Please see item 07/20

In Attendance: Clerk: Mrs M Overall

1/20 Chairman's Welcome: Chairman, Mrs M Rogers extended a warm welcome to everyone, in particular to Councillor Harris, attending his first community council meeting following his co-option to the council.

2/20 Apologies for absence: None

3/20 Appointment of Chairman: Nominations were invited for the post of Chairman for the ensuing year. County Councillor J Williams proposed Mrs M Rogers as Chairman, Councillor Overall seconded the proposal, with all councillors in full agreement.

Resolved: *That Councillor Mrs M Rogers be appointed as Chairman for the coming year*

4/20 Appointment of Vice Chairman: Nominations were invited for the post of Vice Chairman for the ensuing year. Councillor M Rogers proposed Mrs S Maccreath as Vice Chairman, Councillor Morgan seconded the proposal, with all councillors in full agreement.

Resolved: *That Councillor Mrs S Maccreath be appointed as Vice Chairman for the coming year*

05/20 Declarations of Interest: None

06/20 Minutes of the Last Meeting

Resolved: *That the minutes of the last meeting of the Council held on the 07th September 2020 be confirmed and signed by the Chairman as a true record*

07/20 To Approve Purchase of Play Equipment for Village Green

Members had received Clerk's report and various quotes prior to the meeting. Following discussions all agreed that it would be prudent to opt for metal equipment as opposed to timber because of maintenance concerns. ***At this point Councillor Maccreath lost internet connection and was not present for the remainder of the meeting***

Resolved: Clerk to contact chosen company for final site visit. Clerk to obtain quotes for Welfare, Security Fencing, and Post Installation Inspection costs

08/20 To Approve a Publication Scheme for Jeffreyston Community Council

Publication Scheme & Freedom of Information Act. The Act requires councils to have a Publication Scheme. Clerk had prepared a scheme and issued to members for consideration prior to meeting. Councillor Rogers proposed to approve, Councillor Overall seconded, with all councillors in full agreement

Resolved: That the council adopts the scheme

09/20 Update on WCAG 2.1 on Council Websites

The Public Sector Bodies, Accessibility Regulations 2018 came into force in late 2018. Its' aim is to ensure public sector websites are accessible to all users, especially those with disabilities. By September the 23rd. 2020 councils must have a website that complies with **Website Content Accessibility Guidelines (WCAG) 2.1AA rating** so that it meets guidelines and regulations.

Resolved: Clerk advised members that as Jeffreyston Community Council are linked to the Pembrokeshire County Council website, as hosts, it is their responsibility to make sure it complies

10/20 Correspondence: All Emails, Press Releases and Updates previously forwarded Prosiect Forry

Planning Aid Wales – Survey – Value of Community Engagement

Lifeline Responder Project

Fly Tipping – Action Wales

DPPolice – Email Parking Scam

National Lottery Heritage Fund – 15 Minute Heritage Grants

Keep Wales Tidy – Local Places for Nature – Next Steps

East Pems. Community Support Network – Minutes of Meeting

September PCC Press Release

Community / Town Councils – Loss of Funding

Café Culture Grant

OVW News Bulletin

SLCC News Bulletin

Playlist for Life – Music Dementia Charity

IRPW Draft Annual Report Published for Consultation

PCC Coronavirus Updates 9th, 14th, 18th & 25th September and the 2nd October 2020

Publication of Consultation Report – Welsh Medium School Crymmych

All Noted

11/20 Planning Matters:

None Received

12/20 Financial Matters:

(a) HSBC Account Balance: @ 30.09.2020 - £11,940.36 (Unpresented Cheque 100455 £40 ICO)

(b) Clerk has a routine telephone Safeguard review with the bank on the 07th October

(c) Use of Church Hall – Because of COVID Restrictions, the advice from Welsh Government is to meet remotely. Since April 2020 all meetings had been held virtually, via internet and not in the Church Hall. All members agreed that the council will continue to pay for the room for the current financial year in the hope that face to face meetings will resume at some point in 2021.

(d) Clerk had forwarded Bank Reconciliation, Cash Book (Receipts & Payments) & Budget Report to the 30th September 2020 to members for information and consideration prior to the meeting Councillor Harris proposed that item (c) and (d) be approved, Councillor Overall seconded the proposal, with all councillors in full agreement

Resolved: That the accounts and Church Hall payment be approved

13/20 Highway Matters

(a) Members had been forwarded information prior to the meeting in respect of a resident's correspondence regarding reduced speed limit and footpath on the B4586 Jeffreyston. Members discussed at length the contents of the correspondence and agreed that requests for a reduction in

the speed limit in this location have been made in previous years to the local authority, unfortunately, without any success.

Regarding the suggestion for a footpath for the residents, whilst all members agreed with the need for such and fully supported the idea, they felt that it was unlikely that Pembrokeshire County Council would approve this, as any footpath/pavement would ideally need to extend as far as the corner, near the junction, in order for it to be beneficial to pedestrians. **Resolved:** Clerk to write to resident

(b) The council has received several complaints with regard to the road between Market Gate Farm SA68 0SH and Lanes End House SA68 0SN - the road drainage ditch needs to be cleared some 50 meters before the Market Gate crossroads. The county council installed bollards some 12-18 months ago to deter tractors running over the verge/ditch and this is where the water is particularly bad.

Damage has been caused to the tarmacadam surface and ideally requires some infill **Resolved:** Clerk asked to report to Highways Department

14/20 Remembrance Sunday Service 2020

Clerk had spoken with the Royal British Legion (RBL) branch, Cresselly and the Rev. Belinda Roberts. RBL confirmed that Poppy Wreaths had been ordered and Rev. Roberts advised that due to COVID restrictions they were awaiting guidance on Remembrance Day Services

Resolved: Clerk to arrange collection and Councillor Morgan kindly volunteered to lay the wreath

15/20 Any Other Business

(a) Councillor Morgan requested update on Ford Bridge, Jeffreyston as Listed Building Consent was granted for works on the 03.03.2020 and work had still not commenced.

Resolved: Clerk to request update from Highways

(b) A member of the public had requested an update on the wooden construction between Jeffreyston & Cresselly, that was the subject of a planning enforcement removal order in 2017

Resolved: Members requested that Clerk contact PCC for update

16/20 To approve date of next meeting

The next scheduled meeting will be held online and proposed for **Monday the 2nd of November 2020 @ 7.30 pm**

The Meeting was declared closed at 08.50 pm

Signed: Chairman

Date: