

Are you experienced in managing/co-ordinating small charities? Are you looking for a new challenge in a varied and exciting role?

CWTCH (Pembrokeshire) believes that every person with a chronic health condition should have the opportunity to thrive and to be the very best that they can be despite their health challenges.

We achieve this by supporting people in the 18-45 age group providing them with support groups to help them through their challenges; and by educating relevant professionals to know what to do when they are dealing with chronic health conditions.

We are looking for an experienced and talented individual who has an interest in the work of our charity, using their skills to help our service grow. Working closely alongside our CEO/Co-founder and other trustees you will support our members whilst helping to develop the future of our service.

What will you be doing?

- Embedding our service as a source of information and support for our members and professionals
- Delivering our support groups
- Liaising with external agencies, sharing expertise and resources effectively
- Co-ordinate the strategic and operational development of the service in Pembrokeshire and beyond

Interested? Well, here are some things that you need to know...

- We recognise skills and experience are transferable
- We welcome job share applications and requests for flexible working patterns
- We are based in Pembrokeshire and work in Pembrokeshire at present
- We welcome new ways of thinking about how we work

The role is two days per week, 12 hours, at £9 per hour (£5,600 PA) **SELF-EMPLOYED BASIS**

For more information about the role, please read the:
Charity Project Co-ordinator Job Description

To apply for the role, please send a CV and a personal statement of no more than 500 words to Beth
Job: cwtchbeth@gmail.com

Application Closing Date is the 23rd October 2020.

For an informal conversation about the role, please contact Beth on 07835 606420