

**At a meeting of Jeffreyston Community Council held online on Monday the 7<sup>th</sup> September 2020 @ 07.30 pm**

**Present:** Chairman: Mrs M Rogers, Vice-Chairman: Mrs S Maccreath, Councillor: Mr P Everall, County Councillor: Mr J Williams

**In Attendance** Clerk: Mrs M Everall

**135/20. Apologies for absence:** Apologies received from Councillor Mrs A Morgan

**Resolved:** Members approved the reason for absence

**136/20. Declarations of Interest: None** Received

**137/20. Minutes of the Last Meeting**

**Resolved:** *That the minutes of the last meeting of the Council held on the 11<sup>th</sup> June 2020 be confirmed and signed by the Chairman as a true record.*

**138/20. Matters Arising from the Minutes**

- (a) Village Green: Clerk reported that contact had been made with National Lottery Awards for All, regarding the March 2021 deadline for project. They acknowledged that the Covid-19 outbreak had paused project activities and asked to be updated once the work restarts.
- (b) Prior to the meeting, Clerk had contacted PCC to discuss the Council's proposals and prepared and presented a report to members on the 3 quotes received to date. She had a meeting with another company representative on Tuesday the 8<sup>th</sup> September for another quotation.
- (c) Keep Wales Tidy Project: Councillor Peter Everall volunteered to oversee the installation of the of the Butterfly Garden. A local company kindly donated 3 tons of topsoil for the two planters and they have been planted up with butterfly and bee loving plants.  
Members expressed thanks to Councillor Everall for all the work undertaken with the installation.  
**Resolved:** Clerk to obtain the 4<sup>th</sup> quote and report to members before the next meeting

**139/20. To consider Application received for co-option to the council:**

**Resolved:** Members considered the application and unanimously approved the co-option of Mr M Harris, to the Council. Proposed: Councillor J Williams Seconded: Councillor P Everall. We look forward to welcoming Mr Harris to our next meeting.

**140/20. To consider and approve the Internal Auditor for 2020/2021:**

Clerk had contacted Mr Edwards who confirmed he was happy to continue with his services for the 2020/2021 financial year.

**Resolved:** Members unanimously approved the appointment, including the proposed fee for the current year. Clerk to prepare agreement letter for signatures.

**141/20. To receive and consider Correspondence:**

(a) **Certificate in Local Council Administration:** Clerk received confirmation on the 28<sup>th</sup> July 2020 that her portfolio had passed, and she was now a CiLCA qualified clerk. Clerk thanked council members for their support and approval of training for the course. – Noted

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- (b) **IRP:** The Independent Remuneration Payment Form had been submitted by the due date (30.09) and the NIL return displayed on the noticeboard and uploaded to the Council's web page.
- (c) **Appointment of Community Council Member to the Standards Committee** – There is a vacancy. – Noted
- (d) **PCC – Notice of Variation – Parking Place Charges** – Noted
- (e) **Electoral Registration Canvas Form:** Raise awareness – Noted
- (f) **Citizen's Advice Pembrokeshire** – 12<sup>th</sup> AGM 2020 – Noted
- (g) **PCC Childcare Providers Grant** – Noted
- (h) **National Joint Council (NJC) Pay 2020 Award:** - Will not affect the council's employee in the current financial year however will be up for approval in March 2021 for an April 2021 pay award. - Agreed
- (i) **East Pembrokeshire Community Support Meeting:** Online Thursday 10<sup>th</sup> September at 1.00pm

**142/20. To receive and consider Planning Matters**

- (a) Notification of Planning Decision **20/0245/PA** TOURING CARAVAN SITE, Hungerford, LOVESTON, Kilgetty, Pembrokeshire, SA68 0NY. **Conditionally Approved**
- (b) Notification of Planning Decision **19/1130/PA** Loveston Mill, LOVESTON, Kilgetty, Pembrokeshire, SA68 0NL. **Conditionally Approved**
- (c) Planning Application Consultation **20/0284/PA** Jeffreyston Rectory, JEFFREYSTON, Kilgetty, Pembrokeshire, SA68 0SG. Proposal: Change of use of existing barn to create a 4 bedroom guesthouse, including the reinstatement of a previously existing secondary vehicular access. (Forwarded to members prior to meeting)
- (d) Planning Application Consultation **NP/20/0393/FUL** The Manse, Cresswell Quay, Kilgetty, Pembrokeshire, SA68 0TE. Proposal: Kitchen extension and rebuilding retaining walls to rear garden. (Forwarded to members prior to meeting)

**Resolved:** Item (c) Members discussed in detail and recommended 'Approval'  
Item (d) Members discussed in detail and recommended 'Approval'  
Clerk to respond to Pembrokeshire Coast National Park Association (PCNPA) & to Pembrokeshire County Council (PCC) with Council's recommendations.

**143/20. To receive and consider Financial Matters**

- (a) Second Precept Payment Received (£1,166.00)
- (b) HSBC Account Balance @ 20<sup>th</sup> August ..... £11,425.43
- (c) Payments awaiting authorisation
  - (i) Clerks Wages Jun/Jul/Aug/Sep ..... £561.08
  - (ii) Replacement Printer Purchase ..... 89.99

**Resolved:** The Council agreed that all the accounts be approved for payment

**At a meeting of Jeffreyton Community Council held online on Monday the 7<sup>th</sup> September 2020 @ 07.30 pm**

**144/20. To receive update on Replacement Printer**

Clerk confirmed that the new printer had been added to the Council's Asset Register and the old one had been disposed of.

**145/20. To Consider Highway Matters**

Clerk informed the council that damage to an ash tree at SA68 ORX, between Jeffreyton and Cresselly had been reported and subsequent updates sent to PCC.

**Resolved:** PCC were now liaising with the landowner. Matter closed.

**146/20. To approve the date of the next Meeting:**

The next scheduled meeting is proposed for **Monday the 5<sup>th</sup> October 2020 @ 07.30pm**

It will be held online and will be Jeffreyton Community Council's **Annual Meeting** (deferred from May due to the Covid-19 outbreak and subsequent restrictions)

**The meeting was declared closed at 08.30 pm**

**Signed: Chairman** .....

**Date:** .....