

**LLAWHADEN COMMUNITY COUNCIL**  
**INCORPARATING LLAWHADEN, ROBESTON WATHEN, GELLI & BETHESDA**

Minutes for the Community Council meeting held on Thursday 3<sup>rd</sup> September 2020, via Zoom, at 20:00hrs.

**Present:**

Hugh Watchman (Chair)  
Tim Simons  
Samantha Philipps-Harries (Clerk)

Samantha Hebblethwaite  
Di Clements (County Councillor)

**1. Chairman's Remarks**

The chairman welcomed everyone to the meeting and hoped they had enjoyed the summer break.

**2. Apologies for Absence**

Apologies for absence were received from Catherine Hancock.

**3. Declaration of Members Interests**

There was no declaration of members interests from anyone present.

**4. Confirmation of Minutes of the Last Meeting – July 2020**

Minutes of the Zoom meeting held on Thursday 22<sup>nd</sup> July 2020, were confirmed as a true record, proposed by Samantha H and seconded by Hugh.

**5. Matters Arising There From**

- a. Highways improvement – Vehicle Activated Sign (VAS) update. Hugh, Tim and Catherine had met with Pembrokeshire County Council (PCC) highways representatives Ben Blake and Clare. Everyone who attended felt it was a positive site visit and looked forward to the proposals being put into action, in due course. They visited all sites nominated for improvement Robeston Wathen, Bethesda and Gelli. It was agreed that if additional funding were required to ensure all works were completed that the community council would discuss and where possible fund the shortfall, depending on the amount of monies required. The community council would produce information leaflets to inform residents of the proposals and allow a consultation period to take place, if a public meeting with residents was required then this would be arranged in line with Covid-19 restrictions.
  - i. Robeston Wathen proposal: Vehicle Activated Sign (VAS) on the approach to the village from the Bush Inn at a cost of approximately £7000 out of the grant. It was also proposed that traffic calming chicanes be placed on the road out of the village towards the Narberth round about, again to slow down vehicles. PCC would advise the community council if this proposal were achievable.
  - ii. Bethesda proposal: 30 mile per hour (mph) speed limit proposed for all roads within the village boundary, with a 40-mph speed limit proposed for the road approaching from Clunderwen. Yellow lines (but not rumble strips) were also proposed in a bid to slow down the traffic in the area.
  - iii. Gelli proposal: PCC advised that they were uncertain what traffic calming scheme could be actioned in Gelli, at present the national speed limit applied (60-mph), they would investigate what action could be taken and advise the community council.
- b. Bethesda Green Ash Tree Dieback update: unfortunately, the trees were now dropping branches on the green which was a danger to residents. Hugh had contacted PCC (as they are responsible for the land), and as at the meeting was still waiting a reply. Di agreed to chase them up.

Signed:  
Chair of Llawhaden Community Council

Dated: 1<sup>st</sup> October 2020

**LLAWHADEN COMMUNITY COUNCIL**  
**INCORPARATING LLAWHADEN, ROBESTON WATHEN, GELLI & BETHESDA**

**6. Finance**

- a. NatWest Bank Account Estimated balances as at 31<sup>st</sup> August 2020:  
 Current Account - £5545.17  
 Reserve Account - £1436.10
- b. Pembrokeshire County Council (PCC) Remittance Advice – 2<sup>nd</sup> Precept Payment of £2500 was received and is included in the estimated current account balance.
- c. Budget to Actual Spend Comparison – April to September 2020: due to Covid-19 restrictions, at present, it was felt that the Christmas lunch in December 2020 was unlikely to go ahead and savings were being made due to meeting being held online and as the newsletter was now being produced by the clerk savings would be made. This could therefore be reallocated to the highways scheme if necessary.

<b>COMPARISON OF BUDGET 2020/2021 TO YEAR TO DATE ACTUAL SPEND</b>			
<b><u>As At 31/08/2020</u></b>		<b>ACTUAL</b>	
	<b>BUDGET</b>	<b>RECEIPTS/ SPEND</b>	<b>DIFF</b>
<b><u>INCOME</u></b>			
Precept	£7,500	£5,000	£2,500
Other Income	£0	£0	£0
<b><u>TOTAL</u></b>	<b>£7,500</b>	<b>£5,000</b>	<b>£2,500</b>
<b><u>EXPENDITURE</u></b>			<b>+ / -</b>
Clerk's Salary	£2,000	£1,232	£768
Clerk's Expenses (Estimated)	£100	£40	£60
BDO Audit Fees (Estimated)	£300	£245	£55
Internal Audit Fees	£100	£115	-£15
Insurance	£200	£183	£17
YFC Hall Rent	£300	£0	£300
One Voice Wales Membership (SUBS)	£100	£49	£51
Donations	£300	£200	£100
Printing Costs (for Newsletter etc.)	£600	£150	£450
Christmas Events (Lunch & Panto Transport)	£1,200	£0	£1,200
Misc. Including Green Llawhaden/Defibrillators	£2,400	£20	£2,380
<b><u>TOTAL</u></b>	<b>£7,600</b>	<b>£2,233</b>	<b>£5,367</b>

**7. Correspondence**

- a. Domestic Abuse Pembrokeshire Support (DAPS) – raise awareness of the organisation. It was agreed to publish this on the community council Facebook page.
- b. Applications for the Appointment of Community Council Member of the Standards Committee – Hugh had submitted his application for this, everyone present wished him well.
- c. One Voice Wales (OVW): Community & Town Council Best Practice Guide No. 1 – Community Engagement – noted.
- d. PCC: Notice of Variation (No. 8) 2020 – Parking Place Charges – noted.
- e. Pembrokeshire Citizen's Advice Bureau (CAB) – Annual General Meeting 2020: 30<sup>th</sup> September 2020 via Zoom, RSVP by 23/09/2020 to Vani Athithan ([admin@pembscab.org](mailto:admin@pembscab.org)).

Signed:  
 Chair of Llawhaden Community Council

Dated: 1<sup>st</sup> October 2020

**LLAWHADEN COMMUNITY COUNCIL**  
**INCORPARATING LLAWHADEN, ROBESTON WATHEN, GELLI & BETHESDA**

- f. PAVS – Pembrokeshire Kindness through Covid-19 – Thanks for being involved in the community hub for the residents of Llawhaden Ward.

**8. Planning**

- a. Vaynor, Bethesda – Erect a portal framed agricultural building (20/0293/PA) – no known objections.
- b. Sunnyside Farm, Robeston Wathen – Erection of a New Beauty Salon – conditionally approved (20/0171/PA).
- c. Old Transport Yard, Llawhaden: erection of detached workshop building to be used in association with the adjoining bus and vehicle hire depot – conditionally approved (20/0223/PA).
- d. Green Corner, Bethesda: Barn conversion to form two-bedroom annexe (20/0364/PA) – no known objections.
- e. Cwm Farm, Llawhaden – Hugh advised the meeting that he had sent a letter to the case officer at PCC planning department, asking that they determine this planning application as soon as possible for the benefit of the applicants and residents of the village. At the time of the meeting no reply had been received from PCC. Di had also been in touch with the PCC Chief Executive to express her concerns over the delay of planning decisions and had been advised there were issues within the planning department in general that were being addressed.

**9. Points of interest raised by the County Councillor**

- a. As publicised the Chief Executive (Ian Wesley) of PCC, had resigned and was due to leave his position in November.
- b. PCC were still running at a reduced capacity with meetings currently being held remotely if necessary.
- c. A resident in Llawhaden had contacted Di, to find out if there was a possibility the play park could be updated with additional equipment. The community council is not responsible for the play park, as the land is leased to PCC. Therefore Di would contact PCC to find out if improvements were possible, Hugh agreed to contact the landowners (as they also owned the green area in Llawhaden) to find out if they would be willing for improvements/additional equipment to be placed in the area.

**10. Any Other Business**

- a. A40 Penblewin to Redstone Cross Improvements Overview: Welsh Government had publicised they preferred route online, this scheme would be going ahead in due course.
- b. Resignation of Geraint Bowen as Llawhaden Community Councillor: due to family commitments Geraint was to stand down as a community councillor for the Llawhaden Ward.
- c. Community Councillor Vacancies – 2 applicants: Tracy Watkins and Michael Barnes. Two residents of Llawhaden village had come forward to stand for the community council vacancies. The clerk had forwarded the “Can You Stand” document to ensure they fulfilled the criteria to stand, which both candidates confirming they were eligible. The meeting therefore agreed to co-opt both Tracy Watkins and Michael Barnes to the Llawhaden Ward Community Council. The clerk agreed to forward the necessary paperwork to them and invite them to attend the next meeting.

**11. Next Meeting**

The next meeting would be held on Thursday 1<sup>st</sup> October 2020 at 20:00hrs, this will also be the AGM for 2020/21, a Virtual Meeting will be arranged due to the current Covid-19 restrictions.

Signed:  
Chair of Llawhaden Community Council

Dated: 1<sup>st</sup> October 2020