

**LLAWHADEN COMMUNITY COUNCIL**  
**INCORPARATING LLAWHADEN, ROBESTON WATHEN, GELLI & BETHESDA**

Minutes for the virtual Community Council meeting held on Thursday 21<sup>st</sup> May 2020 via Zoom at 20:00hrs, held virtually due to the Covid-19 restrictions.

**Present:**

Hugh Watchman (Chairman)	Tim Simmons
Geraint Bowen	Samantha Hebblethwaite
Catherine Hancock	Di Clements (County Councillor)
Samantha Philipps-Harries (Clerk)	

**1. Chairman's Remarks**

The chairman welcomed everyone to the first (and possibly not the last) virtual community council meeting, he hoped everyone was well, and thanked everyone for joining the meeting.

**2. Apologies for Absence**

No apologies for absence were received.

**3. Declaration of Members Interests**

Catherine declared an interest in item 7g – lighting issue at Fairview Cottage, Llawhaden, as it had been reported to her employer. Although Catherine is not directly involved with the case, she felt it would be appropriate to declare an interest, and not take part in this item, the members interest document would be signed at the next face to face meeting.

**4. Confirmation of Minutes of the Last Meeting – February 2020**

Minutes of the last meeting held on 6<sup>th</sup> February 2020, were confirmed as a true record. Proposed by Catherine and seconded by Hugh.

**5. Matters Arising There From**

- a. Sports Field Llawhaden – The Keep Wales Tidy fund – Local Places for Nature Wildlife garden application was successful, and an email has been received to arrange for the work to go ahead during the month of June, adhering to social distancing guidelines at all times. Hugh agreed to arrange the details of work and deliveries with Keep Wales Tidy, and Tim agreed to ask Llawhaden Young Farmers Club if they had volunteers willing to help.
- b. Defibrillators: Bethesda defibrillator was now up and running and asked that a letter of thanks be sent to Barry at Glendale Garage, it was agreed to pay a nominal fee of £20 per annum towards the electricity for the heated cabinet. Obviously, defibrillator/First Aid training sessions could not take place at present but would be organised when it was safe to do so. Gelli defibrillator and telephone kiosk work was currently on hold. The clerk had applied to Hearts Wales for a grant and they agreed they would be able to supply a defibrillator and heated cabinet for approximately £1300, which was £100 grant – it was agreed to revisit this when we were able to visit the Gelli and discuss the work required at the telephone kiosk.
- c. Pembrokeshire County Council (PCC) – Highways & Transport Community Works Project Bid for Bethesda, Gelli and Robeston Wathen update. The successful project bid would require the community council to pay a total of £2550 towards the work permitted, this had been agreed by all community councillors (via email) before the bid application had been submitted. The project for each area is detailed below: -  
**Robeston Wathen** – Vehicle Activated System (VAS) approaching the 30 mph area. Clarification of appropriate equipment required would be given by PCC highways department, PCC would also erect the equipment. Di agreed to check with the highways department, how the projects would be implemented.

Signed:  
Chair of Llawhaden Community Council

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**Bethesda** – it was hoped PCC would reduce the speed limit in Bethesda down to 40 mph or even 30 mph, this was currently in the consultation phase.

**Gelli** – Traffic calming recommendations were being investigated.

**6. Finance**

- a. NatWest Bank Account Estimated balances as at 21<sup>st</sup> May 2020  
Current Account – £5277.85. (Balance as at 31/03/2020 = £2777.85 no payments had been made, and the 1<sup>st</sup> instalment of the precept 2020/21 had been received £2500)  
Savings Account - £1438.81
- b. Welsh Audit Office (WAO) – Invoice for Financial Audit 2018/19: it was agreed to pay the invoice by all councillors present, proposed by Tim and seconded by Geraint.
- c. BHIB Councils Insurance Renewal 01/06/2020 - £182.90: it was agreed to pay the invoice by all councillors present, proposed by Catherine and seconded by Samantha.
- d. Financial Audit arrangements for the year ending March 2020 – the clerk informed the meeting that due to Covid-19 restrictions adjustments had been made to the audit arrangements such as the documents not being made available to the public during lockdown. The clerk had completed the financial accounts for 2019/2020, and Hugh agreed to enquire whether Dylan Harries was able to complete the internal audit. Arrangements would be made to deliver the paperwork to Hugh adhering to social distancing measures.
- e. Clerks Request for Wages and Expenses January to March 2020: Wages & Expenses - £529.55 HMRC - £106.94. It was agreed to pay by all councillors present proposed by Geraint and seconded by Samantha.

**7. Correspondence**

- a. Narberth Library: Donation Request – a donation would not be made on this occasion.
- b. Welsh Air Ambulance Charity: Donation Request – it was agreed to donate £100 to this cause by all councillors present, proposed by Tim and seconded by Samantha.
- c. Paul Sartori: Donation Request – it was agreed to donate £100 to this cause by all councillors present, proposed by Samantha and seconded by Tim.
- d. Independent Remuneration Panel for Wales: Draft Supplementary Report – Principles relating to the reimbursement of Costs of Care – noted.
- e. Cruse Bereavement Care – Donation request – a donation would not be made on this occasion.
- f. One Voice Wales (OVW) Membership - £49 – it was agreed to join this organisation by all the councillors present, proposed by Catherine and seconded by Geraint.
- g. Mr & Mrs Peters, Fairview Cottage, Llawhaden – a letter requesting help and advice relating to an issue with an outside light on an adjacent property. PCC had previously advised Mr and Mrs Peters there was not an issue with the light despite a video showing the light being very powerful, switching on when it sensed anything moving including cars approaching the property or on the road, and shining directly onto Fairview Cottage. Hugh had replied to the letter from Mr and Mrs Peters, and Di was continuing to seek advice from PCC on behalf of Mr & Mrs Peters.

**8. Planning**

- a. Bluestone Resorts Limited - Blackpool Mill update. Bluestone intended to renovate the mill into a café/tearoom. Obviously due to Covid-19 restrictions this was now on hold.
- b. The Brake, Cannaston Bridge: Proposed extension & alterations to existing dwelling – Conditionally approved (19/0875/PA).
- c. Four Acres Barn, Bethesda: Variation of Conditions 2 & 3 of planning permission 07/0693/PA to allow for the single residential unit to extend across the first floor (19/1022/PA) – no known objections.

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- d. Cwm Farm, Llawhaden: Agricultural Shed to house and milk goats and rear beef, construction of track and yard, siting of caravan for domestic welfare for owners and staff (in retrospect), extension to shed and siting of solar panels on shed roof and relocation of pole barn (19/0987/PA). Local residents who still have reservations regarding this application, have employed a planning consultant to pursue their objections who has submitted the relevant documents to PCC planning department.
  - e. Dingstopple Farm, Llawhaden: Redundant Agricultural Barn converted into a single dwelling – conditionally approved (19/0925/PA).
  - f. Canaston Oaks, Canaston Bridge: Extension to existing accommodation business to include an enlarged dining room, toilets, parking area and serviced lodges (19/1196/PA) – no known objections to this application.
  - g. Part Field Adjacent to Treffgarne, Robeston Wathen: Outline Planning Permission for residential development (20/0037/PA).
9. **Points of interest raised by the County Councillor**
- a. Majority of schemes are on hold due to the Covid-19 restrictions, but is hoped that verge/hedge grass cutting, regeneration projects and the Haverfordwest High School re-build would restart soon.
  - b. Small businesses should be aware of grants available to them, if they need further advice contact PCC.
  - c. Bluestone Field Hospital was currently mothballed and thankfully had not yet been used. This site had been funded by the Local Health Board.
  - d. Waste recycling centres would re-open next week with those wishing to visit the sites needing to book a slot to enable them to attend.
10. **Any Other Business**
- a. Renewal of Lease for Llawhaden Green – Hugh agreed to contact the trust and renew the lease for another 12 months at least.
  - b. Spring Newsletter – Invoice £75.00 received from the clerk for printing 300 copies of the newsletter – it was agreed by all councillors present to pay by all councillors present, proposed by Tim and seconded by Catherine
  - c. Community Hub Volunteers – Covid-19: information relating to the volunteers in the area was passed on to PAVs and this information was in the Newsletter and on the Facebook page for anyone who needed help during these difficult times. Hugh had been called upon to help one resident in the Bethesda area, Di was also helping residents and Emily (Llawhaden YFC) had been contacted by a resident of Llawhaden. The community council would continue to help anyone in the area that needed their assistance when it was required.
  - d. Keep Wales tidy boards and litter pickers – it was agreed to purchase a litter pick board for Bethesda and Robertson Wathen from PCC. As residents are regularly litter picking during their daily exercise sessions. Hugh agreed to contact PCC to find out how to order another 2 boards.
  - e. Resignation of Dave Wilcox from the Community Council – it was with regret that Dave’s resignation was accepted. Hugh thanked Dave for his support and dedication to the community council over the years and wished him well in the future.
  - f. Recruitment of two Community Councillors for Llawhaden – with the resignation of Dave there was now 2 vacancies on the community council. The Spring Newsletter included an advert for community councillor applicants, and it was hoped that residents would apply in due course.
  - g. Llawhaden Community Council AGM 2020 – due to Covid-19 it was agreed to postpone the AGM until September 2020, with the view to hopefully holding the meeting in Llawhaden Hall.

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**11. Next Meeting**

Meeting would continue to be virtually via Zoom until Covid-19 restrictions were relaxed. The next meeting would be held on Thursday 18<sup>th</sup> June 2020 at 20:00hrs.

As there was no further business the meeting was closed at 21:30hrs.

DRAFT

Signed:  
Chair of Llawhaden Community Council

Dated: 18<sup>th</sup> June 2020