

At a meeting of Jeffreyston Community Council held online on Thursday the 11th June 2020 @ 07.30 pm

Present: Vice-Chair, Mrs S Maccreath, Councillor Mrs A Morgan, Councillor Mr P Overall, County Councillor Mr J Williams

In Attendance Clerk: Mrs M Overall

124/20. Apologies for absence: Apologies received from Chairman, Mrs M Rogers
Councillor S Maccreath experienced some difficulty with a connection at the start due to Broadband speed but did connect with members both visually and audibly during Agenda item 6

RESOLVED: That the absence was approved

In the absence of the Chairman & Vice Chairman members were asked for nominations for a member to Chair the meeting. C Councillor Mr J Williams accepted the nomination.

125/20. Declarations of Interest: Chairman Mrs M Rogers had declared by email her personal interest in Agenda Item 6

126/20. Minutes of the Last Meeting

RESOLVED: *That the minutes of the last meeting of the Council held on the 02nd March 2020 be confirmed and signed by the Chairman as a true record. Council had not held a meeting since March due to the COVID 19 Restrictions*

127/20. Matters Arising from the Minutes

(a) Casual Vacancy – **Resolved:** To continue to raise awareness

(b) Community Governor Vacancy – **Resolved:** Councillor P Overall has been appointed

(c) Grant Application, Village Green – **Resolved:** The application to the Lottery Community Fund was successful and the council has been awarded £9959. Clerk informed members that she had sourced 3 quotes for purchase of play equipment however, the COVID restrictions had delayed things.

Resolved: - Clerk to contact PCC to liaise regarding H&S / Best placement of items. Clerk to Prepare a report for members to consider and decide on the best quote

(d) Keep Wales Tidy Project – **Resolved:** Clerk asked for a volunteer to act as a representative of Council to meet Keep Wales Tidy at the Village Green when restrictions ease and it is safe to do so

128/20. To receive and consider Correspondence

Clerk had forwarded by email all relevant correspondence received during April & May including PCC Press Releases. The same information had been posted on the Council website and FB Page. The following items were also issued to members:

(a) PCNPA LDP2 Inspector's Report – Noted

(b) Independent Remuneration Panel's Supplementary Report – Noted

(c) Amendment to Sustainable Drainage (Wales) Order 2018 – Noted

(d) Welsh Government – Land Release Fund 2020 – Noted

129/20. To receive and consider Planning Matters (At this point Councillor Maccreath participated in the meeting)

Clerk had received a Pre-Application Consultation – Major Planning Application at Langdon Mill Farm. Papers had been forwarded to members before the meeting.

Resolved: Clerk will collate all responses from members and draft the Council's response, any comments/observations to be forwarded to the clerk by 17.06.2020. Clerk was also asked to liaise with members of the working group that was set up in August 2019 to see whether the postponed meeting can be re-scheduled.

130/20. To receive and consider Financial Matters

- (a) Receipt of first precept instalment of £1168.00
- (b) Cheques raised and approved via email during the lockdown
 - Zurich Insurance Renewal £206.08
 - Clerk's Wages April & May 2020 £280.54
- (c) HSBC Account Balance @ 20th May 2020 £11,736.51
- (d) Invoices awaiting Approval
 - Internal Audit Fee 2019/2020 £40.00
 - ICO Data Protection Renewal Fee £40.00
 - SLCC Membership Renewal Fee £65.00

Resolved: The Council agreed that all the accounts be approved for payment

131/20. To receive the Internal Audit Report and Approve and Certify Annual Accounting Statements

To include:

- Annual Year End Accounts / Receipt and Payments Account
- Annual Governance Statement
- Accounting Statement

All relevant papers had been forwarded by email before the meeting. Points raised in Internal Audit Report had been addressed and members updated.

Resolved: *That the **Statement of Accounts** and **Annual Governance Statement** together with the **Receipt and Payment Accounts** for the year ended 31.03.2020 be approved and signed by the Chairman and Responsible Financial Officer*

132/20. To Consider and Approve Replacement Printer

- Clerk reported that the Brother printer purchased 23.10.2009 had stopped working
- **The Council's Asset Register has been updated to reflect this**
- **The printer will be disposed of at the Waste & Recycling Centre**

Resolved: Members noted the above and approved the purchase of a replacement printer. Due to current COVID restrictions Clerk to purchase online then claim for reimbursement.

133/20. To Consider Highway Matters

Clerk informed the council that damage to an ash tree at SA68 0RX, between Jeffreyton and Cresselly had been reported to PCC, they had attended and following inspection had contacted the landowner who had agreed to cut the damaged tree down.

Resolved: Clerk will monitor the situation and if nothing has happened in the next 2 weeks will inform PCC.

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134/20. To approve the date of next Meeting:

As the Council is in recess for July & August, the next scheduled meeting is proposed for Monday the 7th September 2020. The Clerk will contact members to review the meeting date should the Council require a meeting in the interim period.

The meeting was declared closed at 08.40 pm

Signed: Chairman

Date: