**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON MONDAY**

**15TH SEPTEMBER 2014**

Present; Cllrs H Bellamy, L Williams, N Evans, J Davies, D Worth, P Bottom

Apologies: Cllrs J Wimhurst, P Jones, K Griffiths

Not Present: Cllr T Thomas

 126 The meeting was preceded by a talk with Michelle Sweet from Ysgol Feithrin. A copy of the annual audited accounts were presented to members before the meeting. Michelle confirmed that there are currently 20 children registered at the group with the fees having increased, there is enough income to cover staff costs and village hall rent. There have been 2 major fund raising events, which has given a healthy bank balance. The group would like to replace some of the old equipment and set up a sensory room. An exhibition will be held in October and other fund raising events will be taking place. Members were encouraged by the efforts of the group. Since the Ysgol Feithrin is such an integral part of the community, it was decided unanimously to support the group.

 Cllr Williams proposed that a donation of £500 be given, seconded by Cllr Bottom and all in favour. Cllr Davies proposed that an annual donation be considered a year from now, subject to the receipt of the audited accounts. Seconded by Cllr Bottom and all in favour. Cllr Bellamy thanked Michelle for attending and accepted an invite to a visit to the Feithrin in the future.

 127 Minutes of meeting held on 21st July 2014, proposed as correct by Cllr Williams and seconded by Cllr Evans.

 **128 Matters Arising.**

128.1 Village Warden Contract – The Clerk had received confirmation of the hourly rate that Richard is currently being paid. The calculation of the extra hours that are to be back dated, will be double checked by Cllr Bellamy, with a formal letter being sent to Emrys Llewellyn asking him to apply the wages on the payroll system. The Clerk will also request that an invoice be presented as soon as possible. Proposed by Cllr Worth and seconded by Cllr Evans. All in favour.

128.2 Equipment Inspection Report – The Clerk presented Councillors with a formal quotation received from Cllr Bottom for the cost to replace the wire mesh for £620.00, inclusive of materials and labour costs. Bearing in mind that all avenues to obtain quotes from elsewhere had failed, Cllr Williams proposed that the quote be accepted and work to be completed as soon as possible. Seconded by Cllr Evans and all in favour.

128.3 Parc Y Dre User Agreement – Cllr Bellamy reported that both he and Cllr Evans had met with a representative of the senior football club and presented Councillors with a list of queries requesting clarification. Members discussed each item at length and highlighted the urgency of completing and setting up the User Agreement. Members agreed unanimously that Iwan James would be asked to cut the field right up to the hedge. Cllr Davies proposed that a draft copy of the User Agreement be sent to members before the next meeting with the intention that it would be completed and agreed at the next meeting.

128.4 Castle Gates/War Memorial – Cllr Davies reported that since the Castle is owned by the National Trust and managed by CADW, both organisations have monies available to them in this centenary year. The proposal is to replace the wooden shed with a permanent building. Their intention is to remove the castle gates and to re-site the war memorial in a different location. The wider community would have to have their say, but there is a meeting with the National Trust shortly and Cllr Davies will report back at the next meeting.

128.5 Ysgol Feithrin – Please see above minute.

128.6 MUGA – Cllr Bellamy read a letter received from PCSO Cole, confirming that the MUGA had been patrolled over the summer, with officers having to take one youngster home to speak to his parents. Cllr Bellamy also updated members of the MUGA closure whilst dangerous items were removed.

128.7 Risk Assessment – Cllr Griffiths was not present but had previously sent members an updated version of the risk assessment. Cllr Davies proposed that it be accepted and adopted. All in favour. Cllr Davies asked that a vote of thanks be recorded for the work carried out by Cllr Griffiths in completing this task.

128.8 Pathway – The Clerk reported that she had obtained a plan from Pembrokeshire County Council showing the adopted pathways around Cilgerran. The path in question is the responsibility of the County. Cllr Bellamy questioned the safety of the steps. Cllr Davies confirmed that he would look into the matter.

128.9 Casual Vacancy – The Clerk reported that an application had been received showing interest by Mr Eifion Thomas in becoming a Community Councillor. Members voted unanimously to accept and asked the Clerk to contact Mr Thomas.

**129 Correspondence.**

129.1 Welsh Audit Office are to redistribute reserves held at 31/3/14 to Local Government Bodies and therefore the sum of £30.00 will paid to the Community Council Account.

129.2 Pembrokeshire County Council – Consultation as part of the budget setting process for 2015/16. Meetings are arranged in October. Cllr Davies confirmed that he would be attending and would report back at the next meeting.

129.3 Wales Government Consultation on improving the availability of allotments can be viewed on the website. Seen and noted.

129.4 Welsh Government Well-Being of Future Generations (Wales) Bill – ‘The Wales we want by 2050’ can be viewed on the website. Seen and noted.

129.5 One Voice Wales 2014 Conference & AGM to be held on Saturday 4th October at the Royal Welsh Showground, Llanelwedd. Seen and noted.

129.6 The Ombudsman Casebook is now available on the website. Seen and noted.

129.7 Small Grants are available. See website at the Post Code Trust. Seen and noted.

129.8 Pembrokeshire County Council - Garden Waste Collections have changed days. Cllr Davies reported that there have been no issues regarding the change from Wednesdays to Tuesdays.

129.9 Welsh Government St David’s Day Awards 2015 – nominations are needed. Please see categories and information on the website. Seen and noted.

129.10 Pembrokeshire County Council – Draft Flood Risk Management Strategy Consultation. Please see website. Seen and noted.

129.11 One Voice Wales Training Programme for 2014 has been received. Seen and noted.

129.12 Pembrokeshire Housing Group – Annual Report can be viewed on the website. Seen and noted

129.13 Pembrokeshire Coast National Park – Draft management plan can be viewed on the website. Seen and noted.

129.14 Welsh Government – Developing a Welsh National Marine Plan (WNMP) by 2015. Please see the website. Seen and noted.

129.15 Pembs C/C- Agenda for Standards Committee, 16th September 2014 @10am can be viewed on the website. Seen and noted.

**130 Development Control.**

 **Planning Applications:**

130.1 Ty Canol, Rhoshill, Cardigan – Extension and Alterations – 14/0166/PA. Permission has been granted. Seen and noted.

130.2 Cysgod Y Bryn, Cilgerran – Domestic garage and log store – 14/0200/PA. Permission has been granted. Seen and noted.

130.3 Awelfa, High Street, Cilgerran- Extractor Flue and outlet (in Retrospect) – 14/0034/PA. Seen and noted.

130.4 Adjacent to Pembroke House, Cilgerran – Erection of dwelling – 14/0434/PA. No objections.

130.5 Llwynonn, Penybryn, Cardigan – Variation of condition 1 (09/0255/PA) to extend the time period to start development – extension to dwelling. – 14/0402/PA. Seen and noted.

130.6 Meigan Hill, Blaenffos – Extension of residential curtilage, construction of highway access, track and parking area. – 14/0184/PA. No objections.

**131 Finance**

Balance as at close of meeting 21/7/2014 Current Account £4,188.35

 Reserve Account £8,780.08

 Total £12,968.43

**Payments**

131.1 Valeria Varney (July Salary) £234.23

131.2 Valeria Varney- Expenses £73.46

131.3 J Williams – Cleaning £30.00

131.4 Valeria Varney (August Salary) £187.43

131.5 HMRC – PAYE £46.80

131.6 St Llawddog Church (Burial Fund) £100.00

131.7 Bethan Phillips (Internal Auditor) £30.00

 Total £701.92

**Income**

131.8 Pembs CC – Precept £4,400.00

 Balance as at close of meeting 15/9/2014 Current Account £7,886.43

 Reserve Account £8,780.08

 Total £16,666.51

131.9 The above payments were proposed as correct by Cllr Davies and seconded by Cllr Worth.

131.10 The BDO Audit for the year ending 31/3/2014 has been completed. Cllr Davies proposed that it be approved and accepted. Seconded by Cllr Worth and all in favour.

**132 County Councillor’s Report**

132.1 Cllr Davies had nothing to report.

**133 Community Forum.**

133.1 Cllr Griffiths was not present.

**134 Any Other Business.**

134.1 No other business to report.

The meeting closed at 8.40pm

Date of next meeting: 20th October 2014

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman

 Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clerk to Cilgerran Community Council.