

## HERBRANDSTON COMMUNITY COUNCIL

### MINUTES OF MEETING 4<sup>TH</sup> February 2020.

Present ; councillors , M.Galdo, R.Owens, S.Davey, D.Philpin. T.Roberts

Clerk ; D.Davies

Apologies ; Councillors , N.Coles

01/20 **Declaration of Interests;** None declared.

02/20 **Questions from the Public;** Dog mess in village . No bins at Sandyhaven beach car park.

It was agreed by cllrs that the clerk would put a message on the Herbrandston Facebook page , reminding residents of their responsibility to clear up any animal mess .

Chairman , M Galdo agreed to contact Neal McCarthy about positioning a bin in the beach carpark to allow the public to leave their rubbish in , instead of just dumping it on the ground.

03/20 **Minutes from previous meeting.**

Minutes from previous meeting on 19<sup>th</sup> November 2019 , were passed as a true record, proposed by Cllr. D.Philpin and seconded by Cllr. T.Roberts.

04/20. **Matters Arising;**

Triplestone Close; Clerk read the statement from Max Thomas, following her telephone conversation in regards to the non completion of the cycle path at the estate. He had declined attending a council meeting and stated that he was in process of amending the plans to the estate and would then apply under section 73 to the National Parks to have these agreed. He told the clerk that due to Welsh Water imposing water tanks to be installed he was then not able to add the cycle path. He would not agree to any form of compensation to the village at this time. Clerk asked if he would agree to another conversation, which he said he would after amended plans had been accepted. It was agreed by Cllrs to now wait for these amended plans to be reviewed before any further contact is made with the developer.

Ditch in church lane. Clerk read email from Mark Beynon -Evans, where he confirmed that he had visited the water outlets in this lane. He stated that the outlet from Triplestone close has holding tanks and the water is let out slowly via a hydrobrake system. However the left hand outlet, served from Fairmeadow close does not have any break system to stem the flow of water. Clerk was asked to reply to this email requesting a site visit where Cllrs will attend and discuss with Mark the possibility of the ditch being cleaned out.

Speed Checks; Cllrs agreed to delay this , and will discuss further at next meeting.

Junction to Haven Park; Clerk read email from Robert Evans, where he had stated that his design team had confirmed that their work was unlikely to have effected any visibility at this junction. He has agreed to a site visit. Cllrs Galdo and Philpin had asked clerk to reply asking for a date during half term school holidays as a proposed date to meet.

Sea Creek Road; Cllr D.Philpin to support Cllr Owens in this ongoing claim to the land.

Defibrillator : Clerk asked to obtain quote for cost of obtaining another 3 for the village. Cllr Owens will then apply for a grant to support the cost.

Footpath to beach ; Cllr T.Roberts raised a concern that this footpath is breaking away in parts. Clerk asked to email National Parks requesting repair work to be completed.

Village Benches : Clerk as to send a letter to Ruth Harris asking if they have Public Liability insurance in place for the 3 benches . These are not owned by the community council and we want to ensure they are covered in the event of any accidents occurring .

**05/20 Correspondence;** OVW newsletter. and Financial Timetable which clerk has printed off for guidance.

Paul Davies newsletter and surgery dates. Poster been up on notice board since New Year.

Letter from Air Ambulance asking for donation. Proposed by cllr S.Davey and seconded by cllr D.Philpin to send Chq for £25.00

Letter from Paul Satori asking for donation. Proposed by Cllr R.Owens and seconded by Cllr D.Philpin to send chq for £25.00

Notification of VE Day , 8<sup>th</sup> May. Cllrs agreed would be good to hold some event for the village, possibly at the Village community Hub. Cllr M.Galdo will discuss with HSA committee at their next meeting.

Email re a Community Works Grant. Cllr R.Owens and the clerk to complete this application requesting money that could be used at Sea Creek road.

**06/20. Financial Matters;** balance of accounts agreed and qtly sign off by chair Cllr.M.Galdo.

Main account £3071.68

Savings accounts £1614.90

Chqs issued M.Harris grass cutting £115.00

Herbrandston SA , Insurance, £300.00

Credits to Account £95 cash from Fireworks donations.

Clerk Salary and Expenses. Clerk informed the Cllrs that she has downloaded the PAYE tool and registered the Council as an employer by opening a Government gateway account online. She had obtained guidance from Nicola on the Helpline on 30/1/2020 as the tool did not state any tax was due to be paid. This was because the sum of £800 was under the threshold, She confirmed it was acceptable to pay £800 gross and that tax would be reclaimed directly from the employee.

Cllr R.Owens proposed chq be issued to D.Davies clerk for £800, seconded by cllr M.Galdo.

Chq for £97.10 also issued to Clerk in payment of her expenses, all receipts evidenced.

Precept ; Clerk confirmed she had completed forms from PCC for next Financial year 2020/2021 requesting the sum of £5500 as agreed by Cllrs at last meeting.

Tender ; Clerk as to contact Paul Ashley-Jones at PCC for guidance on rules for obtaining tenders for the grass cutting at Sandyhaven beach car park .

Fixed Assetts : Clerk asked to contact Price and Kelway for copy of the Lease arrangement to sports field so that at next meeting Cllrs will be able to update the Fixed Asset list.

Financial Regulations for Wales ; Committee has reviewed & adopted the up to date regulations , printed off from the One Voice Wales site, dated 13/8/19. Clerk has also printed off the Annual Financial timetable for the committee to follow and ensure all deadlines are met.

**07/20 County Councillors Report;** Cllr R. Owens informed committee that the Director of Education had resigned that week. Milford Haven school had improved its rating by 1 band along with Coastlands school. It had been approved that Milford Haven school would be having an Autistic unit . County Council budget has not yet been approved for next Financial year.

**08/20 Planning Matters ; None**

**09/20 Matters not requiring Resolutions. None**

Date of next meeting ; Tuesday 7<sup>th</sup> April 2020 @ 7.15pm

