

Brawdy Community Council

Minutes of the Monthly meeting (February) held at Trefgarn Owen Schoolroom on Monday March 2nd 2020

2020/05

1. Present. Cllr Mrs G Lawrence, Cllr M Carter, Cllr DEJones, Cllr J Tierney, Cllr Mrs A Loch, Sean O'Connor (Clerk) and Mr Sanderson & Partner (Sands Cafe owners)

2. Apologies. Cllr Mrs A Morgan.

3. Code of conduct and declaration of interest papers were made available to councillors.

4. The Chairman welcomed everyone to the monthly meeting, and introduced Mr Sanderson & Partner of Sands Cafe Newgale, who had been invited to attend the meeting, after the clerk received their request. At this point Cllr Mark Carter declared a personal and prejudicial interest, signed the required forms and left the room.

The Chairman invited Mr Sanderson to speak, and he advised that his previous planning application had encountered problems, and he was in the process of submitting a new application. He explained that the dimensions of the new application, included the height being considerably higher than the original application. He also advised that there were ongoing issues with the pavement and the disabled access, but wanted to discuss these at the meeting before finalising his plans with his architect.

Photographs of the plans and the current work were issued, viewed, and discussed by all, with some advice and recommendations given and exchanged, and questions answered. Mr Sanderson thanked councillors for their time and advice, and confirmed that he is very passionate about this project. He assured the meeting that he is in the process of submitting new plans, and he confirmed that the building had been made safe and no work would continue until the new application was submitted. The Applicants left the meeting, and it was agreed by councillors, that a constructive conversation had taken place, and there was little further that we could do until the new application was submitted. The clerk was instructed to write to PCNP and advise that Mr & Partner had attended the meeting, and given verbal assurance that the building had been made safe, and that all building work was on stop, until their new application was submitted.

Cllr Carter rejoined the meeting.

5. The Chairman read the minutes of the January 2020 meeting, and apart from minor amendments to items 4f & 19, it was proposed by Cllr M Carter and seconded by Cllr DE Jones that they be accepted as a true record. The Chairman and the clerk signed the minutes as confirmation.

5. Matters arising from the minutes of the January 2020 meeting.

5a. Cllr Carter had visited the site at Llandeloy where the rubbish had been left. He had taken photographs and these had been forwarded to councillors prior to the meeting. It was obvious that this had built up over a long period of time. A discussion took place regarding our options, and it was agreed that Cllr Carter call at the property, and advise the householder that we had received a complaint, which we had to investigate. He would report back to the next meeting.

5b. The clerk confirmed that we had received confirmation from BT that we had secured ownership of the kiosk in Trefgarn Owen. An official contract would be sent shortly, once the kiosk had been cleared. It was agreed that we discuss this further at the next meeting, under the Enhancing Pembroes Scheme.

5c. Confirmation had been received for the final route for the Tour de Shane Cycle event which would take place on Sunday March 29th.

The clerk had forwarded details to councillors prior to the meeting. There was minimal disruption in our community, with the only noticeable area being a one-way restriction between Middle Mill and Birtwick Park between 8am and 10am on that day.

5d. The clerk was instructed to write to Peter Walker regarding the Tour of Pembrokeshire Cycle event, as we had not heard anything from them regarding their event later this year.

5e. The clerk advised that an extension had been granted for the consultation on The PCC LDP 2 sustainability appraisal report, until March 18th. It had been noticed by Cllr Jones that the village of Treffynnon did not feature in the plan. The clerk would write to PCC highlighting this issue. Other than this there were no issues.

5f. The clerk had met a representative of the Trefgarn Owen chapel and obtained a key for the padlock for the front

door of the Schoolroom, as discussed at the last meeting. A response had also been received from the chapel, advising that they were aware of the fire and electricity safety issues, and this was in the process of being attended to. It was agreed that this was insufficient, and the clerk was instructed to write again and stress that a full fire safety and electricity safety would be required, with a certificate placed on display at the Schoolroom to confirm this.

The clerk had also received a reply from Claire Jones the monitoring officer at PCC, who advised that meetings must be held within the boundaries of the community and not at a private residence. As we had paid rental at the Schoolroom for this year, it was agreed to await a response from the chapel before proceeding any further.

5g. Cllr Carter confirmed that the dislodged notice board at Newgale had been repositioned at his property. He also advised that the bus timetable had been damaged, and the litter bin dislodged. He offered to look into these matters.

5h. Cllr Carter advised that he had not heard anything further regarding the Vodaphone 4g mast on the A487. He offered to look into this matter further.

5i. Cllr Carter was delighted to report that the potholes in our area previously reported had been attended to, with a permanent repair. He would chase up the areas of standing water previously highlighted.

5j. The Chairman advised that a venue and provisional date had been set for the annual dinner. It would be 6pm on Sunday 29th March at The Victoria Inn Roch. Once confirmation was obtained she would contact councillors further.

5k. Cllr Tierney advised that he had found further evidence of discarded McDonald's rubbish on the roadside. He had included it on the Brawdy Facebook page, and agreed to forward this on to PCC.

5l. Cllr Carter gave an update on the PCC annual budget where a 5% increase in the council tax had been agreed. He advised that some Councillors were hoping for a reduction next year, and the council were looking to run a group of local consultations, including community councils holding combined meetings to discuss the budget for 2022.

5m. The Chairman advised that she had attended the recent OVW quarterly meeting at County Hall, which was well attended.

The guest speaker was from Pembs Citizens Advice, who gave a presentation, and it was agreed that this charity be considered when we discuss our donations next year. She also advised that OVW were hoping to run group events including events for community councillors and clerks. The disappointing situation regarding annual audits was also discussed.

5n. The Chairman advised that she had been contacted regarding the Buckingham Palace Garden Party. She had initially been successful in the draw, but when it transpired that she had previously attended a similar event as a guest, with her parents, she was deemed ineligible.

Correspondence.

Pembs County Council.

6. Planing Application Consultation.

Ref No. 19//1128/PA. Extensions and alterations to dwelling at Llanddinog House Llandeloy. The details of this application had been forwarded to councillors prior to the meeting. The case was discussed and viewed by councillors at the meeting, and it was proposed by Cllr DE Jones by and seconded by Cllr J Tierney that we reply in support of this case.

7. The clerk advised of a new digital support communications system from PCC. It was an extension of their My Account system. This was received and filed.

8. A complaint had been received regarding the road, between Trefgarn Owen and Tancredston. A representative of PCC highways had visited the area, and had deemed that there was no need for new signage, as there was no evidence of HGV's using the road. Cllr Carter also advised that the one way diversions in the Silverhill area were being used more, and the situation was now, much improved.

Other Correspondence.

9. The clerk advised of a consultation from the Wales Audit Office regarding a suggestion to change to a three-year cycle for the completion of the audits. A consultation period would run until 19/3/20.

10. Cllr Carter gave an update regarding the recent flooding at Newgale. Following Storm Dennis the flooding had been caused by river water and not sea water. NRW had not visited the site until after the previous storm. It was felt that if this had happened, many local businesses would not have been flooded. This has been outlined to County Hall.

11. Brochures from Play Wales and Glasdon UK were received and filed.

12. It was agreed that a donation request from Pembs Bereavement Care be retained for consideration in the new financial year.

13. The annual report from the IRPW was circulated commencing with Cllr D E Jones.

14. Details of consultation events for a new "Events beyond Recycling" from OVW was advised. Local events would take place at Haverfordwest on 4/3 and Narberth on 5/3.

Report of responsible finance officer.

15. The clerk advised of up to date bank account balances as at 2/3/20. Current Account £ 357.82 and Deposit Account £ 5278. 26. The clerk confirmed that the current account balance included cheques of £300 issued, but not yet presented for payment.

16. The clerk confirmed confirmation from PCC of our precept request for 2020/21. of £6180.

17. The invoice for the annual membership for One Voice Wales amounting to £119 was received. It was proposed by Cllr M Carter and seconded by Cllr D E Jones that this be paid.

18. An invoice from the Wales Audit Office for the completion of our annual audit (2018/19) was received. This amounted to £222.75, and it was proposed by Cllr Mrs A Loch and seconded by Cllr M Carter that this be paid.

19. The clerk issued the payslips and income tax payments for his monthly salary for January and February, issued by our accountants.

20. The clerk issued a claim for reimbursement of expenses, with receipts, for the period Nov 19 to Feb 20, amounting to £80.92. It was proposed by Cllr D E Jones and seconded by Cllr Mrs A Loch that this be paid.

21. It was proposed by Cllr M Carter and seconded by Cllr D E Jones that the sum of £350 be transferred between our accounts to cover the payments agreed at this meeting.

22. A short discussion took place regarding the ongoing starting times of our monthly meetings. It was agreed that it be reviewed monthly, with the date and time of the next meeting being 7.30 pm on Monday March 30 th.

The Chairman closed the meeting at 10.15 pm.