

KILGETTY, BEGELLY COMMUNITY COUNCIL (KBCC)

Full Council Meeting held at Kilgetty-Begelly Community Centre, Kilgetty
commencing at 7.16pm.

Thursday 12 December 2019

DRAFT MINUTES

Present:

Cllr Diane Lockley (Chair)
Cllr Jayne Ebrey (Vice-chair)
Cllr Peter Adams
Cllr David Anderson
Cllr Brenda Jones
Cllr Gavin Thomas
Cllr Janet Ward
Cllr Josephine Woodgate
Cllr Paul Wyatt
Cllr Sandra Smith
Cllr John Whitby

County Cllr David Pugh was also present.

A Public Participation session took place between 7.00 and 7.15pm.

Prior to the start of the meeting the Council's outgoing Clerk/RFO was presented with a commemorative Welsh slate in recognition of his outstanding commitment and hard work during his 7 years in office.

1. Apologies.

Cllr Chris Ebrey (arrived late 8.53pm)

2. Declarations of Interest.

Cllr. Paul Wyatt - personal interest – agenda item 15

3. To consider and approve as a true and correct record the draft Minutes of the Full Council Meeting held on 10 October 2019.

No amendments made, Cllr Ward proposed that the draft Minutes of the Full Council Meeting held on 14 November 2019 be accepted as a true and accurate record. Seconded by Cllr Jones. Vote taken – 9 in favour, 2 abstentions.

4. Matters Arising from the Minutes of the Full Council Meeting held on 14 November 2019.

1258 (4a) – Cllr Lockley confirmed the details of the EM that has been called for on Monday 16th December 2019. This meeting is to follow the interviews for position of Clerk/RFO to the Council. Cllr Lockley apologised for any inconvenience with calling this meeting, but it was the earliest date following the deadline for applications for the post.

1259 (4) – Cllr Jones queried why the traffic calming item was not in the Action tracking list. It was found that this was an omission on the December agenda, but the item was still on Action Tracking.

1260 (7) – Response from 1st Kilgetty Scout Group thanking KBCC for their support. They will work with the Environmental Group and the Environmental Group will advise the Council of any work that is being proposed.

5. County Councillor's Report.

County Cllr Pugh provided the following report;

- On going works in Ryelands Lane. Council informed that a traffic order has been issued and for the duration of the order only light vehicles will be allowed along this route.
- The top carpark at Heritage Park is being monitored by PCC and the conditions of the lease of land is being looked into.
- The litter bins by the public toilets have become an area for fly-tipping of waste bags. This may be as a result of the change to waste collection. If it continues to be a problem the bins may be removed altogether.
- There was a high turn out for the general election by local residents – approximately 62%.

6. Action Tracking.

Copies of the latest Action Tracking were handed out to Cllrs and note;

- **Footpath widening in Begelly (Fir Grove area); footpath maintenance in Begelly and replacement and re-siting of the Begelly Bus Shelter (currently outside Begelly Stores)** – No further work has taken place. Review **March 2020**.
- **Installation of traffic calming measures in Ryelands Lane, Kilgetty** – no update. Review **March 2020**.
- **Provision of a waste bin in Miners' Field, Kilgetty/Overgrown vegetation across pathway/repairs to natural shielding work** – PCC confirmed it will replace existing green netting with sheep netting and a single strand of wire on top; spot weeding each transplant tree with Round-up or similar and ensure all rabbit guards are secure and undertake responsible disposal of old plastic netting. Review **January 2020**.
- **Removal of large 'For Sale' sign outside St Mary's Church, Begelly** – Sign has now been removed. Action **This action to be removed from AT.**

- **Resurfacing of public footpath outside Community Centre, Kilgetty –** PCC confirmed that work included in its draft routine footway resurfacing schedule. Other priorities ahead of this work but PCC hope work can be programmed before end of the financial year. Review **March 2020**.
- **Repair of road surface in GP surgery car park and in entrance –** Further photos have been sent to Co-operative's agent in Bristol (Hartnell Taylor Cook) to show there are still deep potholes at the entrance to car park, even though some have been filled in. After discussion it was decided to send a letter to the GP Surgery requesting their support to get this work completed. During discussion the matter of the number of Disabled parking bays was queried. This will also be looked into. Cllr Lockley to action letter. **Review January 2020**.
- **Overhang of trees across A478 in Begelly –** No further concerns have been raised. **This Action will now be removed from AT.**
- **Provision of additional waste and recycling bins in KBCC's area.** Concerns expressed by Cllrs that the requested information had not been supplied by PCC. Concerns expressed regarding the type of bins – basic or recycling. C. Cllr Pugh was asked to investigate this further and to report back on this in his next report. Also, Cllr Adams suggested that the bio-diversity group may wish to investigate which type of bins would be most beneficial to the area. **January 2020**.
- **Maintenance of the 'top' car park at Heritage Park –** PCC still pursuing this, looking into conditions of lease. **Review February 2020**.

7. Correspondence.

Members now received some correspondence electronically from the Clerk. Cllr Lockley highlighted the following items;

- Letter received regarding the parking of a large delivery lorry on the double yellow lines on Carmarthen Road. It was advised that this had happened on several occasions. The Co-op had put forward the reason that the warehouse lift at the rear of the building had developed a fault.
- Information regarding precept. This will be an agenda item in January 2020.
- Information regarding the change in service of the 351 Tenby-Pendine service. No action
- Request for donation for 2020 Eisteddfod in Tregaron. No action
- Request from Saundersfoot Council for funds to support Library. No action at this time
- From Sarah Hicks to say she would not be linked with the Men's Shed programme anymore. Comment from Cllr Thomas that other groups may wish to use the old office space. Men's Shed agreement up for renewal so this will be an item for agenda January 2020.
- Information received regarding the Service of 9 Carols and Lessons at St. Mary's Church.

Other correspondence was noted.

8. Planning.

Cllr Lockley brought forward the following planning application;

19/0843/PA – Proposed extension to form bedroom (partly in retrospect) at Eastlake, Thomas Chapel, SA68 0XG After a brief discussion, Cllr Lockley proposed that this application be recommended for approval. Seconded by Cllr Smith. Vote taken – all in favour.

19/0855/PA – Proposed variation of conditions 4 (School Access Road), 5 (Wheel Washing and Construction Vehicle Parking), 9 (Contamination) and 10 (Waste Works) of Planning 19/1222/PA After extensive discussion covering aspects of inaccuracies on the drawings submitted, a question of whether any wheel washing was being done, trees potentially becoming unsafe and site entrance not being as on the plans, Cllr Smith proposed that this application be recommended for refusal. Seconded by Cllr Thomas. Vote taken – all in favour. Reasons put forward are that the developer has not complied with previous conditions.

Other planning decision notices were noted.

9. Accounts for Payment.

The following invoices were presented for approval and payment;

Ian Morris – salary (no office costs)	£ 400.00
HMRC – (PAYE)	£ 100.00
Ian Morris – advertisement in Tenby Observer	£ 60.00
Diane Lockley – advertisement in the Western Telegraph	£ 196.80
Lite Ltd – Festive lighting in Kilgetty	£ 1,548.00
Lite Ltd – replacement of time clocks for festive lighting	£ 1,200.00
Brenda Jones – gift receipt	£ 14.95
Peter Adams – lighting for Begelly roundabout	£ 413.36

Total **£ 3,933.11**

Cllr Jones proposed that all these invoices be approved for payment. Seconded by Cllr Ward. Vote taken – all in favour.

10. To consider an update on appointing KBCC's Internal Auditor for the FY 2019/20 Annual Audit.

No further information regarding person suggested last month. Cllr Adams put forward Lindsay Harries. Cllr Adams would provide Cllr Lockley with contact details.

11. To receive an update (if any) on Adverse Possession of Begelly Playing Field.

Cllr Thomas confirmed items have been sent to Red Kite Law LLP. Cllr Thomas and Cllr Lockley will arrange a time to put together a portfolio of evidence.

12. To receive an update on the drafting of an environmental and Biodiversity Plan for KBCC's area

A meeting has been arranged for 7th January 2020 at 7pm. Report back to Council in January meeting.

13. To consider and approve a KBCC response to the CHC Planning Questionnaire 2020/2021.

Following discussion Council decided their response to be;

- Q1. Easy access to services and localised surgeries.
 - Q2. Listen to people, identify priorities and concerns, support and advice.
 - Q3. Influence views encourage availability and transferability of patient information between hospitals. All departments to consider patient as a complete individual not an isolated item.
 - Q4. Open workshops, open information between health boards.
- Cllr. Lockley to action response.

14. To consider supporting the Local Electricity Bill.

After discussion it was decided on no response.

15. To consider and approve a KBCC 'Certificate of Appreciation' award scheme.

Cllr Lockley explained that the Council used to hold an annual event when nominated residents would receive a certificate from the council for something they had done. All Cllrs were keen to discuss this further and requested this to be on the agenda for January.

16. To receive an update from KBCC's Play Areas sub-committee.

Cllr C Ebrey said he would arrange for the play equipment to be moved into lockable barns ahead of installation. Cllrs requested that thanks be extended to the resident for the use of his garage. Cllr J Ebrey confirmed that they were still waiting for quotes for installation.

17. To consider a report from Cllr Lockley on the latest One Voice Wales (OVW) Area Committee meeting and other items from OVW.

Cllr Lockley confirmed that there had been no meetings this month so nothing to report.

18. To consider training opportunities for councillors (if any).

No action or reports this month.

19. Begelly-Kilgetty Community Association (BKCA) report.

Cllr Anderson reported the following;

- Roof repairs have been authorised. As agreed last month the cost of an estimated £850 would be met by KBCC, including VAT. BKCA will then refund KBCC the costs minus VAT.
- The repairs to the porch have been completed.
- Heaters in the Plum Room have been changed.
- There will be a Christmas get together on 18th December 2-4pm

20. To consider any Emergency items and/or outstanding issues before Full Council.

No emergency items

21. Any Other Business (For information only).

- Two streetlights on the A478 – nos. 801338 and 801339 Cllr Thomas offered to report.
- Concerns being expressed by residents trying to use the pavements by the chemist and shops of vehicles obstructing their progress. Various Cllrs said they would monitor.

(Cllr. C. Ebrey joined the meeting at 8.53pm)

- Cllr Ward mentioned the possibility of rumble strips by the garage in order to deter speeding. Cllrs discussed speed signs near and around the roundabout. This item to be added to the agenda for further discussion in January.

Meeting closed at 8.56pm

Kilgetty-Begelly Community Council

November 2019