**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON**

**Monday 24th FEBRUARY 2020**

Present: Cllrs L Williams, K McEneany, P Bottom, M Lloyd, J Wimhurst

Apologies: Cllrs H Bellamy, J Davies

Not Present: Cllrs M Clarke, K Griffiths, E Thomas, N Evans

534 Minutes of the meeting held on 27th January 2020, proposed as correct by Cllr Lloyd and seconded by Cllr McEneany apart from Minute 528.4 which should have recorded Cllr Williams’ interest and Minute 529.4 spelling mistake.

**535 Matters Arising**

535.1 Village Warden – The Clerk reported that Paul had handed in his resignation. Members expressed their gratitude for his services. The Clerk was asked to advertise the role for a self-employed person locally on social media and local newspaper.

535.2 Casual Vacancy – The Clerk reported that Mr Phillip Thomas had declined to fill the position. The Clerk was asked to advertise the co-option position after refering to Cllr Davies regarding the procedure.

535.3 Playground – Cllr Bottom reported that a site meeting had been held with himself, Cllrs Davies and Williams to establish the best way forward regarding drainage and resurfacing. Cllr Williams proposed that Cllr Davies prepare a works specification to send out for tender. Seconded by Cllr Lloyd and all in favour.

535.4 Parc Y Pwmp – Cllr Williams reported that she had discussions with the police. She proposed that PCSO Mason be invited to the next meeting to discuss matters further. All in favour.

535.5 Enhancing Pembrokeshire Grants – Nothing to report. Carry forward to next month.

535.6 Junction Blind Spot – Cllr Davies was not present but in a written report confirmed that he had spoken to Traffic Management who will arrange to cut back growth on the old railway bank to improve the situation.

535.7 Parking on Dolbadau Junction – The Clerk reported that the matter had been brought to the attention of the police. They will monitor but it is unlikely that they will catch the culprits so have asked the resident to ring 101 when it happens again.

535.8 Community Works Grant – The application form has been submitted. Awaiting reply.

535.9 Village Board – Cllr Williams reported that Mr Robert Hughes had agreed to fix the board. Cllr Bottom has checked some of the interpretation boards and reported that they are stable but could do with some varnish.

535.10 Traffic Survey – Cllr Davies in a written report confirmed that a request has been made to Go Safe Wales who hold the data.

535.11 Donation for Tree – Cllr Wimhurst proposed that 2 flowering cherry trees be purchased at a cost in excess of £100. Cllr Williams suggested that they should be sourced locally if possible, seconded by Cllr Bottom and all in favour. It was agreed that if the trees weren’t available locally that they should be purchased on line with the Community Council to cover the additional cost.

535.12 LDP2 – The proposals were discussed at length by members. The Community Council will make a submission before the cut off time of 18th of March 2020, which will outline the requirements of the village if this land is to be developed in the next LDP. The concerns outlined will be the sewerage capacity and water runoff, the need for low density development of no more than 50 properties. The need for multiple access points to the site with ample car parking spaces for residents as well as essential other parking spaces. A road to the rear of the houses in the high street would enable access to their rear gardens possibly to park their cars. The need for a financial contribution towards affordable housing and community facilities.

535.13 One Voice Wales Membership Renewal – the Clerk was asked to renew at the cost of £244.

**536 Correspondence**

536.1 Request for financial support received from the various charities and organisations.

 Cllr Lloyd proposed that a donation of £100 be made to The Sandy Bear Children’s Bereavement Charity in Pembrokeshire. Seconded by Cllr Wimhurst and all in favour.

536.2 Wales Audit Office – Press Release & Invoice for Audit, year ending 31/3/19. Consultation on website. The cost for carrying out the audit had increased substantially from last year at a cost of £439.75. The Clerk was asked to obtain a breakdown of the costs.

536.3 Pembrokeshire Planed – Requesting a list of any Community owned assets in the area to be forwarded to Buildings Communities Trust in Cardiff who are undertaking a mapping project. The Clerk will reply.

536.4 E-mail from Mrs Janet Garner regarding parking in Cwmplysgog Area. Cllr Davies reported that he has informed highways of the need to look at double yellow lines on the western side as currently parked cars are obstructing pedestrians. One of the cars parked there as For
Sale, was SORN therefore should not have been on the highway. It has now gone.

536.5 Copy Letter from Mr Wynne Jones to NRW regarding flooding at Penllyn. Seen and noted.

536.6 Copy Letter from Mr Wynne Jones to Mill Bay Homes regarding Planning Permission 19/0507/PA – Enforcement Investigation INV/0224/19. Seen and noted.

536.7 Copy Letter from Mr Wynne Jones to Mill Bay Homes relating to Llwyn Yr Eos, Penllyn. Seen and noted.

536.8 Welsh Government – Public Health - Minimum Pricing for Alcohol in Wales Act 2018 comes into effect on 2/3/2020. Information on website. Seen and noted.

536.9 Freedom of Information Request for Finances. The Clerk reported that she had replied.

536.10 Welsh Government – Changes to Planning Fees Consultation on website. Seen and noted.

536.11 Welsh Government – Independent Remuneration Panel for Wales Draft Supplementary Report – representations can be made before 9/4/2020 on website. Seen and noted.

536.12 Welsh Government – New Circular Economy for Wales. How can Wales progress towards zero waste? Information on website. Seen and noted.

536.13 Welsh Government – Keep Wales Tidy’s Green Growth Programme – Funding Opportunities on Green Growth Projects. Information on website. Seen and noted.

**537 Development Control.**

 **Planning Applications:**

537.1 Glandovan Mansion, Cilgerran – Package Treatment Plant – 19/1104/PA. No objections.

**538 Finance**

 Balance as at close of meeting 27/1/2020 Current Account £16,864.82

 Reserve Account £15,118.65

 Total £31,983.47

 **Payments**

538.1 V Varney (Jan Salary) £308.19

538.2 SWALEC £33.92

538.3 McAfee Laptop £41.99

538.4 Welsh Water £16.60

538.5 British Legion Wreath £25.00

 Total Payments £425.70

 **Income**

538.6 Bank Interest £2.57

538.7 Zurich Insurance Claim £1,300.00

 Total Income £1,302.57

 Balance as at close of meeting 24/2/2020 Current Account £17,739.12

 Reserve Account £15,121.22

 Total £32,860.34

538.8 The above payments were proposed as correct by Cllr Lloyd and seconded by Cllr Bottom.

**539 County Councillor’s Report**

539.1 Cllr Davies was not present at the meeting but sent a written report with items already mentioned above.

**540 Any Other Business**

540.1 Cllr Lloyd reported that there is constant fly tipping at the picnic area on the Penybryn road and asked if CCTV cameras could be placed there. Members discussed this at length. Cllr Williams proposed that signs be erected. Carry forward to next meeting. The Clerk will check if the ‘No Fly Tipping’ sign can be used from Tredefaid.

540.2 Cllr McEneany reported that an old carpet has been tipped behind the toilet block at Dolbadau. The Clerk will arrange to have it removed.

 Date of next meeting: 23rd March 2020

 Meeting closed at 9.20pm

 Signed……………………………………………….. Date…………………….

 Chairperson

 Signed……………………………………………….. Date……………………..