**Minutes of the meeting of Templeton Community Council**

**Held in Templeton Community Hall, 19th December 2019**

Present: Cllr Liz Burns (Chairman), Cllrs Kathrin Williams, Barbara Priest, Mark Simpkins., Jason Jennings, Elwyn Morse

Cllr Burns welcomed everyone to the meeting. She thanked all those who had helped make the open evening for the Hall a couple of weeks before so successful – approximately 70 people had come to look around the Hall, and people had been full of praise for the renovation.

1. **Apologies for absence**: These were received from Cllr Peter Morgan.

**2. Declarations of personal and pecuniary interest**. Cllr Burns declared an interest in the Hall actual renovation work and took no part in any discussions or decisions on that.

**3. To sign minutes of previous meeting** on 21st November. These had been previously circulated. They were reviewed by all and agreed as an accurate record. They were therefore duly signed.

**4. To report on matters arising from previous meeting and decide actions as required**.

There had been a meeting with the resident concerned regarding encroachment onto the Village Green, and agreement had been reached with them as to the way forward. The Clerk would write to them accordingly.

**Hall** contracts. The Clerk provided information on the tenders for the external window cleaning. The applicants were discussed and the successful tender chosen. The Clerk then provided information on the tenders for the Hall cleaning internally including windows. These were discussed, and the successful tender chosen, on a three-month trial basis initially. The Clerk would inform the various people accordingly. It was stated that the building inspector had yet to sign off the build, with a query on the internal doors having been raised.

The purchase of the tables, chairs, and blinds throughout the building were acknowledged and agreed, as was the microwave for the utility room. The keys and fobs had been received, and the system of deposits for them to enable access to the Hall was settling into place. The required fire extinguishers had been purchased, and after discussion on the different options available a contract was agreed with a local supplier to maintain the fire alarm and security system maintenance as required. It was stated that the building contractor had sought best value as part of their initial purchase and supply for these items, and so the Council were happy to retain the service provided. After discussion it was agreed to purchase a noticeboard for use by class providers, to go in the external porch. The various legal notices and rules for Hall users would be put on the noticeboard inside the Hall. In addition, a sign for the toilets would be purchased.  It was also agreed that an emergency set of all keys should be kept somewhere on site, as well as externally.

Queries had been raised by residents regarding the old front door. This was not suitable for re-use for fire and building regulation reasons, and so it was agreed to offer it to the community, if someone wished it.

**Play park timber** requirements. The Clerk would obtain and forward the specification for the relevant timbers.

**5. New items of business**

**Quarterly review of repairs in the community**. The latest list had been previously circulated and was reviewed. It was agreed that the issue with water pooling in the car park could be removed, as could the draining from private land onto West Lane issue. The other issues would continue to be monitored. It was noted that legally the Boar’s Head Give way sign was not required because there were road markings. A number of issues had been raised by a resident in the week before the meeting – Cllr Morse undertook to discuss these in person and take them forward to PCC if required. He also stated that having photographs of flooding incidents taken at the time helped provide evidence of issues to PCC.

**Tavernspite/Templeton School additional governor**. This was discussed and it was agreed to not put any Cllr forward for this role on this occasion.

**Community speed watch scheme** for Cold Blow. This was discussed and it was agreed there were enough residents interested in getting involved. The Clerk therefore would find out more and how Cold Blow can participate.

**Defibrillator training**. The Clerk would contact various potential trainers for at least one session in the Hall.

**Budget and precept for 2020-21**. A summary of the current financial situation, projected finances for the end of the year, and a proposed budget had been previously circulated. A few minor changes were made as a result of the discussion, and the final figures were agreed by all – proposed Cllr Morse and seconded Cllr Jennings. The Clerk would circulate the revised budget for information.

**6. Correspondence**

* Notice of firing for Templeton Airfield. This had been circulated.
* PCC information on community council grants for small scale road improvements. This had been received on the day of the meeting. It was briefly discussed, and agreed that the path past the Hall was already listed so not worth applying for that. The Clerk would circulate the information to all.

Cllr Jennings left the meeting at this point.

**7. County Councillor’s report.**

Cllr Morse stated that the Local Development Plan had been approved, so the final consultation was imminent, and then it would go to the inspectors in February 2020. Beyond that he had nothing to mention that had not already been discussed.

**8. Financial statement and bank reconciliation.**

The financial situation had been provided in the budget report, and also details of income and expenditure were included on the agenda. The allocation of expenditure to the correct accounts was discussed and agreed. It was agreed that it was important to ensure funds were secure for the repayment of the loan and associated interest amounts at the right time. It was also agreed by all that in future payments should be made by BACS if possible so long as they were always recorded in the minutes and agreed by Council – proposed Cllr Burns, seconded Cllr Priest.

Bank statement as at 14th December 2019. £109,720.51

Income banked since last meeting:   £78,766.00 from Big Lottery

Payments made since last meeting:          Clerk salary/expenses for November and related tax.

 Tindle newspapers – advert - £90.00

Invoices received since last meeting: Clerk salary/expenses for December and related tax.

 Templeton URC – room hire - £120

 Temporary storage for items during renovation - £tbc

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Second account: £11,129.76 as of 14th December 2019

Income banked since last meeting – nil.

Invoices paid since last meeting: Contractor 7th and 8th invoices - £41,173.44

 Equip4work – tables and chairs - £5,700.00

 Burns Building Co – blinds for kitchen and utility room - £598.00

 Burns Building Co – fitting of all blinds - £100.00

 **9. Planning**

19/0836/CL.   This had been received on the day of the meeting. The Clerk would circulate information on it for Cllrs to review and make any comments.

19/0694/PA. Variation of condition 5 of D3/441/79 to allow change in period of holiday occupation. Washfield Farmhouse, Molleston. This had been conditionally approved.

18/0461/PA. Residential development for 28 houses and associated engineering works. Land adjacent to Hardly In and Ashgrove, Templeton. This had been conditionally approved.

 **10. Church Hall**

£2,153.64 as of 14th December 2019

Payments made since last meeting - £60.00 Dwr Cymru November direct debit.

Direct debit information received - £60.00 Dwr Cymru December direct debit.

Invoices received since last meeting: Argos – microwave - £44.95

 Tesco – mop for Hall - £7.00

 Pant Mawr Farmhouse Cheeses – cheese for event -£23.60

 Templeton beer wine + spirit co – wine for event - £66.57

 Fire and Security Alarms Ltd -alarm fobs - £120.00

 Pembs Fire and Safety Ltd - extinguisher supply and check £181.32

**11. Councillor reports and matters for next month.**

Cllr Priest raised the ongoing problems with the lack of post box in the village centre. The Clerk would take this up again with the Royal Mail.

12. **Next meeting**. This was agreed for Thursday 16th January 2020, starting at 8.00pm, in Templeton Community Hall.

There being no other business, the meeting closed at 10.10pm.