**Minutes of the meeting of Templeton Community Council**

**Held in Templeton Community Hall, 20th February 2020**

Present: Cllr Peter Morgan (Chairman), Cllrs Liz Burns , Charles Hughes , Barbara Priest, Mark Simpkins, Jason Jennings, Elwyn Morse.

1. **Apologies for absence**: These were received from Cllr Kathrin Williams.

**2. Declarations of personal and pecuniary interest**. An interest was declared by Cllr Morse for the item on YFC hall use and charges, from his work with them as advisor and trainer.

**3. To sign minutes of previous meeting** on 16th January 2020. These had been previously circulated. They were reviewed by all and agreed as an accurate record. They were therefore duly signed.

**4. To report on matters arising from previous meeting and decide actions as required**.

**Hall.** It was stated that the external noticeboard, internal toilets sign, external directional signs, and coat rail had all been received. The signs and noticeboard would be put up as soon as possible. The old door would be inspected to see if it was in a suitable state to be reinstated into the Hall somehow. Various snagging items such as changing the doors to meet building regulations, providing fire escape notices on doors were being resolved, and the building inspector would be reviewing the Hall on 26th February. The movement sensitive lighting had been adjusted to reduce excessive triggering. An update on the licensing was provided, and the Chairman thanks those involved for all their work. It was agreed to have a local history talk, and preferred dates were agreed. Cllr Morgan would liaise with a resident who had offered to assist the Council provide Health and Safety documentation. It was agreed to provide refreshments on the defibrillator training evening and have a bucket collection for the providing organisation.

Cllr Burns raised the need to purchase a few items for the Hall – these were agreed: mirrors for the toilets, soap holders, entrance mats to keep the floor clean.

The Clerk was asked to put together a rota for Councillors to be on call to check the Hall after Friday night and weekend bookings to ensure it is clean and tidy. A caretaker would be something to be considered once Hall use was established and the cost could be justified.

It was agreed to look at how to locate a defibrillator in Cold Blow that had been discussed and budgeted for last year – possibly providing a pole for it to attach to, along with a concrete pad for a seating bench. A working party would be planned in the next meeting for various actions in the community – putting together and placing both rectangular and round tables, for example.

**Hall website**. One price was provided for a site that would be suitable. Other prices would be sought over the next couple of months. The Pembrokeshire Halls page for Templeton Hall would in the meantime be promoted.

**Play Park replacement timbers**. Cllr Morgan was seeking an alternative quote. Cllrs would review the number required this weekend if weather permitted.

**Community Speedwatch**. There were sufficient people interested, and so the Clerk would organise a meeting between the relevant officer and the volunteers to take the process forward.

**Templeton post box and mobile Post Office van**. The Council were delighted that the postbox had been replaced. The mobile Post Office van would be starting to visit Templeton in early March, on Mondays between 4.15pm and 5.15pm. The Council were delighted that a Post Office presence would be in the village again after so many years.

**Footpath outside Hall.** The Clerk had circulated the feedback from the PCC Officer, and the council were happy with his comments, although they requested confirmation on the style of fencing to go on the edge of the Green. The Clerk would relay the views back to the Officer.

**YFC Hall and charges**. This was discussed in the light of information received over the preceding month, which clarified when they would be likely to use the Hall. The charge agreed would be for a year, and the arrangements for notifying of use were discussed and agreed. The Clerk would contact Templeton YFC to inform them of the Council’s decisions.

**5. New items of business**

**TCA Hall hire charges**. This had been raised with the Clerk. After discussion it was agreed that the coffee mornings and the two autumn/winter parties provided for the community free of charge would incur no hire charge in view of the significant contribution that the Association made to the community including flower displays to fireworks contribution.  Arrangements for the plant sale would be finalised in the March meeting.

**Alcohol minimum pricing legislation**. This was noted.

**Clerk pay**. The Clerk left the room at this point. The Council discussed the increasing workload of the Clerk and the responsibilities of the role. After discussion the Clerk was called back in and offered a change to her contract – increasing the hours to 22 a month and also a higher salary point. This was accepted, and would take effect at the start of March.

**Scout group possibility**. This had been raised after comments on social media asking for more activities suitable for children. It was agreed that the Council was not in a position to provide activities themselves, but they would support anyone in the community who wished to organise them.

**Donation requests received**: Narberth Library, Wales air ambulance; Paul Sartori. It was agreed to make donations to the local community and so donate £70 each to Templeton TFC, Templetots and FOTS for their Templeton School activities.

**6. Correspondence**

* Notice of firing for Templeton Airfield.
* Keep Wales Tidy growth programme offer. This included an offer to provide a starter pack of trees, seeds or shrubs to all community councils. It was agreed that the Clerk should apply for this.

**7. County Councillor’s report.**

Cllr Morse reported that the Tanner’s Lane verge issue had been repaired, and that he would be keeping an eye on the situation in case it re-occurred. He also raised the issue of the use of the Hall by the Church, and fitting in the time they wished for preparation for their events and the clashes with bookings by outside bodies providing classes within the community. This was discussed.

**8. Financial statement and bank reconciliation.**

Bank statement, reconciliation presented £44,691.30 as at 14th February 2020

Income banked since last normal meeting: £1,049.67 – VAT reclaim.

Payments made since last meeting: Clerk salary/ expenses January, related tax

 Hall contractor – Project B - £76757.15

Invoices received since last meeting: Clerk salary / expenses for February, related tax.

 WAO invoice for audit of 2018-19 - £299.75

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Second account: £48,236.00 as at 14-2-2020

Income banked since last meeting: £37,559.24 – VAT reclaim.

 £800.00 final RCDF reclaim.

Invoices paid since last meeting: £555.00 – PWLB loan interest

Invoices received since last meeting:nil

The above payments were agreed by those present.

**9. Planning**

**19/0980/PA**. Proposed extension to existing dwelling. Pinewood, Templeton. No objections.

**19/0957/SC.** Discharge of conditions for development adjacent to Ashgrove and Hardly Inn, Templeton. Relevant conditions: surface water, drainage, estate road details, site access and phasing, proposed footway, external lighting. No objections.

**19/1054/PA**. Variation of condition 1 of application 14/0904/PA to allow additional time to commence works on site. Mountain View, Cold Blow. No objections.

**19/0836/CL.** Work undertaken sufficient to meet requirement within the lifetime of condition for planning application 03/1366/PA. Land adjacent Holly blue, Cold Blow. Conditionally approved.

**10. Church Hall**

Bank reconciliation and statement presented: £1221.79 as at 14-2-20

 Income banked since last meeting: Hall hire income - £795.00

 Income received since last meeting: Hall hire paid in cash - £235.00

 Payments made since last meeting: Dwr Cymru - £60.00 January

 Swalec - £665.52

 Storage costs - £350.00

 Items for Hall - £87.84 (cleaning materials, microwave, signs)

 Cleaner January - £78.00

 PCC licensing application - £100.00

 Direct debit information received: Dwr Cymru direct debit £60.00 February.

 Invoices received since last meeting: Cleaner invoice for Jan/February - £199.19. This included some authorised cleaning materials.

 Cleaning materials - £4.50

The above payments were agreed by those present.

**11. Councillor reports and matters for next month.**

Cllr Priest requested assistance with removing the lamp-post planters for repotting for the spring – this would be provided. She had also been asked whether a resident could provide daffodils along the edge of the upper Green. This was considered acceptable. Flower baskets for the front of the Hall would be considered next year. Cllr Burns stated that the landscaping to the rear of the Hall would be completed when the weather was more suitable.

Cllr Hughes reported a streetlight in Cold Blow with a defective lens – Cllr Morse would check this and report to the relevant PCC department.

Cllr Burns presented the Council with a large clock for the Hall, which was gratefully received.

Cllr Morgan stated that GD Harries were nearing completion of Knights Court and requested the temporary use of the car park for residents whilst the top part of Knights Court had pavers fitted. This was agreed.

12. **Next meeting**. The next normal meeting was agreed for Thursday 19th March, starting at 8.00pm, in Templeton Community Hall.

There being no other business, the meeting closed at 11.10pm.