

MANORBIER COMMUNITY COUNCIL

Minutes of the Full Council Meeting Held on Monday 3rd February 2020 at Jameston Village Hall, Jameston

Present: Cllrs R Hughes (Chair), L John, G Clark, J Long, J Williams and J Miall

In attendance – 7 members of the public, County Cllr P Kidney and The Clerk

Public Participation 7.00pm – 7.20pm

Several members of the public raised major concerns regarding the way in which persons attending Withybush Hospital recently have been treated. The Clerk to write to Mrs Angela Burns AM and Simon Hart PM inviting them to a meeting to discuss the issues raised.

South Ridgeway Charity – Manorbier gave a brief report and update regarding the funds raised to date to fund the Manorbier New Village Hall project.

At this point, the Clerk began taping the meeting, in line with Manorbier Community Council's policy, using a digital voice recorder, to aid drafting of the Minutes. No other video or audio recording was permitted.

215 /20To receive any apologies for absence.

Cllrs M Kidney and R Hall (Vice Chair)

216 /20To receive any declarations of interest, personal or prejudicial.

Cllr Hughes declared a Personal interest in agenda item 222/20 (a)

Cllr Hughes reminded Councillors that, if at any point in the meeting, they felt they had a Personal Interest or Personal and Prejudicial Interest in any item not already declared they were to declare such immediately.

217 /20To approve and sign as a true and correct record the draft Minutes of the Full Council Meeting held on 6th January 2020.

The Clerk apologised for the incorrect spelling of Cllrs Miall's name within the Minutes and confirmed that such will be corrected.

Cllr Long proposed that the draft Minutes of the Full Council Meeting held on 6th January 2020 be accepted as a true and correct record. Cllr John seconded the proposal. Vote taken – 4 in favour, 2 abstentions.

218 /20Matters Arising from the Full Council Meeting held on 6th January 2020.

209/20 Clerk's Contract.

The Clerk's Contract was signed by Cllr Hughes and the Clerk

219 /20To receive and consider correspondence.

- Letter received from Air Ambulance Service for Wales requesting a donation to enable continued service 24 hours a day 7 days a week. This has been diarised for March.
- Thank you card received from Ian Morris thanking Councillors for their kind gift.
- Email received from One Voice Wales – Minutes and information from the recent Pembrokeshire Area Committee Meeting.

Signed: _____

- Email received from Take Me Too – This is a lift sharing project funded by the National Lottery Community Fund and coordinated by the Pembrokeshire Association of Community Transport Organisations. For further information phone 01437 775033

220 /20To receive and consider the following planning applications, licence applications and other notices:

a) Proposed Radio Base Station Installation at land at Springfields Farm, Manorbier SA70 7ST

The Council considered the pre-application information as submitted. Cllr Clark proposed that there are no objections or concerns regarding this pre application and the Council will consider it further when the full application is brought to the Council; Cllr Long seconded the proposal with all Council in full agreement.

**b) NP/19/0700/TPO- Lydstep Beach Holiday Resort
Tree works**

The Council considered the above application and made no comments

**c) NP/20/0012/FUL - 17 - St. James Place, Jameston, Tenby
Single storey side extension to provide two childrens' bedrooms**

Following consideration Cllr Clark proposed that Manorbier Community Council support this planning application; Cllr John seconded the proposal with all Council in full agreement.

**d) NP/20/0029/TCA - 2, Warlows Meadow, Manorbier
2 x Sycamore Trees - Reduce crown by 3 metres - from 9 metres to 6 metres**

The Council considered the above application and made no comments

**e) NP/20/0026/FUL - Land at Jason Road, Freshwater East
One Planet Development based on organic horticulture, orcharding, cider making and bee keeping**

It was brought to the Council's attention that 'support in principle' had been offered by the Council at the pre-application stage.

Cllr Miall proposed that Manorbier Community council support this application; Cllr Williams seconded the proposal with all Council in full agreement.

f) Planning and Licence applications (if any) received after publication of the agenda.

None

g) Other Notices

None

221 /20To receive and consider the Financial Statement from 14th December 2019 to 13th January 2020 and the Budget Monitoring Report: 1st April 2019 to 13th January 2020

All Councillors were presented with a copy of the Financial Statement. Cllr Williams proposed that the Financial Statement be accepted as a true and accurate record of Manorbier Community Council's finances; Cllr Long seconded the proposal with all Council in full agreement.

222 /20 To approve the following outstanding invoices for payment

Signed: _____

a. Donation request from Jameston Village Hall – To assist with Insurance Costs 2019 £1,000.00

Cllr Long proposed that invoice a be paid in full; Cllr Clark seconded the proposal with a majority in favour. 2 abstentions.

b. Various stationary/files £ 49.09

Cllr Long proposed that invoice b be paid in full; Cllr John seconded the proposal with all Council in full agreement.

223 /20 To consider the payment of invoices received after publication of the agenda

Clerks wages (January)	£ 402.31
HMRC PAYE and NI	£ 100.40

Cllr John proposed that the above two invoices be paid in full; Cllr Miall seconded the proposal with all Council in full agreement.

224 /20 To receive and consider County Councillor Phillip Kidney's report.

Cllr Kidney reported that:

- The Pembrokeshire County Council budget settlement was better than expected
- Communities for Work Plus – this is a Welsh Government funded scheme offering assistance to persons wishing/trying to return to work or to assist persons on a zero hour or low hour Contract to increase their hours of work. For further information contact the Clerk.
- Fly Tipping – This continues to be a problem throughout Pembrokeshire, stickers will be placed on bins where this is occurring. If fly tipping continues the offending parties will be prosecuted and the bins removed.
- The 'trenching' operations will commence in the Manorbier newton area at the end of February.
- A further report of Rogue traders within the Jameston area has been received. Persons to be aware of persons calling door to door to carry out home repairs and to request ID and to verify the information given.
- The Cabinet met on the 10th February to review changes to the services offered by Libraries. Any changes will come into force 1st April 2020.
- Electronic Speed Signs – Further confirmation/permission is required from the Pembrokeshire County Council to enable these signs to be placed on street lights. Cllr Kidney will coordinate with Pembrokeshire County Council and the Clerk. This has been diarised for May.

Action Tracking: To receive updates (if any) on the following matters
not covered elsewhere in the agenda

a) **Car parking at Manorbier Station** - Plans for car park

No further information at this time.

Beavers Hill Crossing - safety improvements and possible installation of road safety ramps/signs

No further information at this time.

b) **Improvements to footpath in Manorbier** (Vicarage Fields to Post Office)

No further information at this time.

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- c) **Windy Ridge to Hounsell Avenue, Manorbier** – Enhancing Pembrokeshire Grant - Installation of footpath

No further information at this time.

- d) **Jameston Play Area** - equipment inspections and tree removal

The Clerk advised the Council that contact had been made with the installation company and they had advised that they were having difficulties sourcing the parts required for the repair, and that the seat and chain should be removed to prevent use. It was confirmed by Cllr Williams that this had been carried out last year.

Following correspondence received from Pembrokeshire Coast National Park confirming that the hazardous trees within the play area can be removed. Cllr Hughes confirmed that he would advise the arborist of such and arrange for the trees to be removed.

- e) **Speed Signs** – Pricing and fixing

See Cllr Kidney's report

225 /20 To consider an update on the preparation and publication of a Maintenance and Enhancement Biodiversity Plan for Manorbier Community council's area.

Cllr Miall presented a draft of the Maintenance and Enhancement Biodiversity Plan to the Council for their consideration. Cllr Williams proposed that Cllr Miall forward an electronic copy of the Plan to the Clerk to enable it to be displayed on the Council's website; Cllr Long seconded the proposal with all Council in full agreement.

If any Councillors have any further ideas for consideration to forward them to Cllr Miall or the Clerk.

226 /20 To review and consider Councillor training opportunities provided by One Voice Wales.

None at present

227 /20 To consider any possibilities for the Pembrokeshire County Council's Highway Scheme.

This has been diarised for the March meeting. If Councillors have any considerations for the scheme to forward such to The Clerk.

228 /20 To consider any emergency items and/or outstanding issues before Full Council.

Cllr Hughes advised the Council that the Clerk wished the Council to consider payment towards office space to be used by the Clerk and Council for clerking duties and Council business. The Office would be in Tenby, geographically in the centre of all Community Council's currently served by the Clerk. Cllr Miall proposed that Manorbier Community Council pay £48.27 per month towards the cost of office space in Tenby; Cllr John seconded the proposal with all Council in full agreement.

Date of next meeting Monday 2nd March 2020

Meeting closed 20.15

Melanie Priestley – Clerk to Manorbier Community Council

Email: clerk@manorbiercc.co.uk Website: www.pembstcc.co.uk

Signed: _____