

At a meeting of Jeffreyston Community Council held at the Church Hall, Jeffreyston on Monday the 03<sup>rd</sup> February 2020 at 7.00 pm

**Present** : Chairperson, Mrs M Rogers, Vice Chair, Mrs S Maccreath, Councillor : Mrs A Morgan, Mr P Everall  
County Councillor : Mr J Williams

**In Attendance** : Clerk, Mrs M Everall

**93/20. Apologies for absence** : None received

**94/20. Declaration of Interest** : None received

**95/20. Minutes of the Last Meeting** :

**Resolved** : *That the minutes of the last meeting of the Council held on the 06.01.2020 be confirmed and signed by the Chairperson as a true record*

**96/20. Matters Arising from the Minutes**

- Casual Vacancy – The Council continues to have a Casual Vacancy

**97/20. Enhancing Pembrokeshire Grant Award** : Items were delivered to the Park Area 15.01.2020. Asset Register / Zurich Insurance / PCC – all updated.

**Resolved** : Members to meet 11.02.2020 @ 10.30am to consider placement and whether fixing brackets are required

**98/20. Further Grant Funding for Play Area** : Clerk reported 7 letters of support for the Lottery Application. Application submitted 21.01.2020, decision expected by 26.05.2020. Clerk met with Sovereign Rep & Playdale Representative

**Resolved** : Further discussion at the next meeting after the 2 quotes have been received

**99/20. VE Day 75 Celebrations** : Considering the Lottery decision will not be known until the end of May, the Council's proposal to hold an event to coincide with the Play Area opening wasn't feasible. Also, the Clerk would be involved with both the Annual Return / Audit and the CiLCA training in the run up to the May celebrations

**Resolved** : The council to liaise with other community groups to see whether they can support any proposed event

**100/20. CiLCA Training** : Following clarification with SLCC regarding bursary and course details, clerk had attended the first of 4 days training in Carmarthen on 23.01.2020. There will be a bursary of £100 from WAG towards the cost

**Resolved** : Council members confirmed their continued support for the clerk's training. Next training day is 27<sup>th</sup> February.

**101/20. Financial Risk Assessment :** Prior to the meeting members had received the Council's Financial Risk Assessment. This was reviewed in accordance with the Council's Financial Regulations

**Resolved :** That the reviewed Financial Risk Assessment be re-adopted

**102/20. Asset Register :** Prior to the meeting members had received the Council's updated Asset Register

**Resolved :** The register was reviewed, and all present agreed unanimously that the updated was complete and accurate

**103/20. Additional Community Governor Vacancy St Oswald's VA School :** Governor's Support Services have asked for nominations

**Resolved :** Any members interested to advise the clerk before the closing date of 28.02.2020

**104/20. Correspondence :**

1. OVW – VE Day 75
2. PCC – Request to complete a survey for PCC's 2020 Budget
3. PCC – LDP 2 Further notification of 8 week consultation. Drop in sessions will be held with officer available to discuss proposals
4. PCNPA – Notice of matters arising (Changes to LDP Plan 2 (End date 2031)
5. OVW – National Awards Conference 26.03.20 Builth Wells
6. Activity Wales Events : Volunteer groups of 10 or more can earn £200
7. CWMFERA : Workshop learning opportunities for community organisations
8. OVW – Proposed amendments to two orders on sustainable drainage (SUDS)
9. OVW – Response to the consultation on Local Government & Elections (Wales) Bill
10. Fields in Trust (Green Spaces for Good) Protects land for future generations
11. OVW – Pembs Area Committee Meeting 11.02.20 7.00pm – Clerk to send Apologies
12. PCC – Sea Changers Grant Scheme. Coastal Fountain Fund. Application deadline 28.02.20
13. PACTO – 'Take me Too' Pembs new lift sharing project. Clerk to promote on social media / website and noticeboards
14. Paul Sartori Foundation – Letter requesting assistance with funds. Members agreed to a donation of £25.00
15. Wales Air Ambulance – Letter requesting assistance with funds. Members agreed to a donation of £25
16. **PCC – One of the '#2 min street clean' A boards has become available. Following discussion, it was agreed that we could trial it at Creswell Quay as the area receives a lot of visitors during the holiday period. Clerk to liaise with PCC**

**105/20. Planning Matters :** None received

**106/20. Financial Matters**

**(a) HSBC Bank Balance :** As at 20.01.2020 ..... £5821.15

**(b) Payments :** The following was submitted for payment

❖ Mrs M Everall Wages January	£140.27
❖ Mrs M Everall Expenses	£32.07
❖ Hire of Church Hall (12 months)	£50.00
❖ SLCC Invoice CiLCA Training	£408.00
❖ Paul Sartori Foundation (Donation)	£25.00
❖ Wales Air Ambulance (Donation)	£25.00
❖ Royal British Legion (Poppy Wreath) 100446 *	£20.00

\*Clerk received a request from the payee to cancel the original cheq (100439 dated 04.11.19) as it had been lost. Clerk liaised with HSBC and cancelled the cheq. Replacement cheq raised (100446)

**Resolved :** The Council agreed that the accounts be approved for payment

**(c) IRP Members Allowance 2020/21 – Declaration Form signed by members**

**(d) Telephone Banking / Internet Banking :** Form completed and returned for telephone banking. Further discussion ensued on internet banking.

**Resolved :** Not to pursue internet banking at present. Councillor A Morgan to call at HSBC local branch to be validated as council member for cheque counter signatory

**107/20. Highway Matters :**

**(a)** Potholes on road between Londonderry Farm SA68 0RT and the next junction.

**(b)** It was reported that there is a root/stump of a previously pleached hedge, protruding onto the road near to Norchard Farm, Redberth SA70 8RX. This had been reported to PCC on the 04.12.19, clerk to report again

**(c)** Residents had approached council members regarding the state of the Ford Bridge, Jeffreyston

**Resolved :** Clerk to report (a) and (b) to PCC and request a further update on Ford Bridge

**108/20. Any Other Business :** None

**109/20. Date of next Meeting :** Scheduled for Monday the 02<sup>nd</sup> March 2020 @ 7.00pm

**The Meeting was declared closed at 08.30 pm**

**Signed :** Chairperson .....

**Date** .....