

SAUNDERSFOOT COMMUNITY COUNCIL



Minutes of the General Meeting of The Saundersfoot Council held on Thursday, 2nd January 2020 at 6 pm at the Regency Hall, Saundersfoot.

Present - Cllrs N Sefton (Chair), S Boughton Thomas (Vice Chair), P Baker (County Councillor), B Cleevely, M Wainwright, A Upham, R Hayes MBE, P Beedles, D Ludlow and M Williams BEM

In attendance - The Clerk

2020/01 181 Apologies for Absence

Cllr T Pearson

The Clerk read out a letter received from Cllr A Mattick tendering his resignation as Community Councillor dated 12th December 2019. Cllr Mattick stated within his letter that he had thoroughly enjoyed his five years as a Community Councillor and that he feels very proud to have played a small part in many of the great projects and decisions that have been made to further develop this beautiful village.

He also wrote that he would like to thank all Councillors for their fellowship, commitment and dedication and wished the Community Council continued prosperity in the future.

The Council requested the Clerk to send a letter thanking Cllr Mattick for his continued commitment and service to Saundersfoot Community Council over the past five years and to wish him all the best for the future.

2020/01 182 Chairman's Report

Cllr Sefton reported that he had attended three events this month namely:-

- Lantern Parade – This superb event was a credit to the Saundersfoot Chamber for Tourism which was attended by Dr Simon Hancock – Chair of Pembrokeshire County Council
- Christmas Luncheon – The annual Christmas luncheon was well attended by persons from Saundersfoot who were waited upon by members of Tenby & District Lions and Councillors. The Chair offered thanks to all members and staff of the Regency Hall for once again arranging such a successful event.
- New Year's Day Swim – Once again this was a fantastic event with many swimmers taking part to raise money for their nominated charities. Councillors distributed the medals to all participants.

Cllr Sefton, on behalf of the Council, requested Cllr Williams BEM to pass on, to all concerned, the Council's thanks for all the sterling work and incredible organisation efforts made by all.

Cllr Sefton also reported that the New Year's Eve firework display, as paid for by the Council, organised and overseen by the Chamber for Tourism, was once again a very well attended event, enjoyed by all.

2020/01 183 Declaration of Interests

Cllr Baker declared a personal and prejudicial interest in Planning application NP/19/0671/FUL being the County Council appointee to Saundersfoot Harbour Commission.

And a personal interest in planning applications NP/19/0606/FUL and NP/19/0608/FUL

Cllrs Wainwright and Cleevely declared a personal interest in Planning application NP/19/0679/S73

2020/01 184 To Receive the Minutes of the Meeting Held on the 5th December 2019

It was proposed by Cllr Boughton Thomas that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 5th December 2019; Cllr Wainwright seconded the proposal with all Council in agreement.

2020/01 185 Matters Arising from the Minutes – Information Only

None

2020/01 186 Account(s) for Payment, Bank Reconciliation and signing of cheques

Cllr Cleevely proposed that the bank and cashbook reconciliation be a true and accurate record of the Council's accounts, Cllr Williams BEM seconded the proposal with all Council in full agreement.

Cllr Upham proposed that the Accounts, as presented to the Council, be paid in full; Cllr Beedles seconded the proposal with all Council in full agreement.

2020/01 187 Planning Application(s) Received

1	NP/19/0679/S73	Chalet, Rose Cottage, Ridgeway Close,	Amendment of condition 2 & discharge of condition 4 of NP/17/0488/FUL
2	NP/19/0671/FUL	Coal Building, Cambrian Terrace	Proposed change of use of existing building, including internal alterations and demolition of existing single storey extension (western and northern elevations), plus proposed extension of western elevation of building (three storeys including roof space to height of existing building) and proposed extension of northern elevation (single storey) to provide visitor centre, exhibition space, plus overnight accommodation (fifteen beds) and bat loft
3	NP/19/0664/DOC	Craig Y Mor, The Strand	Discharge condition no. 4 of
4	NP/19/0606/FUL	Bay View, Frances Road	Removal of existing hedge and replace with stone wall including amended access and associated external works.
5	NP/19/0608/FUL	Frances House, Frances Road	Removal of existing hedge and replace with stone wall, gated access and associated external works

1. NP/19/0679/S73

Following consideration, the Council support this planning application.

2. NP/19/0671/DOC - Cllr Baker left the room

Following discussion, Cllr Wainwright proposed that further information be sought regarding the number of nights that persons would be able to stay within this accommodation and then

following the receipt of this information Councillors consider the application; Cllr Beedles seconded the proposal with a majority vote in favour (One abstention).

Once the information has been received, Councillors will consider such and if it is deemed necessary an Extraordinary meeting will be called.

Cllr Baker re-joined the meeting

3. NP/19/0664/DOC

The Council support this application with the consideration that it will greatly improve its appearance.

4. NP/19/0606/FUL and 5. NP/19/0608/FUL

Following deliberation regarding the above two planning applications the Council concluded that they consider that

- The removal of established hedgerow will have negative impact on the appearance of the area as well as a detrimental effect on established plants and existing fauna.
- Two driveways in proximity of one and other will cause major concerns with traffic leaving and joining the village road possibly causing a major roadway hazard and possible accidents.
- If the two applications were to be approved it would set a precedent for all the properties along this closed entrance roadway causing a further hazard to road users.

5. Cllr Sefton proposed that the Council object to the two above planning applications (NP/19/0606/FUL and NP/19/0608/FUL) taking into account the above comments and considerations; Cllr Cleevely seconded the proposal with all Councillors eligible to vote, voting in favour of objection. Cllr Baker recorded his abstention from the vote.

2020/01 188 Licensing Application(s) Received

None received

2020/01 189 Consideration of Correspondence Received

- Cllr Hayes MBE handed the Clerk information appertaining to the awards to be presented to the Poppy Distributors. This item has been diarised for February
- Letter received from St Issells Church requesting a donation towards the cost of the lighting of the cross on St Issells Church – Following discussion the Council agreed that as a donation was awarded to the Church in the December meeting a further donation was not possible at this time.
- Email received raising concerns regarding a missing sign for Back Lane in Sardis. Cllr Baker will make enquiries and liaise with Pembrokeshire County Council to have a new sign erected.
- Email received raising concerns of persons purportedly speeding past the MUGA and playpark with the possibility of an accident occurring. The Clerk to make enquiries as to whether the Council has retained the removed sections to reconstruct an additional speed hump that could be put along this road and to write to the Saundersfoot Sports and Social Club Ltd to request that the collapsible post be put to the up position when the field is not being used as a car park. This has been diarised for February.

- Email received raising concerns appertaining to a damaged speed hump located just outside the Saundersfoot Community Primary School. The Clerk advised the Council that the concerns had been passed to Cllr Baker who contacted the Pembrokeshire County Council and the damage was repaired very soon thereafter.
- Correspondence between the Clerk, Mr Evans (Cherry Picker), Rhys from Smart Gardens and Cllr Williams BEM to finalise the arrangements for the taking down of the Christmas decorations. All arranged for 7th January 2020. Cllr Williams BEM confirmed that the boxes were more than suitable but seven smaller ones were required.
- Email received from Pembrokeshire County Council regarding the timings of the Public Engagement sessions being offered by the Pembrokeshire County Council appertaining to the Budget for 2020/2021
- Notice received from Pembrokeshire Coast National Park Planning Authority advising that planning application NP/19/0542 – Bonvilles Close has been withdrawn.
- Email received regarding a planning application discussed by the Council at the December meeting (NP/19/0539/FUL). The contents of this Email and the Clerks response was presented to the Council. No further action required.
- Email received regarding the request of information appertaining to the planning application made by the Saundersfoot Community Council and the proposed car park. Following consideration, the Council requested the Clerk to respond requesting what information from the Saundersfoot Community Council is outstanding.

2020/01 190 To receive County Councillor's Report

County Hall

Cllr Baker explained that the draft Budget had been presented, the settlement from Welsh Government had been better than expected and the proposals were to increase the Council Tax by 5%, continue with the proposed budget savings but to introduce targeted spending. In Cllr Bakers portfolio this could see additional funding for pothole repairs, street lighting and road safety schemes.

Cllr Baker recently launched the easier to read bus time tables which will soon be rolled out across the County.

A minor highway scheme grant awards process has been forwarded to all Town and Community Councils, the local County Councillor and Council have to support the project with funding available upto 90% of a £10,000 project.

Ward

A request has been logged to carryout the cleaning of the drain on St Brides hill and a number of gullies around the Village

The repair to the Coast path surfacing beyond the long tunnel has been chased, with work expected very soon.

A request has been made to relocate the bench opposite Village Off Licence as it obstructs access to the notice board.

Cllr Baker expressed his thanks to the hard working clean up teams who made sure that the Village looked as good as it could for the holiday events.

Cllr Baker has expressed his concern that fly tipping in bins is regularly occurring mainly in bottle bins, he asked everyone to be vigilant.

The lighting column damaged in the motor vehicle accident in the summer has been replaced near the sensory garden

The recent PACT meeting requested that the seasonal double yellow, the Glen, Spar corner, Milford Terrace be reviewed, Cllr Baker has passed this to Officers

Cllr Baker reported that various surfacing repairs had been undertaken at Fan Road, Brooklands Place, Speed bump at BT exchange

Cllr Beedles left the meeting

2020/01 191 To Receive Any Reports from Committees

Car Park and EE mast Subcommittee

Cllr Boughton Thomas presented the report of the meeting of the Subcommittee held on 11th December 2019.

The consideration of the possibility of the Fields in Trust taking on the Trusteeship of the Sports field and relinquishing the land in the ownership of The Saundersfoot Community Council was discussed with Cllr Hayes MBE (as one of the two remaining Trustees of the Sports Field), Cllr Hayes MBE proposed that a meeting be called to discuss the possibility of the Fields in Trust taking on the Trusteeship of the Sports field. Persons to be invited – Mr B Waters and Cllr Hayes MBE (Trustees of the Sports Field), Mr Haydn Williams (Legal representative), Mr Rhodri Edwards (Fields in Trust representative), representatives of the Saundersfoot Sports and Social Club Ltd, representatives of the Council and the Clerk; Cllr Sefton seconded the proposal with all Council in full agreement.

Cllr Baker proposed that if the change of Trusteeship is not possible the Council should consider withdrawing the planning application for the car park as the requirements suggested by the Fields in Trust would not be appropriate; Cllr Upham seconded the proposal with all Council in full agreement.

Cllr Boughton Thomas presented the report of the meeting of the Subcommittee held on 11th December 2019.

The Clerk advised the Council the Mr Evans (Duly appointed Chartered Surveyor) is in negotiation with representatives of EE regarding the access route. The original route and preferred route was through the Car park in the ownership of the Pembrokeshire Coast National Park Authority and across the grass area behind the bowling green to the construction site. The representatives of EE are now requesting that the access is along the car park in the ownership of the Council (along side the Regency Hall), between the MUGA and playpark and up to the construction site. For health and safety reasons and ease of route the Council have preferred the route using the Pembrokeshire Coast National Park Authority car park. The Clerk to circulate plans of the two preferred routes for consideration by the Council and obtain information re disruptive works time estimates for each option

Grounds Committee – Sensory Garden

Cllr Williams BEM advised the Council that further winter planting had taken place and that unfortunately some damage occurred to the garden and lights. The Clerk to contact Dyfed Powys Police and ascertain if there is anything showing on the CCTV.

2020/01 192 To Receive Reports from Council Representatives

Cllr Cleevely – On behalf of Saundersfoot Neighbourhood Police Forum

Meeting held at the Regency Hall December 9th 2019

Present – Sergeant Beverley Rodriquez, Chief Inspector Louise Harris and PCSO Jim Moffatt

- The future of the PACT meetings was in question. Dyfed Powys Police has invested in Neighbourhood Policing, most other forces have reduced this service. It was concluded that, due to overtime restrictions, PACT meetings will be held as usual, but if no officer was on duty the meeting would be held the following week when an officer is available.
- The zig-zag lines outside Tesco's are being monitored and several Notices of pending prosecutions have been issued
- A number of under aged girls have been refused admission to public houses in the village.
- Members were advised of two scams, one involving the Royal Mail and the other HMRC

2020/01 193 Clerks Update

The Clerk advised the Council that:-

- In December 2019, while conducting a visual inspection of St Issells New Cemetery, she sustained a fall due to slipping on wet moss. An entry has been placed in the accident book.
- She has accepted the position of Clerk for a further two Community Councils and will be handing notice into her none clerking position, she then requested that the Council consider payment towards office space. This item has been diarised for February.

Agenda Items

2020/01 194 Remuneration – To discuss and consider the determinations for Saundersfoot Community Council's 2020/2021 Remuneration to Councillors. As set out by the Independent Remuneration Panel for Wales

It was agreed by the Council that the Remunerations decisions be carried forward and agreed as the 2019/2020 decisions.

2020/01 195 Saundersfoot Library - Consideration of financial support to Saundersfoot Library and possible amendment to the 2020/2021 Precept

Cllr Baker requested what response had been received from neighbouring Community Councils in regard to making a joint bid to the Enhancing Pembrokeshire Grant Scheme. The Clerk advised the Council that Email responses had been received from St Mary Out Liberty, East Williamston and Amroth Community Councils declining the request to assist with the support of the library services.

Following discussions Cllr Upham proposed that Saundersfoot Community Council use up to £15,500 from reserve monies (no change to the 2020/2021 precept) and the £1,500 already precepted to pay to Pembrokeshire County Council to enable the library service, as currently offered, remains in Saundersfoot for the 2020/2021 financial year, with the Council considering other options for the library service from April 2021; Cllr Sefton seconded the proposal with all Council in full agreement.

Alternative possible options to consider later this year included:

- The forming of a charitable body to take over the running of the library with Pembrokeshire County Council providing books and IT
- Application of grant funding from the Enhancing Pembrokeshire Grant

- Reduction in opening hours
- Self-serving option
- Mobile library service
- Volunteers assisting in the staffing of the library

2020/01 196 The consideration of the removal of public telephones

At two locations namely: Wisemans Bridge, Saundersfoot and The Ridgeway, Saundersfoot.

Following discussion Cllr Sefton proposed that the telephone box on the Ridgeway, Saundersfoot be approved for removal and the telephone box at Wisemans bridge be considered to remain as this is a coastal location with none or very little mobile signal offering the facility in emergencies and also to many holiday makers who stay in the area and are unable to use mobile phones; Cllr Boughton Thomas seconded the proposal with all Council in full agreement.

Cllr Sefton advised the Council that 3 hours had passed since the opening of the meeting. Council agreed to continue for a further hour.

2020/01 197 Saundersfoot Senior Citizens Christmas Dinner

Consideration of arrangements for 2020 dinner based on the 2019 dinner

Cllr Boughton Thomas advised the Council that, once again, the dinner was well supported and a great success but the number of meals served had dropped from last year. Cllr Boughton Thomas requested that the Council give consideration to the meal being changed to lunch time, the catchment area for person attending the meal be widened and with the current caterer retiring whether the Regency Hall staff/volunteers do the catering. This item has been diarised for March.

Cllr Baker suggested that a Christmas Day event could be held to help alleviate loneliness in Saundersfoot. This item has been diarised for February with the consideration of a working party being formed to possibly work with the Chamber for Tourism to investigate hosting such an event.

2020/01 198 Committees/Subcommittees Membership and Terms of Reference –

Consideration and confirmation of the structure, meeting requirements and Terms of Reference for Committees and Subcommittee

This item has been carried forward to the February meeting

2020/01 199 Wales in Bloom

Consideration of entry by Saundersfoot Community Council into the 2020 Best Village Class

Cllr Hayes MBE advised the Council that communication had been received from the Wales in Bloom committee requesting if Saundersfoot Village would be entered into the 2020 Best Village Class 2020 at a cost of £85.

Cllr Sefton proposed that Saundersfoot Community Council pay the £85 entry fee and enter Saundersfoot into the Wales in Bloom – Best Village category; Cllr Baker seconded the proposal with all Council in full agreement.

2020/01 200 Christmas Lights

Discussion regarding the 2019 display and consideration of possible addition of lights for 2020

Cllr William BEM advised the Council that he had met with several Councillors in the Sensory Garden to discuss what, if any, lights are required for the 2020 display onwards.

It was suggested that Cllr Williams BEM prepares and distributes, to all Councillors and the Clerk, a list of what is considered to be required and the sale prices thereof prior to the February or March meeting dependant on when the sale prices are received. This will then be discussed at the February or March meeting.

2020/01 201 Pembrokeshire County Council - Community Works Grant

Consideration of Saundersfoot Community Council applying for the above Grant scheme offering the opportunity for Community Councils to submit bids for small highway schemes.

This item has been diarised for the February meeting when possible schemes will be discussed.

Cllr Sefton proposed that the following matters be discussed under Private and Confidential meeting conditions; Cllr Baker seconded the proposal with all Council in full agreement.

Meeting closed at 22.15

Date of next meeting – Thursday 6th February 2020

