

MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON THURSDAY 7TH NOVEMBER 2019 AT EAST WILLIAMSTON COMMUNITY HALL AT 7.00PM

PRESENT: Cllr G Soar (Chair)
Cllr C Hopkinson
Cllr D McIntosh
Cllr A Ratcliffe
Cllr M Taylor
Cllr J Williams

APOLOGIES: Cllr I Wilkinson
Cllr R Day

132/19 **DECLARATIONS OF INTEREST**

None received.

133/19 **MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 3rd October 2019 were proposed and seconded. They were agreed as a true record.

134/19 **MATTERS ARISING**

The following matters were raised:

- a) Minute 121/19a) The pothole has been filled and hopefully will be ok now.
- b) Minute 121/19b) Remind BT about branches on cables on Ford Lane.
- c) Minute 121/19 d) Remind Church about £300 for car park terram.
- d) Minute 121/19 e) Pothole in Clayford Road has not been filled. Remind PCC.
- e) Minute 121/19c) Dbl yellow lines at Pentlepoir. Cllr Soar was advised at the PACT meeting that anyone who sees a parking offence should take a pic and send it to the police. Cllr Soar will get an email address at the next meeting.
- d) Minute 126/19 Community Delivery Project – information has been received from PCC that we will have to pay for all inspections and insurance on playparks ie £600 per park. The clerk was asked to find out what the legal requirements were for inspections and if we carry out our own repairs can we sign them off ourselves. It was suggested that as we already pay for insurance of the equipment it may be cheaper to do the inspections ourselves and thus avoid the £600 annual fee.

135/19 **PLANNING APPLICATIONS**

The following planning application was considered:

- a) 19/0649/PA: Single storey lean to storage shed at 36 Vineyard Vale, Wooden: NO OBJECTIONS.

- b) Cllr Mark Taylor advised that someone is now living in a barn/caravan at the bottom of Muddy Lane and access has been restricted along a public footway. No permission has been granted for residential occupation on this site so this should be reported to the Enforcement Officer of PCC.

136/19

FINANCIAL MATTERS

- a) The Bank Account Reconciliations Summary showing a balance of £25,217.70 in the Current Acct, £3,096.33 in the Deposit Acct, £27,116.81 in the Park account and £2,000 in the Jubilee Park Acct.
b) The Financial Statement – Cashbook showing income of £22,641.79 (gross) and expenditure of £17,954.85 (gross).
c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

The clerk advised that she had received an unqualified audit opinion from Grant Thornton and there were no issues raised with the accounts for 2018-19. The clerk was thanked for her work on the accounts.

RESOLVED: That the financial information provided be accepted and agreed.

137/19

ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

- | | |
|--|---------|
| a) Mrs J Clark – October salary | £226.98 |
| b) PAYE for October | £56.60 |
| c) The Royal British Legion Poppy Appeal | £50.00 |

137/19

REVIEW OF MAINTENANCE AND HANDYMAN CONTRACT

The contracts had been circulated to all Members and it was suggested that it should be added to the handyman contract that public liability insurance is required.

With regard the Maintenance Contract it was agreed that an additional column be added to the document for the grass cutting of the Jubilee Park play area rather than them be added together, and that the width of the path on the nature trail should be at least 1m. Also to add that the price to include cutting of grass and removal of all cuttings from sites to designated area in Jubilee Park. Further changes were agreed as follows:

1. Cuts to be no shorter than 40mm on point 1 and on point no 3. no shorter than 60mm.
2. To add that all tenderers will be expected to attend a site meeting as part of the tender process.
3. The Advert to be placed in the local paper on Friday 15th November.
4. Tenders to be in by 2nd December by 5.00pm.

5. The site visit will be on Monday 25th November 10.00am if convenient with Cllr Ian Wilkinson.
6. The Tender to be awarded at meeting of 5th December.
7. Both contracts to be for one year only.

RESOLVED: **That the contracts be amended as above, advertised and decided upon at 5th December meeting.**

138/19

ENVIRONMENT WALES ACT 2016 DUTY UNDER S 6

The clerk advised that Community and Town councils are required under the above Act to prepare and publish a plan setting out what they propose to do to comply with the duty to Maintain and Enhance Biodiversity within their current work areas.

Members were advised by councillors involved with the Jubilee Park and Nature Trail that all work carried out at the Jubilee Park already complies with this Act in terms of maintaining and enhancing biodiversity from a County Council prepared plan.

RESOLVED: **That council complies with the duties of the above Act under S6 within their work at the Jubilee Park and Nature Trail and has done so for some time and will continue to do so.**

139/19

UPDATE ON PLAYPARKS

The clerk advised that the Quarterly reports had been received from PCC and these had been circulated to all Members. A report had also been received from Cllrs Soar and Wilkinson on works required at each park following a recent inspection.

It was agreed to carry out the following works:

- a) Order plastic sheaths for support posts for equipment and fence posts and discuss at January meeting.
- b) There are a few planks missing on the boardwalk on the park which need replacing.
- c) Residents from Pentlepoir have complained about the amount of money spent in the East Williamston ward as opposed to Pentlepoir and Broadmoor. It was agreed to discuss this at the December meeting.

140/19

CORRESPONDENCE

The following correspondence had been received:

- a) Welsh Govt: Securing Biodiversity Enhancements – noted.
- b) OVW News Bulletin – noted.
- c) Project Play – new autumn campaign launched – noted.
- d) Zurich Insurance – Preparing for winter newsletter – noted.

- b) Valley Road and outside Mill Cottage on main road in Pentlepoir is in a poor condition with the road cracking and breaking up – ask PCC to rectify.
- c) The condition of the site of the old school is an eyesore. It was agreed to write to Broughton Caravans to clean up the mess on the site with dumped stone etc. This should be a polite letter as complaints have been received from nearby residents.
- d) The Public pavement between old and new school path is less a 1ft in width. Clerk to request PCC to ask nearby landowner to widen the pavement.
- e) Electric pole no 801273 street light not working.
- f) Refuse collection on Monday – PCC did not pick up red or blue containers near Cllr Charles Hopkinson’s house from the junction of Station Road to the shop.
- g) Action needs to be taken in Pentlepoir with regard to speeding. There is a sign at the bottom of Hillrise for 30mph but no signage in between. The clerk
- h) was asked to get prices for Dec meeting for radar operated speed signs to be included in 2020-21 budget.
- i) Cllr Doug McIntosh advised that the East Williamston Hall Association have ordered six notice boards which will be delivered in 4 weeks and will be erected by the Assoc. These will all be available for use by council.
- j) The Street light on the common is out. Report to PCC.

143/19

DATE OF NEXT MEETING

The next meeting will be held on Thursday 5th December 2019 at 7.00pm.

The meeting closed at 9.45pm.

Signed.....Chair.....Date

Signed.....Clerk