

# SAUNDERSFOOT COMMUNITY COUNCIL



Minutes of the General Meeting of The Saundersfoot Community Council held on Thursday, 5<sup>th</sup> December 2019 at 6 pm at the Methodist Chapel Saundersfoot.

**Present** - Cllrs N Sefton (Chair), S Boughton Thomas (Vice Chair), B Cleevely, M Wainwright, A Upham, R Hayes MBE and M Williams BEM

Six members of the Public and The Clerk

## **2019/12 162 Apologies for Absence**

Cllrs A Mattick, P Beedles, P Baker (County Councillor), D Ludlow and T Pearson

Cllr Boughton Thomas proposed that item 2019/12 170 (1) be brought forward; Cllr Wainwright seconded the proposal with all Council in full agreement.

## **2019/12 170 (1) NP/19/0539/FUL - Apple Tree Gallery, The Ridgeway**

Install rooflights to gallery upstairs, public doorway, partial living space (change of use), rebuilt extension where garage used to be.

Cllr Williams BEM declared a personal interest and took no part in the discussion or vote.

The Clerk advised the Council that a large number of correspondence had been received appertaining to this application raising a number of complaints and concerns. (Councillors had sight of a number of these letters prior to the meeting)

One member of the public spoke regarding the above application outlining the concerns/objections raised within the letters received. Any further concerns/objections were added by the other members of the public present.

Points raised by the Council:-

- The proposed positioning of the public doorway - This is considered as a danger to the public using the doorway and anyone using the narrow land adjacent to it. There is no threshold with the door literally opening onto the lane.
- Listed Building - The Council understand that an external wall has been moved which is part of a listed building
- Major concerns were raised as to whether the already overstretched infrastructure and sewage system would be able to withstand the addition use.
- Highway - The proposed doorway opens onto a very narrow, well used single track lane which is purportedly privately owned, with the use thereof granted to properties along the lane. This lane is adjacent to a road which already has a history of speeding motorists, additional use of this lane by patrons visiting the property with a business nature or private will increase the possibility of accidents occurring when entering or exiting the narrow single track lane.
- A major portion of pavement has been removed, this includes the tactile pavement which is in place to assist visually impaired persons.
- Additional cars parking visiting this property are parking in the narrow lane are blocking the right of way afforded to other land users, blocking the way for any emergency vehicles and also obstructing the Pembrokeshire County Council refuse collection lorries.
- The Council note that the plans submitted are very unclear and difficult to follow.

Following a lengthy discussion Cllr Sefton proposed that Saundersfoot Community Council object to this planning application on the points raised and discussed by the Council; Cllr Cleevely seconded the proposal with all Council in full agreement.

Six members of the public left the meeting

#### **2019/12 163 Chairman's Report**

Cllr Sefton reported the Remembrance Service was well organised and supported by many with Father Paul conducting a heartfelt service.

Cllr Sefton also reported that he had attended the Pantomime – Jack and the Beanstalk by Saundersfoot Footlights and commented that it was a most enjoyable evening.

#### **2019/12 164 Declaration of Interests**

Cllr Williams BEM Declared a personal interest in minute 2019/12 170 (1)  
NP/19/0539/FUL - Apple Tree Gallery, The Ridgeway

#### **2019/12 165 To Receive the Minutes of the Meeting Held on the 7<sup>th</sup> November 2019**

It was proposed by Cllr Boughton Thomas that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 7<sup>th</sup> November 2019; Cllr Williams BEM seconded the proposal with all Council in agreement.

#### **2019/12 166 Matters Arising from the Minutes – Information Only**

**2019/11 154 Library Services** – Following the presentation by Pembrokeshire County Council in regard to the possible change in services to the Library or additional financial or volunteer support for the Saundersfoot Library, Cllr Baker proposed that Saundersfoot Community make a grant application to Enhancing Pembrokeshire and also to ask for contributions from our neighbouring Community Councils from their grant allowance. Cllr Baker added that it was not equitable for Saundersfoot Community Council tax payers to find 100% of the revised proposal; Cllr Boughton Thomas seconded proposal with all Council in full agreement. The Clerk to write to the four neighbouring Community Councils.

It was agreed that a meeting of the sub committee be held on Wednesday 11<sup>th</sup> December 2019 at 6pm the Regency Hall to discuss the financial implications further.

**2019/09 119 - EE Mast and Proposed Car Park** – It was agreed that a meeting of the carpark/EE mast subcommittee be held Wednesday 11<sup>th</sup> December 6pm at the Regency Hall to discuss this heading further.

#### **2019/12 167 To Receive the Minutes of the Meeting Held on the 16<sup>th</sup> October 2019**

It was proposed by Cllr Williams BEM that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 16<sup>th</sup> October 2019; Cllr Sefton seconded the proposal with all Council in agreement.

#### **2019/12 168 Matters Arising from the Minutes – Information Only**

None

#### **2019/12 169 Account(s) for Payment and Bank Reconciliation and signing of cheques**

Cllr Hayes BEM proposed that the bank and cashbook reconciliation be a true and accurate record of the Council's accounts, Cllr Upham seconded the proposal with all Council in full agreement.

Cllr Hayes BEM proposed that the Accounts, as presented to the Council, be paid in full; Cllr Wainwright seconded the proposal with all Council in full agreement.

#### **2019/12 170 Planning Applications Received**

**NP/19/0590/TCA** Land to the rear of The Gower Hotel, Milford Terrace, Saundersfoot Ash Tree Removal

The Council has no objections or concerns regarding the ash tree removal.

#### **2019/12 171 Licensing Application(s) Received**

None received

#### **2019/12 172 Consideration of Correspondence Received**

- Letter received from Saundersfoot Chamber for Tourism, in reply to the Council's letter, thanking the Council for their kind words of support regarding the Big Bang Weekend stating that they are looking forward to a continued and successful relationship between both organisations.
- Notice from Pembrokeshire County Council/BT regarding the removal of telephone boxes in Saundersfoot – This item has been added to the January Agenda
- Pembrokeshire Coast National Park Planning Authority – Planning Notices
  - Umbria Verde – Side annexe extension – Approved
  - Shalom – Erection of single storey extension – Refused
- Verbal communication from Cllr Hayes MBE regarding the recent placing of a Memorial Bench on Pembrokeshire County Council owned land in front of the Village Notice Board. The Clerk to write a letter to Pembrokeshire County Council requesting why the bench was placed in such a position.

#### **2019/12 173 To receive County Councillor's Report** - Report carried over to January 2020

#### **2019/12 174 To Receive Any Reports from Committees**

##### **Cllr Williams BEM on behalf of the Grounds Subcommittee**

Cllr Williams BEM reported that:

- Wooden reels are required for the storage of lights.
- Plastic storage boxes are required for the storage of Christmas lights. Cllr Williams BEM to let the Clerk have details of what is required
- Cllr Williams BEM has received assistance in the Sensory Garden with various tasks, in lieu of payment the gentleman concerned has requested that a donation be made to charity. Cllr Sefton proposed that a donation of £50 be given to St Issells Church towards the lighting of the Cross over Christmas; Cllr Boughton Thomas seconded the proposal with all Council in full agreement. (Cheque given to Cllr Hayes BEM to pass to Father Paul)
- The majority of lights are on timers which are working well.
- The electrical box on the side of the ice cream kiosk – This box requires replacing Cllr Williams BEM has tasked the electrician to carry out this task ASAP.

- Two sets of lights in the garden require a timer – This has been approved. Cllr Williams BEM to liaise with the electrician.
- Winter planting is well underway.
- The decorative gate by the ice cream kiosk is in need of repair.

The Clerk advised the Council that correspondence had been received advising that the Chamber for Tourism had put the Enchanted Forest on hold for 2019 but hopefully will be able to continue with it for Christmas 2020.

### **Cllr Wainwright on behalf of Saundersfoot Village**

Cllr Wainwright advised the Council that most of the poppy collection boxes have been collected and if any are outstanding to contact the Clerk to the Council to arrange for it to be collected. It was agreed that the Clerk make enquiries into Councillors and the employees of the Council being issued with Identification Badges.

If any persons would like to assist with the distribution/collection of the poppy boxes next year please contact the Clerk who will pass your details onto the British Legion Poppy Appeal Organisers.

Cllr Hayes MBE requested when the Poppy Appeal Presentation would be, the Clerk advised that the list of awards is held by Mrs A Parcell and has been requested for.

### **2019/12 175 To Receive Reports from Council Representatives**

None

### **2019/12 176 Clerks Update**

- Mr A Lewis will take leave from Thursday 19<sup>th</sup> December 2019 and return to work on 6<sup>th</sup> January 2020. Mr Lewis will empty the Sensory Garden and Cemetery bins over each weekend of the holiday period.
- The Clerk to take leave from Thursday 19<sup>th</sup> January 2019 until Thursday 2<sup>nd</sup> January 2020. Due to this leave the January meeting Agenda will be posted on December 18<sup>th</sup> 2019.
- Notices were presented to the Council for inclusion in the new notice board at the St Issells cemetery.
- The Pembrokeshire County Council require the order for hanging baskets and flower towers to be confirmed. It was agreed that 14 hanging baskets be ordered. It was considered, due to the building works taking place, the flower towers are not required next year.
- Annual dinner – Cllr Upham offered to arrange the annual dinner. It was agreed that PCSO Moffatt, Mr and Mrs Odley, Mr A Lewis and the Clerk be invited as guests of the Council.

### **Agenda Items**

**2019/12 177 Remuneration** – To discuss and consider the determinations for Saundersfoot Community Council's 2020/2021 Remuneration to Councillors. As set out by the Independent Remuneration Panel for Wales.

To be carried forward to the January 2020 meeting.

**2019/12 178 2020/2021 Precept** – To discuss and determine the 2020/2021 Budget and Precept. The Precept figure to be presented to the Pembrokeshire County Council in January 2020.

The draft Precept/budget was presented to the Council. Following consideration of such Cllr Sefton proposed that the Saundersfoot Community Council precept for 2020/2021 be £77,760.00 (seventy seven thousand, seven hundred and sixty pounds), with consideration that this may change at the January meeting due to the consideration of any financial support to Saundersfoot Library Service; Cllr Boughton Thomas seconded the proposal with all Council in full agreement. (An emergency meeting of the subcommittee will be held at the end of December with any proposals being heard at the January meeting.)

**2019/12 179 Saundersfoot Senior Citizens Christmas Dinner** - To finalise the details for the dinner held each year in the Regency Hall.

Cllr Boughton Thomas advised the Council that the Senior Citizens Christmas Dinner arrangement are: Sunday 15th December 2019 6.30pm onwards at the Regency Hall. All Councillors are invited to attend and assist waiting on tables (Black tie/evening dress please)

**2019/12 180 The Sensory Garden** – Consideration of the doors leading from the Coal Office into the Garden

The Clerk advised the Council that correspondence had been received from Mr M Davies, Saundersfoot Harbour Development, advising that the consideration of doors being placed in the wall of the Coal Office leading into the Sensory Garden would have to be put on hold for the time being until the works have been completed and the lay out of the room clarified as the placing of doors in this location may have an adverse effect of the internal design of the room.

**Date of next meeting – Thursday 2<sup>nd</sup> January 2020**

Meeting closed 21.40