**PUNCHESTON COMMUNITY COUNCIL**

A meeting of Puncheston Community Council was held on Wednesday 23rd October 2019 at Puncheston School which commenced at 7.30 pm.

Present: Mrs. Alison Evans, Mrs. Susan Collins, Mrs. Anne Thomas, Messrs. Dewi Lewis, Wyn Williams, Cllr Bob Kilmister and Mrs. Eirian Forrest, Clerk.

1. Apologies: N/A
2. Minutes of the Last Meeting (25.09.2019)

Copies of the minutes of the last meeting had been distributed to members. The minutes were agreed as being a true record and were signed.

1. Matters arising from the minutes
2. Tennis Court – since the last meeting Amanda Lawrence has received a letter of support from the Recreational Committee.
3. Commemorative mosaics – Amanda Lawrence has kindly paid the two invoices received from Nigel Griffiths and Eryl Phillips for the plinths in Puncheston and Little Newcastle. The Community Council will pay the final invoice once it has been received from Mervyn.
4. Notice boards – Alison will try to release the right hand side door so it opens.
5. Sunken area near Glynhelyg has been done, however the recent rainfall has made this area muddy. The Clerk to contact PCC to see if they can lay hardcore or similar.
6. The Recreational Committee has removed the rusted piece of play equipment and has decided that the item will not be replaced.
7. Highway matters
8. Alison reported various streetlights that are not working – she will make a list of numbers so that they can be reported.
9. Alison reported a sign post that has been uprooted on the Puncheston Road before the turning to Morvil. Clerk agreed to report to PCC.
10. A small pothole has formed by Fagwrfran East, Puncheston which needs to be monitored.
11. Anne reported that sheep keep getting out of the field at Essex Hill which would cause an accident. It was agreed that the landowner needs to be established and any issues reported to the Police.
12. Work needed to redirect surface water from the road to a ditch on the road from Little Newcastle between Colston and Parcyllyn. Clerk agreed to report to PCC.
13. Fly tipping issues reported in Tufton. Alison is also having issues with fly tipping on the lanes to her land.
14. Planning

19/0256/PA – new dwelling at Yr Hen Sied, Puncheston has been approved.

1. Casual Vacancy

The clerk isn’t aware of a request for an election therefore will display a Notice of Co-option.

1. Speeding & road safety issues

The resident has received a response from Clare Williams at PCC.

Bob will visit St Davids and take a photograph of the virtual footpath. He will send a letter to the residents in the village to gain their views which will be fed back to Darren Thomas.

1. Risk Assessment – Telephone Kiosks

 Alison agreed to check the kiosks in Little Newcastle and New Inn.

1. Christmas lights

The lights need to be safety checked before they are put up in December. It was agreed to ask Sheldon Humphries to check them and complete the forms received from Western Power Distribution regarding unmetered connection for Christmas lighting. The Puncheston lights are with Gareth Williams, Fagwrfran and Alison has the Little Newcastle ones. If new lights are required we will need to buy them before end of November. The Clerk agreed to contact Sheldon.

1. Remembrance Sunday Wreaths

It was proposed by Anne and seconded by Dewi that the Community Council would reimburse Richard and Delme for the two wreaths purchased for Little Newcastle and Puncheston service.

1. Correspondence

Western Power Distribution - unmetered connection for Christmas lighting

1. Other matters
2. The Clerk has contacted St John’s Ambulance regarding defibrillator training and has a form to complete with dates etc. they offer training which is free of charge, however the trainers will have a collection box for any donations. It was agreed to email Amanda Lawrence to check what dates and times are best for her.
3. Susan reported that one night at approximately midnight a suspicious van reversed up her driveway. The same/similar van was seen in the Little Newcastle area, the registration number was reported to the Police. The number plate was not on their database and therefore they may be false plates.
4. A resident has asked Anne about grass cutting around the memorial in Little Newcastle. This is not council land and it was suggested that a rota is set up so that the residents can it turns to maintain this area.
5. Anne reported that she’s having issues with her refuse collections and has not received her new recycling bags etc. Bob advised that any issues should be reported to the PCC by email to contact.centre@pembrokeshire.gov.uk and ensure the name, address and telephone number and included in the email.

The meeting finished at 8.55 pm

Date of the next meeting was agreed as Wednesday 27th November 2019 at 7.30 pm at Puncheston School.