

Minutes of the meeting of Templeton Community Council

Held in Templeton Village Hall, 14th November 2019

The meeting was opened by the Chairman, who thanked everyone for attending.

Present: Cllr Peter Morgan (Chairman); Cllrs Jason Jennings, Kathrin Williams, Mark Simpkins, Liz Burns, Charles Hughes, Barbara Priest.

1) Apologies for absence: There were apologies from Cllr Elwyn Morse.

2) Disclosure of personal and pecuniary interests. Cllr Burns declared an interest in the Hall renovation building works and took no part in discussions on that aspect.

3) Report on matters arising from previous minutes and decide further action as required.

Hall development project.

It was stated that there had been a delay in the installation of the bifold doors, so they were now due to be delivered and installed in five or six weeks. It was agreed that in the meantime the section of the floor would be filled either with plywood or with the actual tracks for the doors, so that it removed the trip hazard aspect.

Externally the patio was largely laid, and the boundaries would be completed by the end of next week.

The worktop to go in the bar area was discussed, and the style and size were agreed. It was also agreed that there would be folding doors that could be used to shut off that section from view if it was not required.

The provision of blinds was then discussed, and it was agreed to have the blackout style in grey on the windows in both rooms and the glass part of the doors. There would be no blinds in the kitchen.

Discussions would be held with a local beer and wine merchant regarding at least the initial provision of alcohol for the bar, which would be in bottles only. It would also be investigated whether there could be community support from the merchant for the Hall.

It was agreed that shelving would be needed in the storage back room – some would be initially provided by the contractor. Storage would also be needed in the cleaner's storage room.

It was agreed to purchase a small microwave as soon as possible to provide basic food heating facilities for the upcoming election polling station staff.

The door system was briefly discussed, and it was agreed to initially have 20 keyfobs, with all Cllrs and the Clerk having one, plus a single fob being lent to each group of regular users, for a £20 refundable deposit. It was stated that if a fob was lost then all would need to be recalled for reprogramming. A key safe would also be purchased and fitted just outside the door so that one could be placed in there should no-one be available to hand it over for a booking. Someone would come from the supplying company to explain how the system worked at the next meeting.

There was a query as to whether the outside safety lights could be dimmed at all. It was explained that they were a requirement to ensure the fire exit routes were fully illuminated. The contractor would investigate whether the light could be directed downwards more to stop it glaring over the road.

The possible charges for room hire were then discussed in depth. It was agreed to charge the same for both rooms for simplicity. After comparing charges at other locations, it was agreed to charge £14 for a single hour, £25 for two hours, £40 for a half day and £75 for a whole day of eight hours. If someone wished to hire the room for a day and the evening e.g. 9.00am to midnight, it would be £100.

These costs include the room heaters, which previously were an extra cost for each hiring group. It would also include the basic facilities of sink, kettle and microwave in the utility room, but not the kitchen. If someone wished to hire the kitchen it would cost £10 if the purposes were only warming food for a few minutes that had already been prepared. If, however, there was to be any commercial or actual cooking element to the use of the kitchen, then the charge would be £25.

Cllr Williams left the meeting at this point.

Specific longstanding user groups were discussed, and rates agreed that were suitable for them in view of their circumstances. They would be informed of these rates before their first hiring period.

It was stated that the heating was thermostatically controlled and set to levels that would be comfortable for all users, so it should be emphasised to users that they should not adjust it.

A final decision on when the Hall would be open for business would be taken in the next meeting on 21st November. In this meeting the cleaning contract and any other residual business would also be discussed.

There being no further business for the evening, the meeting closed at 9.50pm.