

PENALLY COMMUNITY COUNCIL CYNGOR CYMUNED PENALUN

Minutes of the General Meeting of the Penally Community Council on Wednesday, 23rd October 2019 at 6.30 pm in the Village Hall, Penally.

Mrs Charlotte Mathias - Lead Officer (Licensing), Pembrokeshire County Council and Mr Nigel Lewis Police Licencing Officer attended the meeting and discussed the responsibilities of the Penally Community Council when consulting on a Licencing Application made to the Pembrokeshire County Council.

Following the discussions the Council were advised that an appeal has been lodged against the Licencing decision made appertaining to the Queen of Clubs Night Club. This will be held on the 12th December 2019. The Clerk to attend the hearing to represent the Council.

This was a very informative discussions and the Council thanked both Officers for attending.

Present: Cllrs P Bradbury, C Bradbury, S Robinson, J Rilstone, J D'Arcy, M Neal and S Cavill

In attendance – County Cllr Jon Preston, Three members of the public and The Clerk

2019/10 81 Apologies for Absence

Cllr C Willett

2019/10 82 The Consideration of the position for a new coopted Councillor

The Clerk to Email information to one interested party

2019/10 83 Chairman's Report

All things to report are being considered in the agenda.

2019/10 84 To disclose any personal interests in items of business listed below.

Cllr D'Arcy declared an interest in planning application 19/0632/PA – Near Neighbour

2019/10 85 To Receive the Minutes of the Meeting Held on the 11th September 2019

It was proposed by Cllr Neal that these Minutes be a true and accurate record of the meeting of Penally Community Council held upon the 11th September 2019 and be signed by the Chair as such; Cllr D'Arcy seconded the proposal with all Councillors in full agreement.

2019/10 86 Matters Arising from the Minutes – Information Only

The Grange Sewerage Issues 2019/09 70

It was reported that, to the best of Council's belief, certain sewerage works have taken place which will hopefully prevent any further sewerage issues in this area. It was also noted that certain pavement works have commenced. Cllr Preston to request an update from the Pembrokeshire County Council regarding the Section 106 commitment to providing additional pavements to this area.

Air BnB – This will be considered in Cllr Preston's report.

It was suggested that a meeting be arranged with Planning Officers of Pembrokeshire County Council to enable discussions regarding modern planning considerations to take into account when the Council is consulting on planning applications.

2019/10 87 Account(s) for Payment and Bank Reconciliation

The Clerk presented the cash book balance for the end of September 2019 to the Council along with the bank reconciliation. Cllr Rilstone proposed that the banking records presented be signed by the Chair as a true representation of the Council's finances to date; Cllr Robinson seconded the proposal with all Council in full agreement.

Accounts for payment:

Melanie Priestley	Wages (September and overtime as agreed)	£679.06
Smart Gardens	Grounds Maintenance (September)	£390.00
Penally Village Hall	Hall rental	£ 45.00
No Butts (Re Issued Cheque)	Benches and Pic-Nic Table	£1,300.80
Amazon	2020 Diary	£6.99
Amazon	Bolts	£23.97
Screwfix	Hinges for Notice Board	£4.47
British Legion	2 No Poppy Wreaths	£50.00

Cllr Neal proposed that the above accounts be paid in full; Cllr D'Arcy seconded the proposal with all Council in full agreement.

The Clerk advised the Council that a budget review will take place at the November meeting, and then a meeting of the Finance Committee to take place between the November and December meetings to consider the Precept/Budget for 2020/2021. Also to consider the Remuneration decisions.

2019/10 88 Planning Application(s) Received

19/0591/PA The Old Vicarage, Penally – Proposed new two bedroom dwelling to be used as holiday accommodation.

The Clerk advised the Council that one letter of objection, from a near neighbour, had been received regarding this application.

Following a lengthy discussion Cllr Neal proposed that the Council object to this planning application. These objections to include the loss of amenities and existing green/recreational space, loss of privacy to existing buildings, over development of the site and loss of light to existing buildings; Cllr Rilstone seconded the proposal with all Council in full agreement.

19/0632/PA 5 Kenystyle, Penally – Demolition of existing bungalow and erection of a two-storey house and a bungalow

Following deliberation Cllr Cavill proposed that the Council support this application but raise concerns regarding the demolition process and the possible impact of environmental issues ie possible asbestos presence; Cllr Neal seconded the proposal with all Council in full agreement.

Cllr D'Arcy did not take part in this vote.

2019/10 89 Licensing Application(s) Received

None

2019/10 90 Consideration of Correspondence Received

- **Notice received from Pembrokeshire Coast National Park Authority** – Notice of Consultation period for Draft Pembrokeshire Coast National Park Management Plan 2020 – 2024 (Emailed to all Councillors 24.09.19)
- **Email received from a member of the public** - stating disappointment in the granting of Licence to the Queen of Clubs. The Clerk has responded confirming that all Licencing

applications are granted by the Pembrokeshire County Council-Licencing Department and that Penally Community Council is only a Consultee.

- **Notice received from Pembrokeshire Coast National Parks Planning Authority** – Confirming that the possible breaches of planning regulations as reported by the Clerks, are being investigated.

2019/10 91 Reports from Committees

Concessionary Bus Pass Renewal

Current concessionary bus passes are due to expire on the 31st of December 2019. Renewals can only be made online at: tfw.wales/travelcards. Following concerns raised with me by Cllr. Mike Neal regarding some members of the community who may need some support with accessing the internet platform I contacted the cabinet member for IT with a view to PCC providing community support. A series of events have now been arranged where a range of support officers will be on hand. This will include Library Digi Volunteers, Older People's Partnership Digi Champions, PAVS Community Connectors and PCC Community Transport staff. Several computers at each library will be reserved for this sole purpose on the day, as numbers needing help are yet unknown. Those who plan to attend one of these events will need the following information to make an application: The 19-digit card number printed on the front of your (green) bus pass, your date of birth, the postcode your current card is registered to and your National Insurance number. Library drop in events will take place at Tenby on Monday 11th November 10am - 1pm and Friday 22nd November 10am - 1pm. Other local library events will be held at Narberth 10am - 1pm and Saundersfoot 2pm - 5pm.

Planning (Air B&B)

I have been contacted recently regarding some concerns with the emergence in our community of Air B&B accommodation. I have contacted the Head of Planning and the responsible cabinet member to gain guidance on the current planning regulations governing Air B&B's. Clarification is needed regarding any requirement to submit a 'Change of Use' planning application. The response received from the responsible cabinet member states that renting out your own home for short periods of time would not normally require planning permission as it is still a family dwelling. However permanent use of a property for short term lets (especially on a scale that may affect neighbours) is likely to be considered a change of use requiring planning permission. There are different conditions in place in other areas where there is specific legislation to limit short term lets to no more than 90 days per annum, unless planning permission is obtained however these conditions are currently only applicable to properties in London. Therefore, it will currently be for planning officers to assess on a case by case basis should concerns or complaints be received and whether appropriate enforcement action should be pursued. Any concerns in this matter can be raised with myself or directly with the Local Authority's Planning Enforcement Officer

Resurfacing Pavements at Holloway court.

Pathway resurfacing work is currently be carried out at Holloway Court. I have made a formal request on two occasions to have the ditch along the pathway between number's 22 and 23 filled in. This pathway leads from Holloway Court to the bus stop and is used by many people daily. Frustratingly I have been advised that there is no money to carry out this work. I have challenged this decision on the grounds that it seems PCC had prepared to carry out this work by positioning the fence that runs along the path 1.5 ft inward towards the adjoining property. I have asked for a full break down of the cost and have also sought the support of the cabinet member in this matter.

Live Firing on Sundays

Live firing on the range continues to raise questions from members of our community. The range safety manager has been in contact with me to address many of the concerns, however I am pleased that the community council has invited the range safety manager to meet with the community council and I look forward to that meeting to enable us to clarify the matters raised by the Penally community.

Parking at Village Hall and Bus Stop

Road markings and signage have now been completed at the village hall and the green bus stop. To date I am not aware of any issues with the 349 bus service being delayed due to bad parking however there have been at least two occasions in the past month where the 349 Bus Service has not travelled through the village and has left passengers stranded. This seems to occur during periods of severe weather or when there is a technical issue. There is a need for a robust process to ensure people are informed of delays and diversions. I will be speaking with First Cyma and PCC to explore possible options.

Boules / Petanque Update

At the time of this report no expression of interest has been submitted for an Enhancing Pembrokeshire Grant by the Petanque club. I have contacted the club chairman to advise that there are only two more grants panels sitting before the grant's availability will be reviewed. I am advised that the Petanque club do still intend to make an application.

Kerbside Collections Roll Out

The new kerbside collections will roll out will begin on Monday November 4th with the first Penally collection being on Wednesday November 6th. I would welcome any feedback (positive or negative) so that we may deal with any issues swiftly. Having said that, we should allow for a transitional period and understand that this is a new service and some issues may initially occur, so it is important that we raise these matters as soon as they become apparent.

Cllr C Bradbury on behalf of the Grounds Committee

It was reported that:-

- The leaves have been cleared from the gullies and drains
- The gullies and drains will be checked/cleared again at the beginning of November
- The old benches are still being repaired
- The new pic-nic table will be delivered to Cllr Cavill tomorrow
- Smart Gardens will clean the Garden of Remembrance prior to the Remembrance Service on the 10th November 2019 (Free of Charge)

Cllr Rilstone – Following recent visit to Castlemartin Firing Range

Access and Recreational Annual Meeting Report

Wednesday 16th October, Castlemartin Camp

Penally

Usage of the camp will continue as it is a highly valued range, most of the use will be by cadets and some territorial units.

Condition of the camp and range facilities have deteriorated and will be upgraded during the next year – this does not indicate increased usage in the future. It is expected to remain at its present level.

I enquired about evening use of the range for clay pigeon shooting, and was assured that this is very unlikely to happen again in the future.

Castlemartin

Use of this site will increase significantly as ranges in Germany will not be used in the future.

Range West (Frainslake)

This is available for access at specified times (generally weekends and bank holidays) for Fishing, Surfing, Rock Climbing and Caving for people who have attended briefing sessions, who are then issued with passes. These sessions will be held in the guardroom on the following dates and times, attendees have to be present at least 10 minutes before the start time –

05/03/20 – 1800hrs

07/03/20 – 1000hrs

09/04/20 – 1800hrs

10/04/20 – 1000hrs (Good Friday)

21/05/20 – 1800hrs

23/05/20 – 1000hrs

Walks are also organised on the range by the National Parks Authority, there is no free access for walking otherwise.

Agenda Items:

2019/10 92 2 Minute Street Clean – Update

The Clerk advised the Council that the 2 minute street clean care board is in place and that it is the responsibility of the Council to ensure that it remains operational.

2019/10 93 Pembrokeshire County Council – Local Development Plan Update.

It was reported that Pembrokeshire County Council – Local Development Plan - date for Council Endorsement is the 12th December 2019 with Public Consultation proposed to commence on 6th January 2020.

This heading will be added to the December 2019 and January 2020 agendas.

2019/10 94 Confirmation of the Remembrance Service Arrangements

- Smart Gardens to clean the Remembrance Garden prior to the 10th November
- The Clerk to collect the Wreaths and deliver them to Cllr P Bradbury (x3)
- Cllr Rilstone will take photographs and then Email then to the Clerk for insertion into the local paper
- Cllr P Bradbury will lay a Wreath on behalf of the Community Council
- Mr J D'Arcy will lay a Wreath on behalf of ex Service Men and Women
- Cllr J Preston will also lay a wreath
- Major (Retired) Ewan Smith will lay a Wreath on behalf of Serving Service Men and Women.

Date of next meeting – Wednesday 13th November 2019