**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON**

**MONDAY 23rd September 2019**

Present: Cllrs L Williams, M Clarke, K McEneany, P Bottom, J Davies, J Wimhurst,

 H Bellamy, E Thomas, K Griffiths, N Evans

502 Minutes of the meeting held on 24th June 2019, proposed as correct by Cllr Wimhurst and seconded by Cllr Davies.

503 Minutes of the meeting held on 22nd July 2019, proposed as correct by Cllr McEneany and seconded by Cllr Clarke.

**504 Matters Arising**

504.1 Past Chairs Wall Plaque – The Clerk reported that the plaque had been updated and put back in its position in the hall.

504.2 Toilets at Parc Y Dre – Cllr Wimhurst reported that the hygiene dispensers had been fixed to the walls. Cllr Williams expressed her thanks to Nick for his assistance on behalf of the Community Council. The Clerk confirmed that Mr Bishop had agreed to check the toilets every two weeks and would replenish any items required. Cllr Bottom agreed to fix the down pipe that had come away from the wall.

504.3 Playground – The Clerk reported that the rep for Lappset had still not returned her calls. She was asked to write to him to establish whether he could still help.

504.4 Parc Y Pwmp – Cllr Davies reported that he had spoken to Mr Graham Jones and would do so again.

504.5 Casual Vacancies – Members voted that a ballot should be held for the 3 applicants. The Clerk handed each member a ballot paper and the votes were counted and recorded by the Clerk and Cllr Davies. Out of the three applicants, the two with the most votes were Bobby Simmons and Martin Lloyd. The Clerk will advise the successful candidates and establish whether they are still interested due to the length of time passed. If they accept she will invite them to the next meeting in October, when she will ask them to sign a declaration of acceptance and code of conduct.

504.6 Enhancing Pembrokeshire Grants – Cllr Davies reported that he was in the process of discussions and had established that the application would have to be made through a registered body, so through the Town Trust.

504.7 Notice Board at Rhoshill – The Clerk confirmed that following enquiries with BT Openreach, no trace of any damaged vehicles had been reported. Councillors were in agreement that the notice board should be fixed as soon as possible. Cllr Bottom agreed to carry out the task. Members discussed the possibility of placing a bench in the lean-to at the Foundry, as a shelter for bus users following a verbal request from the owner. The Clerk was asked to obtain written permission.

504.8 Cwmplysgog Stream – Cllr Davies reported that he had been approached by Sharon George regarding Japanese knotweed on the edge of the stream. Advice had been sought from the County Council who confirmed that the Japanese knotweed is not deeply rooted and the view conveyed is that it should clear and flush away with the next storms. The Clerk will reply to the resident.

504.9 Audit - The Clerk reported that the Audit for the year ending 31st March 2019 had been certified and completed, after numerous queries regarding dates.

**505 Correspondence**

505.1 National Resources Wales – Pollution in Afon Plysgog killing fish. Help required to highlight the issue.

505.2 Rosie Gillam – Various queries. Cllr Davies reported to members that he had replied in detail.

505.3 Welsh Government – Under the Environment Wales Act 2016 Section 6, public authorities are required to prepare and publish a plan setting out what it proposes to do to comply with the duty to Maintain & Enhance Biodiversity within their current work area. Seen and noted.

505.4 Copy Letters & evidence from Mr Wynne Jones to Mill Bay Homes regarding land drainage, relocation of site security barriers, request clarification of plot 12 and contractors parking on site. Seen and noted.

505.5 Copy Abstract from ICO decision notice forwarded by Mr Wynne Jones. Seen and noted.

505.6 Copy of observations by Mr Wynne Jones sent to PCC Planning Dept. regarding variation of condition at Maes Rheithordy, Penllyn. Seen and noted.

505.7 NALC – Legal briefing on providing Financial Assistance to Churches. Seen and noted.

505.8 Pembs Coast National Parks – Management Plan 2020-2024 Consultation on website. Seen and noted.

505.9 Pembs C/C – County Farm Estate Consultation on website. Seen and noted.

505.10 Welsh Government – National Development Framework for Wales Consultation on website. Seen and noted.

**506 Development Control**

 **Planning Applications:**

506.1 St Llyds Church, Llantood, Cardigan -Change of use of former church(D1 use class) to residential dwelling (C3 Use Class) as well as erection of detached garage and associated works -19/0473/PA. Cllr Evans declared and interest and did not comment. No objections.

506.2 Britannia House, High Street, Cilgerran - Extensions and alterations - 19/0515/PA. No objections.

506.3 Glandovan Mansion, Cilgerran - Alterations and extension - 19/0431/PA. Conditionally Approved. Seen and noted.

506.4 Glandovan Mansion, Cilgerran - Alterations and extension - 19/0433/LB. No objections.

506.5 Holly Lodge, Cilgerran - Variation of Condition 1 (approved plans) of planning permission 17/1300/PA (to allow for alterations to the means of enclosure and surface water drainage - 19/0507/PA. No objections.

**507 Finance**

 Balance as at close of meeting 22/7/19 Current Account £9 661.64

 Reserve Account £15,103.25

 Total £24,764.89

**Payments**

507.1 V Varney (July Salary) £308.19

507.2 V Varney (Expenses) £62.90

507.3 V Varney (Aug Salary) £308.19

507.4 Dwr Cymru/ W.Water £24.65

 Total Payments £703.93

**Income**

507.5 Bank Interest (July & Aug) £5.21

507.6 Pembs C/C (Precept) £5,000.00

 Total Income £5,005.21

 Balance as at close of meeting 23/9/2019 Current Account £13,957.71

 Reserve Account £15,108.46

 Total £29,066.17

507.7 The above payments were proposed as correct by Cllr McEneany and seconded by Cllr Clarke.

**508 County Councillor’s Report**

508.1 Cllr Davies reminded members that environmental control officers would be in attendance at the open meeting in the Village Hall on Friday 18th October at 6.30pm, to explain any concerns regarding the new waste and recycling process.

**509 Any Other Business**

509.1Cllr Clarke left the meeting at 9pm.

509.2 Cllr Davies asked the Clerk to contact Mr Stone requesting him to cut down the bushes outside his property to allow clearance of vision.

509.3 Cllr Bottom reported that the new recycling bins were smelly. Cllr Davies confirmed that he would convey this to the appropriate department.

509.4 Cllr Thomas asked if he was required to cut the grass around the hedgerow at Parc Y Dre. Councillors agreed that he should do this.

 Date of next meeting: 28th October 2019

 Meeting closed at 9.05pm

 Signed……………………………………………….. Date…………………..

 Chairperson

 Signed……………………………………………….. Date…………………..

 Clerk to Cilgerran Community Council