

Minutes of the meeting of Templeton Community Council

Held in the Chapel meeting room, Templeton on 19th September 2019

The meeting was opened by the Chairman, who thanked everyone for attending.

1) To accept apologies for absence. These were received and accepted from Cllr Jennings.

2) To disclose personal and pecuniary interests in the items listed below. Cllr Burns stated she had personal and pecuniary interests in the Hall items and took no part in the discussion and decision-making for them.

3) To sign the minutes of previous meetings on 18th July, 25th July, 1st August, 26th August and ratify the decisions made. These had all been circulated in advance by the Clerk. No issues were raised, and so it was agreed by all that the decisions were accepted and the minutes should be signed.

4) To report on matters arising from previous minutes and decide further action as required:

Hall development project. Cllr Burns took no part in this item. The construction work that was being funded by the Big Lottery Community Grant was underway in tandem with the main Hall work. It was agreed that the work was going very well, and it was hoped that the work would be complete ahead of schedule, which was the end of November. Requests for bookings were starting to come in – these would be passed to Cllr Priest to co-ordinate.

The bifold doors needed to be set slightly into the old part of the Hall for structural reasons, but this would enable them to sit flush against the walls when folded back, which was agreed as a better scenario. Samples for the bifold door colours were provided, and a decision made on the colour. The footings for the outside wall were underway, inside painting would be happening next week, followed by electrical work, and the kitchen and flooring were due to arrive within the next fortnight. The Council had been informed that washable unchipped paint was acceptable in much of the kitchen, with cladding only required in certain areas e.g. above sinks.

Cllr Priest would contact various other Halls to arrange visits to them to see what they provide for ideas, as well as providing suitable room hire comparisons so these charges could be finalised in October. Movable staging was briefly considered, and it was agreed to look at this in more depth in October. New furniture including tables and chairs would also be looked at in October, as would external lighting. The location of the external sockets would be checked. It was agreed to provide a microwave in the utility room for basic drinks heating.

Cllr Burns took full part in the meeting from this point. It was agreed that a revised cleaning contract would need to be put out to tender, with the possibility of also contracting for an external window cleaner – this would be discussed in the October meeting. Cllr Priest also stated that she had been asked to put together a presentation for the upcoming Pembrokeshire Halls meeting on the Templeton Hall project. The Clerk was requested to obtain a fire safety advice on the capacity of the completed Hall.

Carriageway repairs near Hampton Court. Cllr Morgan stated that a substandard repair had been provided, and that the depressions were still a hazard for vehicles. It was agreed the Clerk should write to PCC requesting that a proper repair be made as soon as possible.

5) New items of business.

Post box. The Clerk had been informed that this should be in place near the Boar's Head by the end of September.

Play Park. PCC had provided a report indicating that the cradle seat swing frame was unsafe. The Clerk would clarify how many timbers required replacement, and also why a non-destructive method of testing was not being used. It was agreed that prices for a suitable post should be obtained from a local supplier.

Bonfire and firework display arrangements. It was agreed to hold this on Tuesday 5th November. YFC would be asked if they would provide a barbeque outside, the school PTA and school council would be asked to organise a collection if they wished. The Clerk would obtain comparative quotes for the fireworks and was authorised to place the contract with the supplier that provided best value. Detailed arrangements such as barrier provision etc. would be discussed and agreed in the October meeting.

Remembrance Service. The Clerk provided the current prices for wreaths, and it was agreed to purchase the same as last year. The Clerk would order and arrange delivery. Whether teas could be provided in the Hall would depend upon the Hall project's progress.

St John's Church Harvest Thanksgiving. It was agreed to provide a dressed window as before if this was asked.

6) Items of correspondence:

- Templeton Airfield notice of firing— this had been circulated.
- Tree inspection at Poyers Grove. The Clerk was requested to obtain a copy of the inspection report and circulate it.
- PCC county farm consultation. This was ongoing and had been circulated.
- National development framework for planning— this had been circulated.
- Ironman road closure information – this had been circulated.

7) County Councillor's report. Cllr Morse had nothing to add to the items already discussed.

8) Financial statement and bank reconciliation.

The latest bank statements and bank reconciliation were circulated and reviewed. They were accepted as correct by the Council.

The Clerk also provided the external audit report for review, and briefly explained that the Council had been given an unqualified audit, after discussions were had on the previous year's firework contract. The Clerk also took the meeting through the advisory comments that had been made. The Council were pleased to accept the external audit report.

Bank statement, reconciliation presented	£30,275.40 as at 12 th September 2019
Income banked since last normal meeting:	£3,704.58 VAT reclaim
	£4,693.00 Precept second tranche
	£7,784.62 VAT reclaim
Payments made since last meeting:	Clerk salary and expenses July and related tax
Transfer to second account since last meeting:	£3,704.58 VAT reclaim
Transferred to this account since last meeting:	£10,000.00
Unpresented cheques:	£85.20
Invoices received since last meeting:	Clerk salary / expenses for August/Sept, related tax.
	£9,541.87 – contractor first invoice 2 nd project.

Second account:	£53,528.18 as of 12 th September 2019
Income transferred to other accounts:	£10,000.00
Income transferred from other accounts:	£3,704.58
Income received since last meeting:	£74,973.75 – PWLB loan £26,753.60 – RCDF 2 nd reclaim.
Invoices paid since last meeting:	£22,227.48 - Contractor third invoice £46,707.72 - Contractor fourth invoice £7.00 - Refund of erroneous receipt
Invoices received:	£102.00 – Solicitor fees for required document. £34,563.00 - contractor's fifth invoice

It was agreed that all of the above invoices should be paid.

9) Planning.

19/0437/LB. New glazed link to rear of farmhouse linking hall and utility room. Templeton Farm. No objections from the Council. No decision yet made.

19/0436/PA Single storey rear glazed extension to farmhouse. Templeton Farm. No objections from the Council. No decision yet made.

19/0425/PA. Replacement of derelict dwelling with 4 self-contained specialist disabled apartments for holiday use only. Hampton Court Caravan Park, Templeton. No objections from the Council. No decision yet made.

19/0480/PA. Expansion of existing slurry lagoons. Great Molleston Farm. No objections from the Council. No decision yet made.

19/0531/PA. Alterations and extensions. Fair View, Tanners Lane, Templeton. No objections from the Council. No decision yet made.

19/0305/AG Agricultural notification. Multipurpose storage agricultural shed. Great Molleston Farm, Molleston. Unconditionally approved

10) Church Hall

Bank reconciliation and statement presented:	£2506.56
Direct debit information received:	£60.00 Dwr Cymru direct debit August / September. £30.75 Swalec electricity bill

It was agreed that all of the above direct debits should be paid.

11) Councillors' reports and matters for next month:

Concerns had been raised about a hedge in Poyers Grove that was growing out into the carriageway and blocking vehicle and pedestrian line of sight. The Clerk would report this to ATEB.

Cllr Burns stated that she was still receiving expressions of concern about speeding through the village. The Clerk would contact Gosafe again to request monitoring, and the results of their previous monitoring.

Cllr Priest stated that the sewage overflow into the Green had been sorted by Welsh Water the same day. It was agreed the Clerk should send a letter to them if it happens again requesting further investigation regarding any ongoing blockages.

Cllr Morse reported that Rotary had kindly offered to donate a marquee to the Council for use. This was accepted, so Cllr Morse would make arrangements for its collection.

Cllr Morgan reported that the no parking signs had been delivered, without the poles. This would be chased up. Once they were in place, a letter would be delivered to local residents reminding them about the parking.

12) The next meeting was confirmed for Thursday 17th October, in the Chapel Meeting Room at 8.00pm.

There being no other business, the meeting closed at 10.15pm.