

At a meeting of Jeffreyton Community Council held at the Church Hall, Jeffreyton on Monday the 07th October 2019 at 7.00 pm

Present : Chair, Mrs M Rogers, Vice Chair, Mrs S Maccreath, Councillors : Mrs A Morgan, Mr P Overall,

In Attendance : Clerk, Mrs M Overall

41. Apologies for absence : County Councillor J Williams

42. Declaration of Interest : None received

43. Minutes of the Last Meeting :

Resolved :

That the minutes of the last meeting of the Council held on the 02nd September 2019 be confirmed and signed by the Chairperson as a true record

44. Matters Arising from the Minutes

(a) Grant Funding Play Area : The application for the proposed Lottery Grant is ongoing. Clerk reported that there are funds still available from the Enhancing Pembrokeshire Grant Scheme and offered to complete an Expression of Interest form in respect of funding for a basket swing and see-saw for the village green / park area. **Carry Forward**

(b) Casual Vacancy : The Council continues to have a vacancy. All agreed to continue to raise awareness amongst the community **Carry Forward**

(c) Enhancing Pembrokeshire Grant : Clerk advised that the application process is in its final stages, we should know the outcome around the 15th October. Whilst waiting for a decision, members considered the 3 quotes received in relation to the proposed purchases of benches, tables and planters. All unanimously agreed the successful quote was from SLPW, favourable in respect of cost and the fact that items would be delivered fully assembled. **Carry Forward**

(d) Village Bus Shelter : Prior to the meeting the Clerk had contacted PCC for an update and was advised that a replacement panel had been ordered for the shelter and would take approx. 2-3 weeks. However, during the meeting Councillor Morgan reported that PCC had attended that morning and completely removed the shelter. Clerk was asked to find out what is happening and when will it be replaced. **Carry Forward**

45. Correspondence

1. Sandy Bear Children's Bereavement Charity – Letter of thanks for Jeffreyston Community Council's donation in March.
2. Flu Vaccine Posters – To be placed on Community Noticeboards
3. PCC : Call for project ideas for funding in the fishing sectors of Pembrokeshire
4. Police & Crime Annual Report
5. Planed – Invite to "Leader Celebration", Scolton Manor, 26.09.19
6. OVW Conference & AGM 05.10.19 – Apologies sent
7. PCNPA 2020-24 – Consultation period between 01.08.19 & 31.10.19
8. Digital Team PCC – Household Enquiry Forms. Campaign to encourage residents to return forms. Highest response rate for any area so far is 76.62% and lowest is 45.21%. **Response rate for our area is 65.93%**
9. OVW News Bulletin
10. National Resources Wales – Engagement Workshops, P Dock, 03.10.19
11. Dyfed Powys Police – CCTV – "Behind the Scenes". Invite to event on 08.10.19
12. OVW : Older People's Commissioner for Wales has launched a FB page
13. Wales Audit Office : Invite to attend event on "Making an equal Wales a Reality"
14. OVW Carnegie UK Trust – would like to hear from councils wishing to get involved in a project "Tell the Story of your Town"
15. SLCC News Bulletin
16. SLCC (Society of Local Council Clerks) West Wales Branch Meeting 30.10.19 Carmarthen 10.00 – 1.00. Clerk to attend and update members in next meeting **Carry Forward**
17. Citizen's Advice Pembrokeshire : Invite to 80th Birthday Event, Pater Hall, P Dock 22.11.19 @ 12.30
18. OVW : Community Asset Transfer. Survey from Welsh Assembly Government
19. OVW : Pembrokeshire Area Committee Meeting, H'west, 08.10.19 @ 7.00pm Apologies sent
20. OVW : Protecting Community Spaces. The Green Spaces for Good Programme

46. Environmental Wales Act 2016 Section 6

Public authorities, including Community & Town Councils, are required under the above act to prepare and publish a plan setting out what it proposes to do to comply with the duty to Maintain & Enhance Biodiversity **within their current work areas**. Guidance will be issued shortly in the meantime Clerk will begin to prepare plans.
Carry Forward

47. Planning Matters

(a) NP/19/0488/TPO : Reduce crown of Beech tree by 4 metres : Strip of Woodland along Westside of A407. **Members had no objection**

(b) 19/0585/TF : Tree Felling : Land Adjacent to the tarmac road on village green, and Woodland Strip along the A4075. **Members had no objection**

(c) NP/19/0516/LBA : Listed Building : Alterations to former cow sheds in tandem with change of use to distillery – part retrospective : Cresselly Estate (Courtyard Outbuildings), Cresselly, Kilgetty SA68 0SP **Members had no objection**

(d) NP/19/0515/FUL : Change of use of outbuildings (former cowsheds) to Vermouth distillery with linked office/display/tasting area – part retrospective : Cresselly Estate (Courtyard Outbuildings) Cresselly, Kilgetty SA68 0SP **Members had no objection**

(e) NP/19/0578/PA : Planning Application Consultation : Proposed communal kitchen and store with 10 no. en suite chalets. Loveston Mill, Loveston, Kilgetty, Pembrokeshire SA68 0NL Following discussion on the application, members had concerns over (a) The size of the proposed development (b) Drainage, as the land is prone to flooding and (c) Serious concern over increased volume of traffic on access roads, especially in relation to the road between Jeffreyton and Loveston and the delayed repairs to the listed structure – Ford Bridge. Whilst the community council wish to support holiday accommodation and tourism in the area, in this case, without additional information or visit, they cannot support the application.

Members unanimously agreed *not* to support the Application

48. Financial Matters

(a) HSBC Bank Balance : As at 30.09.19 £2281.36

(b) Payments : The following was submitted for payment

Mrs M Everall Wages September £134.87
(£140.27 - £5.40 over payment from last month)

Resolved : The Council agreed that the account be approved for payment

(c) Receipts & Payments : Clerk presented the Receipts & Payments report for month end 30.09.19 which was checked and countersigned by the Chair. Clerk also presented the updated draft budget for 2019/20

Resolved : That the Receipts and Payments Accounts up to 30.09.19 be approved and signed

49. Highway Matters

Clerk was asked to report unprecedented levels of surface water on the road between Jeffreyton village and Ford Bridge. Also, on the road between Jeffreyton village and Broadmoor, near Hanbury Lodge. **Carry Forward**

50. Any Other Business

Clerk to arrange for a Poppy Wreath for the Remembrance Sunday Service.
Councillor Mrs A Morgan kindly offered to represent the Community Council at the service

51. Date of next Meeting : Scheduled for Monday the 04th November 2019 @ 7.00pm

The Meeting was declared closed at 09.00 pm

Signed : Chair

Date

Action Points :

- ❖ **Casual Vacancy – All Members asked to spread the word regarding the vacancy**
- ❖ **Complete an Expression of Interest Form for The Enhancing Pembrokeshire Grant**
- ❖ **Check situation with Jeffreyston village bus shelter**
- ❖ **Clerk to attend SLCC Branch Meeting in Carmarthen**
- ❖ **Prepare plan for The Environmental Wales Act 2016**
- ❖ **Respond to all Planning Applications / Consultations**
- ❖ **Report road surface water to Highways**
- ❖ **Arrange Poppy Wreath for Remembrance Sunday service**