

LLAWHADEN COMMUNITY COUNCIL
INCORPARATING LLAWHADEN, ROBESTON WATHEN, GELLI & BETHESDA

Minutes for the Community Council meeting held on Thursday 5th September 2019 in the Llawhaden YFC & Community Hall at 20:00hrs.

Present:

Hugh Watchman (Chairman)	Tim Simmons
Geraint Bowen	Dave Wilcox
Di Clements (County Councillor)	Samantha Philipps-Harries (Clerk)

1. Chairman's Remarks

Hugh welcomed everyone to the meeting and thanked them for the support over the recent planning application in Llawhaden.

2. Apologies for Absence

Apologies for absence had been received from Samantha Hebblethwaite.

3. Declaration of Members Interests

There were no declarations of interests.

4. Confirmation of Minutes of the Last Meeting

The minutes of the meeting held on 5th September 2019 were confirmed as a true record. Proposed by Tim and seconded by Geraint.

5. Matters Arising There From

- a. Llawhaden Green – it was believed that for the time being everything that needed to be actioned for the green had been.
 - Letter of thanks from Mr Brian Twose – noted.
 - The signed agreement had now been received, and the clerk would keep the document.
 - The Riverlea invoice had been received for the purchase of the lawnmower, strimmer and safety equipment totalling £616.65. It was agreed to pay proposed by Tim and seconded by Geraint. It was agreed to draw up an agreement between the community council and Mr Twose in relation to the afore mention items.
 - Hugh presented bills for new safety signage on the green, a lifebuoy and petrol for the lawnmower totalling £74.85 – it was agreed to pay. Proposed by Geraint and seconded by Tim.
- b. Defibrillator Update – Bethesda and Gelli: the Bethesda defibrillator would hopefully be sited by the next meeting, as the garage where it will be located still had building work being actioned. Gelli would be actioned in due course. The clerk had received an email from Vicky Jones a Paramedic with the Welsh Ambulance Service Trust (WAST), advising that she had replaced the pads as they had expired.
- c. Llawhaden Community Council Facebook Page – ongoing.
- d. Notice board in Robertson Wathen – Hugh agreed to source a notice board to be sited at the garage and liaise with the owners to place it in a convenient location.
- e. Traffic issues – Bethesda residents were still concerned over the dangerous driving in the area, and they still believed 60mph was still too fast. Concerns over the parking at Delmoor were still an issue. Church Lane, Robertson Wathen – it was noted that the 30mph signs had still not been relocated, Di agreed to chase this up with Highways at Pembrokeshire County Council (PCC).

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- f. Councillors Opt Out form – two councillors had not yet signed the opt out forms, the clerk agreed to find out what their intentions were.
6. **Finance**
- a. Nat West Estimated Bank account balances to 31st August 2019: -
 Current Account - £5650.43
 Savings Account - £1435.38
- b. Welsh Audit Office Invoice for Audit of Accounts 2017/18 – had now been received totalling £182.75, it was agreed to pay. Proposed by Dave and seconded by Tim.
- c. National Association of Local Councils (NALC) Community Council Financial Regulations – during the 2018/19 audit it had been pointed out that the community council did not have Financial Regulations in place. The clerk had been sent the regulations and Hugh agreed to read them and bring any amendment to the next meeting.
- d. Budget to Actual Spend comparison April to August 2019: -
COMPARISON OF BUDGET 2019/20 TO YEAR TO DATE ACTUAL SPEND

<u>As At 05/09/2019</u>		ACTUAL	
	BUDGET	RECEIPTS	DIFF
		/	
		SPEND	
<u>INCOME</u>			
Precept	£7,500	£5,000	£2,500
Other Income	£0	£0	£0
<u>TOTAL</u>	£7,500	£5,000	£2,500
<u>EXPENDITURE</u>			+ / -
Clerk's Salary	£2,000	£1,125	£875
Clerk's Expenses (Estimated)	£100	£35	£65
BDO Audit Fees (Estimated)	£220		£220
Internal Audit Fees	£80	£100	-£20
Insurance	£200	£183	£17
YFC Hall Rent	£300	£0	£300
One Voice Wales Membership (SUBS)	£100	£0	£100
Donations	£300	£100	£200
Printing Costs (for Newsletter etc.)	£600	£150	£450
Christmas Events (Lunch & Panto Transport)	£1,200	£0	£1,200
Misc. Including Green Llawhaden/Defibrillators	£2,400	£2,340	£60
<u>TOTAL</u>	£7,500	£4,033	£3,467

7. **Correspondence**

- a. Draft Supplementary Planning Guidance Consultation – tabled.
- b. #2minstreetclean – it was agreed to contact PCC and request 5 boards for each village in the ward.
- c. Dyfed-Powys Police and Crime Commissioner Annual Report 2018-19 – tabled.

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- d. Local Democracy Boundary Commission for Wales – Review of the Electoral Arrangements for the County of Pembrokeshire – tabled.

8. Planning

- a. Coxlake, Robeston Wathen – replacement slurry store – conditionally approved (19/0167/PA).
- b. Dingstopple Farm, Llawhaden – Conversion of agricultural barn to a single dwelling – planning application received (19/0438/PA) – no known objections.
- c. Holgan Farm, Llawhaden – Two self-catering Holiday Lodges – planning application received (19/0451/PA) – no known objections.
- d. Meadow Breeze, Church Lane, Robeston Wathen – Proposed domestic detached garage – planning application received and conditionally approved (19/0286/PA).
- e. Springfield Barn, Llawhaden – conversion of outbuilding to a residential unit – planning application received (19/0492/PA) – no known objections.
- f. Cwm Farm, Cwm Lane, Llawhaden – an agricultural shed to house milking goats (in retrospect) – planning application received and refused (19/0317/PA).

9. Points of interest raised by the County Councillor

- The streetlight at Llawhaden green had been fixed.
- The bins at the green and castle had now been emptied, and Di would contact PCC to find out if there were bins available to replace what was there.
- PCC had patched the road between Cannaston Bridge and Llawhaden.
- Di encouraged the councillors to complete the survey from PCC relating to County Council Farms.
- Residents were encouraged to express their views on the future of the Ocky White building in Haverfordwest.
- The consultation process had begun for the diversion route for Redstone Cross along the A40.
- Waste Collection Changes – there were officers available to speak to residents/councillors if we wished to organise a meeting, or leaflets available to be distributed along with the newsletter.

10. Any Other Business

- a. St Aidan's Church plans for proposed toilet and kitchenette are available for perusal.
- b. Autumn Newsletter – it was hoped the newsletter would be available for distribution by the end of October. It was hoped the Christmas dinner would take place on the Saturday 7th December 2019 from 12:30 hrs, and the clerk would contact Owain Lewis and Llawhaden YFC to find out if this was a convenient date for everyone. The matinee performance of the pantomime at Clarbeston Road was scheduled for Sunday 1st December 2019. Both of these events would be advertised in the newsletter.
- c. PCC - new bin and recycling collections – noted.
- d. Speed bump on the approach to Llawhaden Castle – Di agreed to discuss this with PCC Highways department.
- e. Replacement bins for Llawhaden castle & collection – already discussed in item 9.

11. Next Meeting

The next meeting will be held on Thursday 3rd October 2019 at 20:00hrs at Llawhaden YFC & Community Hall, Llawhaden. However, this is subject to change to ensure a quorum of councillors is met.

As there was no further business the meeting closed at 22:00hrs.