

CYNGOR CYMUNED  
HERBRANDSTON  
COMMUNITY COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 30th JULY 2014

Present	Cllr H Lloyd Cllr S Davey Cllr P Philpin	Cllr R Owens Cllr S Reynolds
Clerk	Clive Griffith	

Members of the Public. As per attached list

Apologies

1. TIME SET ASIDE FOR QUESTIONS FROM MEMBERS OF THE PUBLIC.

The Chairman welcomed everyone to the meeting and said that there were three questions which had been submitted by Ruth Harris.

Item 1. After our meeting on the 28th July we have established the Herbrandston Improvement Committee (for want of a better name). It is our intention to work with you to further the development of our village, and deal with funding such as the monies allocated for the play park improvements.

The Chairman said that if such a group was set up he would be pleased as he had been trying to establish one for the past twelve months. He said that he had organised two meetings to discuss improvements to the play area and that only four people had turned up. Cllr Owens and him had then started sourcing funding and obtaining plans.

He said that any community group should adhere to the following

They should have a constitution, which outlines the aims of the group.

There should be a meeting for the election of officers, namely chair, secretary and treasurer.

The treasurer should have control of all monies.

The group would need a bank account.

Audited accounts would have to be prepared.

There would have to be regular meetings with minutes of the meetings kept.

The Chairman said that if all the conditions were in place the Community Council would be happy to work with such a group.

Item2. Will there be legal documentation to ensure that the new proposed community facility project (the Sports Association project) is owned by the Community Council and therefore the community.

The Chairman said that the field and building were owned by the Community Council, and the Community Council held the deeds. The Sports Association were tenants. The land and building would still be owned by the Community Council and therefore the community.

1./cont.

Item 3. Why do you not publish minutes/planning applications within the Peninsular Papers, as do all the other local communities and could you do so from now on?

The Clerk replied that it was down to him to prepare and submit items to the Peninsula Paper and due to the fact he was only employed part time, other duties often took up his allocated time, not leaving time to prepare articles for submission. However all this information was available on the Community Councils web page.

A discussion followed in which many residents took part. Mike Duggan said he would like to see more information from the Community Council. Various means of doing this were discussed with nothing being resolved, apart from the Chairman exhorting residents to approach and talk to community councillors if they had a problem or needed information.

At the end of this discussion a large number of the residents left the meeting.

## 2. MINUTES OF THE LAST MEETING.

The minutes of the meeting held on Wednesday 14th May 2014 were passed as a true record.

Proposed by Cllr Davey and seconded by Cllr Philpin.

## 3. MATTERS ARISING.

### 1. Ashtrays.

The Chairman reported that the ashtray had been fitted in place. It was agreed that the Clerk would invoice the Taberna Inn for the one purchased for them and that the Village Warden would be given a key to enable him to empty the ashtray.

### 2. Bus Shelter.

The Chairman reported that following a meeting with a supplier it was probably now best to have a shelter fabricated from hot dipped galvanised metal with a perspex roof. There a local company who were able to produce a suitable shelter. It was agreed by the meeting that the Chairman obtain costings.

### 3. Play Area.

The Chairman said that £25,000 had been promised as part funding for the play area. More money would need to be raised as even though the final cost was not yet known it was likely to be double what had been promised.

Cllr Owens said that he was in contact with SITA and he would enquire if the scheme would be eligible for a grant.

### 4. Thankful Village.

The Clerk was now in a position to order the new road signs. The Chairman said that he would enquire about a tag system.

### 5. Content of Web Page.

Cllr Davey reported that Mr Colin Reynolds was unwell at present, but she would try and progress the matter.

### 6. Footpath in field next to sports field.

Cllr Owens would arrange and attend a meeting with Mr Hywel Davies to discuss this.

3./cont.

7. Road surface Havens Park.

PCC had been informed. The Clerk to inform and complain again.

Cllr Owens said that he had reported that the back lane and Woody Kiln lane needed cutting back, due to cut backs PCC were now only doing one cut a year. Clerk to phone again.

Cllr Lloyd said that due overgrown hedges both Sandy Haven lane and Middle Kiln Lane were dangerous to children walking to the beach. Clerk to speak to PCC and ask for this to be cut as a matter of urgency.

8. Thankful Village Celebration.

Cllr Davey reported that plans were well advanced and asked how much financial support would the council be prepared to contribute. Cllr Owens proposed a maximum of £350, this was seconded by Cllr Reynolds and agreed by the meeting.

9. Post office retirement.

Cllr Davey proposed that the council send a letter to Josie Owens to mark her retirement from the Post Office and to thank her for her service to the village.

Cllr Owens said he hoped that people would continue to support the new Post Office.

10. Broadband router in Church Hall.

The Chairman reported that following advice and a site visit from PAVS, the router had been programmed to go to a filter programme before allowing access to the web. He said he would place a notice to this effect in the hall. He also felt that it was now safe to allow the router to be used by the public. This was agreed by the meeting. The Chairman said he felt that the council had done all possible to prevent illegal use of the router.

11. Village Warden.

Cllr Owens said that appointing Cllr Batey to supervise the village warden had not worked out and she was no longer responsible for supervising him.

#### 4. CORRESPONDANCE.

i. PAVS

Newsletter re. festivals Circulate

ii. Play for Wales

Newsletter Circulate

iii. Hywel DDA Health Board.

Copy of presentation given re. Maternity, Obstetric, services, etc. Circulate

iv. Clerks & Councils Direct

Newsletter Circulate

v. PCC

Changes to electoral registration. For Information

vi. National Park

Updates on Local Development Plans Notice Board



7. v. cont./ photographs of the locations and send then to PCC.

vi. Cllr Philpin asked why PCC did not collect the grass they had cut, especially on the village green, as it was unsightly being left there. Cllr Owens said that there was a notice of motion on this issue tabled for the next meeting of PCC, and the matter had been referred to Cabinet. He felt that the Clerk should contact PCC and register our dissatisfaction with not collecting the grass.

vii. Cllr Lloyd said that fly tipping was becoming a problem in Middle Kiln Lane with everything from garden waste to packaging being dumped there. It was agreed by the meeting that the Clerk would report the matter to PCC and email the Environmental Team and Cllr Huw George, Cabinet Member.

#### 8. ACCOUNTS FOR PAYMENT.

Tom Exeter, Village Warden,	£132.00
M. Harris, Grass Cutting.	£110.00

It was proposed by Cllr Davey and seconded by Cllr Philpin that the accounts be paid.

#### 9. PRIVATE SESSION.

It was proposed by Cllr Owens and seconded by Cllr Reynolds that the council go into private session. This was agreed by the meeting.

#### 10. DATE OF NEXT MEETING.

The Clerk would arrange the next meeting.