**KILGETTY, BEGELLY COMMUNITY COUNCIL (KBCC)**

Full Council Meeting held at Kilgetty-Begelly Community Centre, Kilgetty commencing at 7.00pm.

Thursday 8 August 2019

MINUTES

**Present:**

Cllr Jayne Ebrey (Chair of meeting and Vice-chair, KBCC)

Cllr Peter Adams

Cllr David Anderson

Cllr Christopher Ebrey

Cllr Brenda Jones

Cllr Sandra Smith

Cllr Gavin Thomas

Cllr John Whitby

Cllr Paul Wyatt

County Cllr David Pugh

Ian Morris (Clerk, Proper Officer and Responsible Finance Officer)

A well-attended Public Participation session took place between 7.02 and 7.25pm. Planning issues in Maes Elwyn John, Reynalton and Station Road, Kilgetty were raised.

1. **Apologies.**

Cllr Diane Lockley, Cllr Janet Ward and Cllr Josephine Woodgate.

**2. Declarations of Interest.**

None.

**3. To consider and approve as a true and correct record the draft Minutes of the Full Council Meeting held on 11 July 2019.**

Cllr Smith proposed that the draft Minutes of the Full Council Meeting held on 11 July 2019 be approved as a true and correct record. Seconded by Cllr C Ebrey. Vote taken – all in favour.

**4. Matters Arising from the Minutes of the Full Council Meeting held on 11 July 2019.**

**1223 (4)** – Clerk reported that Pembrokeshire County Council (PCC), had yet to respond to KBCC’s invitation to the Head of Planning to attend a meeting of KBCC, despite acknowledgements from the support team.

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**1223 (4) –** Cllr Thomas said that he had applied for a grant for the care of 5 trees in KBCC’s area. Members asked Cllr Thomas to update Full Council at the September 2019 meeting.

**1224 (6) –** Clerk reported that Cllr Wyatt had now repainted the ‘Welcome to Kilgetty’ sign outside *Westwinds*. Members thanked Cllr Wyatt.

**1225** **(8)** – Clerk reported that County Cllr Pugh had confirmed that interviews and not offences were filmed by PCC’s District Enforcement Team’s body cams.

**5. Action Tracking.**

Due to printing problems on the day of the meeting, the Clerk was not able to provide copies of the latest Action Tracking note to councillors. The Clerk updated Members on matters listed in the Action Tracking note which was subsequently emailed to councillors that were present;

* **Footpath widening in Begelly (Fir Grove area); footpath maintenance in Begelly and replacement and re-siting of Begelly Bus Shelter (currently outside Begelly Stores) –** County Cllr Pugh reported that a topographical survey had now been completed (5 August) and that the design stage was being drawn up. This will be sent out for consultation. PCC had confirmed there were issues around some of the drainage gullies and that it would also be discussing the re-siting of the bus shelter.Members agreed toreview in **September 2019**.
* **Safety issues on Sardis Road, Kilgetty –** PCC had confirmed that additional verge markers had now been installed (verified by some Members) every 5 metres but as the hedge bank was privately owned PCC needed to speak with the landowner about infill of the remaining gap. Members agreed to review in **September 2019.**
* **Installation of traffic calming measures in Ryelands Lane, Kilgetty –** no further update. Clerk was asked to chase up with PCC. Review **September 2019.**
* **Provision of waste bin in Miners’ Field, Kilgetty/Overgrown vegetation –** Clerk was asked to chase up provision of the bin. PCC had confirmed that it would cut back the vegetation encroaching on to the footpath. Review **September 2019.**
* **Removal of glass centre directional sign outside *Westwinds*, Kilgetty –** County Cllr Pugh agreed to chase up removal of this sign with PCC. Review **September 2019**.
* **Removal of large ‘For Sale’ sign outside St Mary’s Church, Begelly –** Clerk was asked to email Streetcare, PCC, as his attempts to seek

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 its removal through contact with John Francis had been unsuccessful.

 Members agreed not to take the sign down themselves as this could be

 deemed criminal damage. Review **September 2019.**

* **Resurfacing of public footpath outside Community Centre, Kilgetty –** Members had previously agreed to review in **September 2019.**
* **Repair of road surface in GP surgery car park and in entrance –** Clerk confirmed that he had reported the condition of the road surface and provided photographs to the Co-operative’s agent in Bristol (Hartnell Taylor Cook). The agent had confirmed they were engaging a contractor to undertake the work. **Review September 2019**.
* **Overhang of trees across A478 in Begelly –** Clerk confirmed thatPCC had acknowledged KBCC’s request that a safety inspection of the trees be undertaken and had asked its Streetcare Team to review and advise. **Review September 2019.**

 **6. Correspondence.**

Cllr J Ebrey reminded Members that they had the opportunity to review all

correspondence ahead of the meeting but highlighted the following items;

* Email from Cllr Ward offering her apologies for this meeting.
* Email from Carl Parfitt about road and planning issues in Maes Elwyn John, Reynalton. Mr Parfitt had also updated Full Council during Public Participation.
* Letter from HSBC requesting a telephone conversation about security and safety measures on KBCC’s accounts. Cllr Anderson, as an authorised signatory on KBCC’s cheques, agreed to speak with HSBC.
* Email from PCC about its Communications Survey. Clerk was asked to forward the email to all councillors.
* Email from PCC asking for feedback on The Long Course Weekend. Some Members thought communications on road closures had been poorly conveyed to local businesses. Clerk was asked to forward the email to Cllrs Adams, C Ebrey and Wyatt for individual reply.
* Email from PCC about its consultation on the draft Supplementary Planning Guidance ‘Landscape Character Appraisal’. Deadline was 16 September 2019.
* Invitation from Pembrokeshire Coast National Park Authority (PCNPA) to attend a reception on 13 August 2019 at its marquee during the County Show. Some Members agreed to consider attendance.
* PCNPA’s consultation on its draft Management Plan 2020-2024.
* PCC had provided a universal key to the padlock fitted to the entrance gate to Begelly Play Area. Cllr C Ebrey agreed to retain for safe keeping.

Other correspondence was noted.

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**7. Planning.**

Cllr J Ebrey brought forward the following planning applications;

* **19/0322/DC – Discharge of condition 11 (method of foul drainage disposal) of planning permission 09/0840/PA (Variation of condition 3 of planning consent 06/0533/PA – erection of 6 dwellings) at site adjoining Maes Elwyn John, Reynalton, Kilgetty.** Full Council noted the views of numerous residents of Maes Elwyn John who had attended the Public Participation session ahead of the Full Council meeting, to express their concerns over this development. KBCC also noted that Pembrokeshire County Council’s (PCC) Enforcement Team had also visited the site. After lengthy discussions, Cllr Adams recommended that this application be recommended for **Refusal** and stressed that the developer must adhere to the original planning permission conditions and that drainage issues must be sorted out before any further dwelling is occupied. Full Council noted that work at the location was also inconveniencing local residents and that it needed to be reassured that sewerage and foul water disposal issues would be sorted out by the developer and that the developer was committed to restoring the condition of the unadopted highway to its original state. Seconded by Cllr Smith. Vote taken – all in favour.
* **19/0328/PA – Single storey modular building for an education and training classroom at Folly Farm, Begelly, Kilgetty SA68 0XA.** Cllr Jones proposed that this application be recommended for **approval**. Seconded by Cllr Thomas. Vote taken – all in favour.
* **19/0400/DC -**  **Discharge of Conditions 8, 9, 10, 12, 13, 15, 17 and 21 of planning permission 12/0803/PA and discharge of Condition 7 of planning permission 16/1295/PA at land west of Barley Park, New Road, Begelly SA68 0YF.** Cllr Thomas highlighted toMembers that Dyfed Archaeological Trust (DAT) had not yet undertaken an archaeological survey and that land had already been cleared.Members considered that DAT surveys needed to be undertaken and therefore objected to any deviation to the conditions of the planning permissions. Cllr Anderson proposed that this application be recommended for **Refusal**. Seconded by Cllr Wyatt. Vote taken – all in favour.
* **19/0412/PA – Erection of 15 dwellings with access road and landscaping at land off Station Road, Kilgetty SA68 0YB.** Members noted the views of numerous residents of Station Road who had also attended the Public Participation session, ahead of the Full Council meeting, to express their concerns over various aspects of this development, including the ability of the sewerage system to cope with this development; the entrance splay (which runs out after 3 metres) and the width of Station Road at the entrance to the site.

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Members observed that various tick boxes on the planning application

(e.g. Trees/Hedges, flood risk and Biodiversity and Geological Conservation) were not consistent with the information set out in the supporting documentation. Although the applicant had provided an ecological survey, this had recommended that further surveys be undertaken, as there were reports of evidence of dormice, bats, badgers and key fauna within 500 metres of the site. Members also noted that a nearby pedestrian underpass which linked Kilgetty with Pentlepoir did flood on occasions but that the applicant had said that there was no flood risk. Full Council wished to re-iterate all of its concerns and observations made to the applicant at Pre-planning application consultation stage (in April 2019) and felt that due to deficiencies in the supporting information provided with this application, a decision should not be forthcoming until this had been provided. Cllr Wyatt proposed that this application be recommended for **Refusal** at this stage. Seconded by Cllr Adams. Vote taken – all in favour.

Other planning notices (decisions) were noted, including conditional approval of **18/0836/PA** – residential development of 20 units, including estate road and associated works at land to the south of Kilvelgy Park, Kilgetty.

**8. County Councillor’s Report.**

County Cllr Pugh provided the following report, in addition to an update given during item 5, above;

* PCC had removed the recycling containers from the Co-operative car park in Kilgetty last month due to continued fly-tipping. Although some fly-tipping had occurred the following week, this had now stopped and the area looked much better. PCC would work closely with the Co-operative in considering the re-installation of recycling containers once proper monitoring was put in place. The Salvation Army recycling containers remained.
* PCC had now advertised for 40 new operatives to work on its waste recycling work. Changes to roadside collection of waste and recycling products would be commencing in the autumn and an awareness raising event would be held at Kilgetty-Begelly Community Centre in due course. The counties of Ceredigion and Pembrokeshire were the top two local authorities in Wales for recycling.

County Cllr Pugh was thanked for his report.

Cllr Jones and County Cllr Pugh left the meeting at this point (9.10pm).

**9. Accounts for Payment.**

The following invoices were presented for approval and payment;

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Ian Morris – salary (and office costs) £ 425.10

HMRC – (PAYE) £ 100.00

Russell Evans – grass cutting £ 295.00

Cllr Diane Lockley – refund of costs of flowers £ 25.00

SSE – office unit electricity costs £ 32.17

**Total £ 877.27**

Cllr Thomas proposed that all these invoices be approved for payment. Seconded by Cllr C Ebrey. Vote taken – 8 in favour.

Members agreed that the additional cut of Miners’ Field be continued until September 2019 only. Clerk to inform Russell Evans accordingly.

Members also noted that the next loan repayment to the PWLB of £1,740.94 would be made by Direct Debit on 2 September 2019.

**10. To approve renewal of KBCC’s Kaspersky Internet Security subscription for 2019/20.**

Cllr Adams proposed that KBCC’s renewal of its Kaspersky Internet Security subscription for 2019/20 be approved at a cost of £34.99 including VAT. Seconded by Cllr C Ebrey. Vote taken – 8 in favour.

**11. To receive an update on ‘Adverse Possession’ registration of the land at Begelly Play Area.**

Cllr Thomas reported that no further news had been forthcoming from Darwin Bowie. Clerk said that he had spoken to Red Kite Law LLP and they had quoted a fee of between £500 and £750 plus VAT and disbursements for any Adverse Possession work undertaken for KBCC. After a brief discussion, Cllr Adams proposed that Red Kite Law LLP be engaged to take forward this work and that Darwin Bowie be stood down. Seconded by Cllr C Ebrey. Vote taken – 8 in favour. Clerk was asked to write to Darwin Bowie accordingly and to take forward work with Red Kite Law LLP and Cllr Thomas.

**12. To consider and approve the 2019 cutting of The Common, Kilgetty.**

Cllr Lockley had confirmed by email that the contractor, A Hilling, had increased his cost of cutting The Common. This cost would now be £230 plus VAT. Cllr Anderson proposed that Mr Hilling be approved to undertake the cutting of The Common for £230 plus VAT. Seconded by Cllr Adams. Vote taken – 8 in favour.

**13. To consider applying to PCC for a #2 minute street cleaning board and pickers.**

Cllr Thomas reported that a local resident, Lisa Maunsell, had applied to PCC for a street cleaning board and pickers for the town end of Ryelands Lane.

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Members asked Cllr Thomas to provide feedback on her application at next month’s meeting of KBCC. Full Council could then discuss whether or not to apply for a street cleaning board and pickers although the requirements to manage the board twice a day were noted.

**14. To discuss the current provision and consider a request for additional litter bins in KBCC’s area.**

Cllr Thomas reported that he had undertaken some research and that there were around 4 or 5 PCC litter bins in KBCC’s area, including one in Reynalton. Some councillors thought the number of bins was higher although it was noted there were no PCC litter bins in Begelly. Clerk said that he awaited feedback from Stephen Benger, PCC, on the approved ratio of litter bins to population. Councillors agreed to discuss again at next month’s meeting of KBCC.

**15. To receive an update from KBCC’s Play Areas sub-committee.**

Cllr J Ebrey reported that play equipment for Begelly Play Area would now be ordered and that an invoice would be brought to next month’s meeting of KBCC. Delivery of the equipment could take 7 weeks. Cllr C Ebrey suggested that other updates be held over until next month’s meeting.

**16. To receive an update on the grade 2 listing of road milestone markers in KBCC’s area.**

Cllr Thomas said that he still awaited a response from Cadw on KBCC’s application to seek Grade 2 listing for the four remaining road milestone markers in KBCC’s area. Full Council to receive an update next month.

**17. To review and approve councillor attendance at training modules (if any).**

No additional modules or further nominations.

**18. To consider a report from Cllr Lockley on items from One Voice Wales (OVW) and to receive updates (if any) on taking forward elements of the Review of Town and Community Councils.**

In Cllr Lockley’s absence, no update was provided.

**19. Begelly-Kilgetty Community Association (BKCA) report.**

Cllr Anderson confirmed there was no report this month.

**20. Emergency items and other outstanding issues before Full Council.**

None.

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**21. Any Other Business (For information only).**

Cllr Thomas updated councillors on a new initiative, ‘Plastic Free Communities’ and hoped that Kilgetty and Begelly would look to become a plastic free community. Cllr Adams added that The Begelly Arms Hotel was now operating at 98% plastic-free.

There being no further business, the meeting closed at 9.40pm.

**Kilgetty-Begelly Community Council**

**August 2019**

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