

At a meeting of Jeffreyston Community Council held at the Church Hall, Jeffreyston on Monday the 2nd September 2019 at 7.00 pm

Present : Chair, Mrs M Rogers, Vice Chair, Mrs S Maccreath, Councillors : Mrs A Morgan, Mr P Everall, County Councillor : Mr J Williams

In Attendance : Clerk, Mrs M Everall

27. Apologies for absence : None received

28. Declaration of Interest : None received

29. Minutes of the Last Meeting :

Resolved :

That the minutes of the last meeting of the Council held on the 10th June 2019 be confirmed and signed by the Chairperson as a true record

30. Matters Arising from the Minutes

(a) Grant Funding Play Area : This item is ongoing. Quotes received from two companies, awaiting a third quote. ***Carry Forward***

(b) Casual Vacancy : Clerk reported that co-option notices have been displayed on the Community Noticeboards / Pembs T&CC site / FB and to date she has received no response. It was agreed that members continue to spread the word and suggested that the clerk ask that notices be placed in St Oswald's VA School and on the Church noticeboard. Clerk to arrange. ***Carry Forward***

(c) Slurry on Ford Lane : Clerk reported that contact had been made with NRW who confirmed that they had attended on the afternoon of 10th June, met with the farmer who had already addressed the situation. ***Item Closed***

(d) Contract of Employment : Clerk had prepared Contract of Employment for Member's final approval and this was duly signed by both parties. ***Item Closed***

31. Correspondence

(a) OVW : Update on 'Renewing our Democracy' – Including proposals for lowering the voting age to 16

(b) Welsh Ambulance Service NHS Trust – Carers Survey

(c) OVW June Bulletin

(d) Long Course Weekend – Opportunity to earn the Community £200 for Volunteering

(e) Hywel Dda : Drop in Events – Developing Trauma Services

(f) Older People Commissioner's Newsletter

- (g) SLCC June Newsletter
- (h) Hywel Dda : Consultations “What you told us about
- (i) PLANED : Invite to AGM & Conference
- (j) WAG : Written Statement – Non Domestic Rates Relief for Public Lavatories
- (k) PCC : Request for feedback on the Long Course Event
- (l) PCC : 2 Min Street Clean Boards – Similar to the recently installed Beach Cleaning Boards
- (m) Hywel Dda Report : What Patients said about their care on WARD 7 Witybush Hospital
- (n) New Governance & Accountability – A Practitioner’s Guide 2019
- (o) Country Farm Estate Consultation
- (p) E Morgan – Newsletter

32. Enhancing Pembrokeshire Grant : Clerk reported that the Expression of Interest Forms had been forwarded at the end of June, following which, PCC had invited the Council to complete a full application. Clerk had obtained 3 quotes for the purchase of 2 Picnic Tables, 2 Benches and 2 Planters for the Village Green / Play Area. These had been submitted along with the full application form and associated paperwork to PCC by the deadline of the 6th August. The panel will meet to consider applications on the 20th September 2019. **Carry Forward**

33. Public Meeting : Angela Burns AM attended a meeting at the Jeffreyston Inn on the 14th August 2019 to discuss with residents, the spreading of farm slurry and concerns over the speed of farm vehicles. Following a very positive meeting, it was agreed to set up a working group to include the farmer / residents / AM, in order to discuss the matters raised. **Item Closed**

34. Clerk Training : Clerk reported that she had received dates for the CILCA Training Course. The event is to be held in Carmarthen, taking place one day per month over a period of 4 months – Jan to April 2020. The course is paid for by the WAG Bursary scheme. Clerk is also taking part in a Webinar course 17th & 24th October 2019. **Item Closed**

35. Planning Matters :

(a) 13.06.19 Ref : **19/0258/HG** : Hedgerow Removal Notice. Proposal : Removal of hedgerow to widen the gateway to provide safe access to tower 4YV57 Site Address : Roadside Hedgerow next to Field Gate, Close to Londonderry Farm, Kilgetty Road, SA68 0RX

(b) 22.07.19 Ref : **19/0258/HG** : Notification of Planning Decision : Proposal : Removal of hedgerow to widen the gateway to provide safe access to tower 4YV57 Site Address : Roadside Hedgerow next to Field Gate, Close to Londonderry Farm, Kilgetty Road, SA68 0RX **Unconditionally Approved**

(c) 01.07.19 Ref : NP/19/0280/DOC : Proposal : Discharge Conditions 3 & 4 of NP/18/0277/FUL Location : Kiln Cottage, Cresswell Quay, Kilgetty, Pembrokeshire SA68 0TE

(d) Ref : 18/0553/LB Alterations to Ford Bridge, Jeffreyton, Kilgetty. Clerk had contacted the Planning Support Team on the 19th August 2019 requesting an update on the current position regarding the original planning consultation received October 2018, there is concern amongst the community as the condition of the bridge has deteriorated considerably during the past 12 months. The Conservation Officer advised that the Authority had provided further details to CADW in respect of the application for Listed Building Consent to amend the bridge parapet walls slightly and were yet to receive a response. PCC Bridge Engineer has indicated that they are not able to action further repair work on the bridge whilst it is being hit by traffic on a regular basis.

36. Financial Matters

(a) HSBC Bank Balance : As at 20th August 2019
£1430.46

The Wales Audit Invoice outstanding for the 2017/2018 Audit, that the Council had been waiting for, has eventually been received for £182.75

(b) VAT Reclaim : A Repayment of £114.40 had been received from HMRC

(c) Payment : The following was submitted for payment
Mrs M Overall Wages June / July / August
£329.10

Resolved : The Council agreed that the accounts be approved for payment

(d) Independent Remuneration Panel for Wales : Clerk reported that a NIL return had been submitted to the IRPW in relation to Jeffreyton Community Council. The form will also be displayed on the Community Noticeboards.

(e) Donation : Councillor Morgan reported that she had been asked to deliver a donation of £100 for the Jeffreyton Community. The amount was raised from the recent Malcolm Tucker Memorial Clay Pigeon Shoot. All agreed that this was a very kind gesture and the donation would be put towards the enhancement of the Village Green / Play Area. Clerk was asked to organise a card to express our thanks to the family. **Item Closed**

37. Audit for the year ended 31.03.19 : Following the completion of the external audit by Grant Thornton, Clerk had received the certified Annual Return for Jeffreyton Community Council. Audit Invoice will follow. Clerk had received an Audit

Satisfaction Survey for completion. Notice of Conclusion of Audit will be displayed on the Community Noticeboards **Item Closed**

38. Highway Matters : It was reported that there appeared to be some damage to the Jeffreyston village bus shelter. It had been closed off with bollards, rendering it out of use. Clerk asked to contact the Highways Dept to find out what is happening.
Carried Forward

39. Any Other Business

There were no further items to be discussed.

40. Date of next Meeting : Scheduled for Monday the 07th October 2019 @ 7.00pm

The Meeting was declared closed at 08.25pm

Signed : Chair

Date

Action Points :

- **Grant Funding Play Area – Liaise re quotes**
- **Casual Vacancy – Co-option Poster in additional locations**
- **Display IRPW Form & Notice of Conclusion of Audit on Community Noticeboards**
- **Complete Audit Satisfaction Survey**
- **Organise Card**
- **Contact Highways**

