

# SAUNDERSFOOT COMMUNITY COUNCIL



Minutes of the General Meeting of The Saundersfoot Community Council held on Thursday, 13<sup>th</sup> June 2019 at 6 pm in the Methodist Church Saundersfoot to transact the business stated below.

**Present** - Cllrs N Sefton (Chair), P Baker (County Councillor), M Williams BEM, B Cleevely, T Pearson, A Upham, D Ludlow, A Mattick, S Boughton-Thomas, M Wainwright, P Beedles and R Hayes MBE

In attendance –The Clerk

## **2019/06 31 Apologies for Absence**

None – Cllr Beedles informed the Clerk that she would be arriving late.

## **2019/06 32 Chairman's Report**

Cllr Sefton thanked the Council for their consideration and agreement to change the date of the June meeting. He also advised the Council that he had attended the presentation evening where the donation cheques from money raised at the New Year's Days Swim were awarded. He acknowledged the sterling efforts by all involved and the major impact the money, which is raised, has for many charities.

## **2019/06 33 Declaration of Interests**

Cllr Williams declared a personal interest in matters appertaining to Minute 2019/06 42 (2)  
Cllr Haye MBE declared a prejudicial interest in matters appertaining to the Sports Field  
Cllr Boughton Thomas declared a prejudicial interest in Minute 2019/06 48  
Cllrs Ludlow, Beedles, Pearson and Upham declared a personal interest in Minute 2019/06 48

## **2019/06 34 To Receive the Minutes of the Meeting Held on the 2nd May 2019**

It was proposed by Cllr Cleevely that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 2<sup>nd</sup> May 2019 and be signed by the Chair as such; Cllr Baker seconded the proposal with all Councillors in full agreement.

## **2019/06 35 Matters Arising from the Minutes – Information Only**

### **1 Saundersfoot Rotary Club to borrow Community Council's litter picking equipment 2019/05 22**

A Note of thanks received from Saundersfoot Rotary and the return of equipment to the Regency Hall

## **2019/06 36 To Receive the Private and Confidential Minutes of the Meeting Held on the 11<sup>th</sup> May 2019**

It was proposed by Cllr Baker that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 11<sup>th</sup> May 2019 and be signed by the Chair as such; Cllr Cleevely seconded the proposal with all Councillors in full agreement.

## **2019/06 37 Matters Arising from the Minutes – Information Only**

None

## **2019/06 38 To Receive the Minutes of the Meeting Held on the 16th May 2019**

It was proposed by Cllr Cleevly that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 16th May 2019 and be signed by the Chair as such; Cllr Baker seconded the proposal with all Councillors in full agreement.

**2019/06 39 Matters Arising from the Minutes – Information Only**

**Update of proposed car park on land in the ownership of the Council 2019/05 29**

The Clerk advised the Council that the planning application would be deposited with the Planning Authority before 1<sup>st</sup> July 2019 and that the Ecology report had been completed.

Cllr Baker proposed that once the relevant planning documentation has been received by the Clerk, an estimated costing would be obtained for budgeting purposes; Cllr Boughton Thomas seconded the proposal with all Council in full agreement.

Consideration to be given to reconfiguring service supplies in the area to ensure that all services are a direct supply and not passed through meters servicing numerous properties.

It was proposed by Cllr Upham that construction/service vehicles for the Car park construction and EE mast installation/maintenance gain access, if possible, via the National Parks Public Car Park and not via the single access road traversing to, well used, children play areas which would cause major health and safety implications: Cllr Hayes MBE seconded the proposal with all Council in full agreement.

**2019/06 40 Account(s) for Payment and Bank Reconciliation and signing of donations cheques**

Cllr Baker proposed that the accounts presented for payment be paid in full and the donation cheques be signed; Cllr Boughton Thomas seconded the proposal with all Council in full agreement.

Cllr Boughton Thomas proposed that the bank/cash book reconciliation be a true record of the Council’s accounts to date: Cllr Baker seconded the proposal with all Council in full agreement. The Chair signed the accounts as a true record.

**2019/06 41 To approve the Statement for submission to External Audit for End of Year Accounts 2018 – 2019**

This heading to be carried forward to the next meeting. The Clerk confirmed that the Notice of Electors Rights had been posted on the Regency Hall Notice Board and Council’s Website.

**2019/06 42 Planning Application(s) Received**

1	NP/19/0168/FUL	Moreton Farm Leisure Park	Change of use of 20 touring pitches to 20 static units including landscaping & external works
2	NP/19/0256/FUL	1 Gorse Hill, Saundersfoot	Rear single storey lean-to extension
3	19/0152/PA	FOUR SEASONS FARM SHOP	Extension and Development of Four Seasons Farm Shop to create additional retail space, cafe & retrospective car park expansion.

**Following consideration of the above applications the Council's responses are such:-**

1. **NP/19/0168/FUL** - No objections or concerns –  
A better use of the land available.
2. **NP/19/0256/FUL** – This application had been determined before consideration by the Council.
3. **19/0152/PA** - The Council support the proposed changes to the building but request that consideration be given to the positioning of signage and/or goods for sale and the possible restricted visibility of drivers when entering and exiting the car park

**2019/06 43 Licensing Application(s) Received**

None

**2019/06 44 Consideration of Correspondence Received**

- Letter received from Saundersfoot Sports and Social Club requesting access to the Sports field for the use of Car Boot Sales. – This access is covered the in terms of the Licence. The Clerk to request an up-to- date list of proposed use of the access road, once received and the emergency key in place, the post to be brought back into use to ensure that the Council remain compliant.
- Letter received from the Bowling Club regarding the Saundersfoot Community Council supporting their application, to others, for a grant to pay for a new fence around the Bowling Green area. Cllrs Sefton, Baker, Boughton Thomas and the Clerk to meet with representatives of the Bowling Club – 24<sup>th</sup> June 2019 4pm
- Various notices received from Pembrokeshire Coast National Park Planning Authority advising of the acceptance of certain planning applications.
- Notice received from St Issells Church advising the Council of the forthcoming Flower Displays in the Church. Cllr Pearson advised that she would be willing to do the floral display on behalf of the Council.

**2019/06 45 Reports from Committees Including County Councillor's Report**

**Cllr Baker – County Councillor's Report.**

**County Council Matters**

At the May AGM of Council Cllr Dr Simon Hancock was appointed as Chair and Cllr Mike James Vice Chair.

A change in Cabinet saw Cllr Guy Woodham appointed as Cabinet Member for Education and Life Long Learning.

**Ward Matters**

Road Closures in Saundersfoot have been applied for  
Long Course Weekend – Saturday 6th July 2019  
TenFoot Swim – Friday 12th July 2019

Following further investigation by PCC Streetcare, the depression on The Ridgeway is not thought to be as the result of a Utility provider and Cllr Baker confirmed that PCC will be carrying out a range of carriageway repairs in that area.

A further depression at the speed cushion alongside Saundersfoot CP school has been reported and a repair scheduled.

Cllr Baker thanked the local Rotary Group for their recent beach clean and PCC for collecting the bags of debris. He further thanked the recent Keep Wales Tidy beach clean and the forthcoming Fish Week beach clean, Saundersfoot is well provided with volunteers.

The final requirement for the Heritage Land Train has been received the Vehicle Special Order has been provided by the Vehicle Certification Agency, all steam ahead to start running the Rosalind.

The Planning permission to amend the splitting of the Thomas Chapel into two units has been recommended for approval at PCNPA.

The Public Inquiry for the PCNPA Local Development Plan 2 starts on 2.07.2019.

Cllr Baker reported that he and Mrs Baker were very honoured to have represented Pembrokeshire County Council at a recent Buckingham Palace Garden Party.

### **Cllr Boughton Thomas – On Behalf of the Working Party**

The 'dry run' of the land train had taken place and all went well with the train to commence regular runs from 22<sup>nd</sup> June 2019.

All Authorities involved are very pleased to support this project with Saundersfoot having the first land train in Pembrokeshire.

### **Cllr Cleevely – On Behalf of Saundersfoot Neighbourhood Policing Forum (3<sup>rd</sup> June 2019)**

- Dementia Awareness Week (last week) information is available from the internet .
- There has been a prowler seen around Sardis area - warning to lock up any valuables and report suspicious activity via 101 .
- Elections - there were no problems reported throughout the County
- Raves - any information before during or after a rave - please pass on to the police via 101.
- There has been an increase in pickpockets taking place - please be mindful when out and about.
- A number of legal drugs like spice have recently become illegal. Only Doctors and Chemists can prescribe them.
- the number of individuals that are banned from public houses in Pembrokeshire is 35. This was considered to be a large number by the meeting members.
- A number of vans and lorries have been unloading on the land at the top of St brides Hill without the use of traffic control. The police will investigate further as there were considerable delays to traffic.
- There has been a number of drinking parties in the fields behind whitlow. Police are now patrolling the area .
- A car dropped off 2 big bags full of alcohol drink to the value of circa £150 for a group of girls aged 12 to 16. Police are investigating further.
- Saundersfoot Youth Club will be open on Tuesday the 11th of June. Saundersfoot Community Council have purchased an Identification Badge maker for use by the Club.

### **Cllr Hayes MBE on Behalf of Saundersfoot in Bloom**

The four large pots supplied by the Saundersfoot Community Council have been planted.

## **Cllr Ludlow – On Behalf of Saundersfoot Community School**

Cllr Ludlow advised the Council of certain correspondence he had received. Cllr Mattick proposed that the Chair, Cllr Ludlow, the Clerk and another Councillor meet and discuss this matter further; Cllr Baker seconded the proposal with all Council in full agreement. The meeting to be held as soon as possible due to the timings of the Schools meetings.

### **Agenda Items:**

#### **2019/06 46    Sensory Garden Update**

Budget for plants £1,000 amount spent c£965.00

All planting has been completed.

It was agreed that Mr Lewis to work for two days a week in the Sensory Garden up to the 3<sup>rd</sup> July 2019. (Watering to be carried out every day)

Cllr Williams proposed that 1 ton of topsoil and turf be purchased and positioned around the Sensory garden and along the side of the Harbour Building; Cllr Boughton Thomas seconded the proposal with all Council in full agreement.

The Clerk advised the Council that three quotations had been received for the amount of turf required. It was agreed to use the supplier with the cheapest quotation as they had supplied good quality turf before.

The four large flowerpots are positioned around the village at suitable locations.

The stone flowerpots have been removed and are stored in a safe place. If they are required, the Clerk can arrange for them to be accessed.

#### **2019/06 47    Wales in Bloom – Consideration of works required in preparation for the judging**

Cllr Hayes MBE advised the Council that the judging for the Wales in Bloom Competition will take place on 3<sup>rd</sup> July 2019, meeting 1pm at Saundersfoot Harbour. Cllrs Sefton, Hayes MBE and Williams BEM will meet the Judge, Mr John Woods, and accompany him around Saundersfoot.

#### **2019/06 48    Saundersfoot Sports and Social Club – Consideration of the proposed remodelling of the current leases.**

Cllr Baker proposed that the Council consider this item under Private and Confidential meeting conditions: Cllr Sefton seconded the proposal with all Council in full agreement.

Cllrs Boughton Thomas and Hayes MBE left the room.

#### **2019/06 49    Litter issues in various locations around the village over Bank Holidays**

Cllr Williams BEM advised the Council of litter building up in the Sensory Garden and the MUGA area over Bank Holidays. Cllr Boughton Thomas proposed that Mr A Lewis be offered an hours work to carry out a litter pick over Bank Holidays; Cllr Cleevley seconded the proposal with all Council in full agreement. The Clerk to talk with Mr Lewis regarding the above.

*Post meeting – Mr Lewis is willing to accept the proposal and carry out a litter pick on Bank Holidays.*

**2019/06 50 Proposal that bunting being used across the Strand during June/July/August is supported by the Council**

Cllr Baker proposed that the Council are in full support of bunting being used along the Strand providing all highway restrictions/requirements are met and the property owners are aware the liability of their property remains theirs; Cllr Mattick seconded the proposal with all Council in full agreement.

*Post meeting – Cllr Beedles confirmed that all the relevant paperwork and risk assessment had been completed and Pembrokeshire County Council Highways Department informed.*

Cllr Beedles advised the Council that the bunting had been made and thanked Cllrs Pearson and Upham for their assistance.

**2019/06 51 Proposal that the Policy Committee reviews and revises Standing Orders and Financial Regulations, timeline to be agreed.**

Cllr Sefton reported to the Council that following the recent considerations of the Task and Finish Group regarding the Council's policies and procedure documents a meeting should be held as soon as possible to give consideration to the possible redrafting of the Standing orders and Financial Regulations. Cllr Sefton proposed a meeting be held with Committee Members passing possible dates for such to the Clerk to enable a date be confirmed; Cllr Baker seconded the proposal with all Council in full agreement.

**2019/06 52 Proposal that agenda items are clearly written, in line with The Good Councillors Guide, (see page 20) and represent either a proposal or motion.**

Cllr Sefton proposed that Councillors consider the Good Councillor Guide – Agenda Items and that the Clerk remodels agenda items to offer a report/discussion and a proposal by the Councillor requesting the item; Cllr Williams BEM seconded the proposal with all Council in full agreement.

*Post meeting – Meeting arranged for 6pm 21<sup>st</sup> June 2019 at the Saundersfoot Methodist Church to continue minutes 2019/06 41 and 2019/06 48.*

**Date for next General Meeting - Thursday 4<sup>th</sup> July 6pm Regency Hall**