

WISTON WARD COMMUNITY COUNCIL

For the Community Council meeting to be held on Monday 17th June 2019 in the Memorial Hall, Clarbeston Road at 20:00hrs.

Present:

Marilyn Bevan (Chair)

Yvette Bevan

Peter Lewis

Robert Voyle

David Howlett (County Councillor)

Samantha Philipps-Harries (Clerk)

1. Chairman's Remarks

The chairman welcomed everyone to the meeting.

2. Apologies for Absence

Apologies for absence were received from Thomas Bevan, Alan Vaughan and Phil Davies.

3. Confirmation of Minutes of the Last Meeting

Minutes of the meeting held on 13th May 2019 were confirmed as a true record. Proposed by Peter and seconded by Yvette.

4. Matters Arising There From

- a. Playpark complaint from Willow Lodge – no update at present. It was noted that the grass needed cutting in the playpark, and as Mr Gardiner was unable to do this at present, it was hoped that the community councillors could get this actioned.
- b. Christmas tree for Clarbeston Road – Phil had a 5ft Christmas tree in a pot ready to plant in Clarbeston Road. Peter and Robert agreed to help plant the tree and would contact Phil to arrange a convenient time.
- c. Bus Shelters update – Owen Roberts would chase up the new shelter for Walton East, as this should have been actioned by now. The following had been received from him regarding the Wiston area – *“I don't think it would be a good idea to put a bus shelter in front of the pound due to the surface and potential for cars to block access. I was thinking the most suitable location would be on the grass verge next to the path to the church yard. However, I am still not convinced that the number of residents catching the bus there justifies a bus shelter.”*
- d. Notice boards for Clarbeston Road and Wiston – The cost of 1 x Shield Exterior Showcase Notice Board with sunken posts would cost £565.22 (incl. Vat). It was agreed to discuss this item at another meeting.

5. Finance

- a. Grant Thornton Audit / Internal Audit 2018/19: the audit had been returned from the internal auditor Llewellyn Davies with no issues raised, the following was therefore presented to the meeting: -
 - Grant Thornton Annual Return
 - Accounts
 - Bank Reconciliation
 - Explanations of significant variances
 - Statement of Accounts
 - Comparison of Statement of Account for 31/03/18 & 31/03/19
 - Asset Register

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- Comparison of Budget to Actual Spend
 - Forecast of Income and Expenditure 2019/20
 - Risk Assessment
- b. Bank account balances as at 31/05/19:
Current Account - £2824.21 Savings - £3106.89

6. Correspondence

- a. One Voice Wales (OVW) – Model Informal Resolution Protocol – noted.
- b. Pembrokeshire County Council (PCC) – Enhancing Pembrokeshire Grant Funding Criteria 2019/20 – the clerk informed the meeting that if 2018/19 grant was not successfully applied for in this current financial year, then the monies would be allocated to the Pembrokeshire County Council Enhancing fund for the whole of Pembrokeshire to apply for.
- c. PCC – Off Street Parking Places (Consolidation) Order 2011 (Variation Order No. 9) – tabled.
- d. Letter of thanks from Pembrokeshire YFC for the donation.
- e. Letter from Clarbeston Road AFC regarding Road Safety at Pitches 2 & 3 – the letter enquired when the safety signage would be actioned on the public highway at the Graham Roberts Field Clarbeston Road. David had contacted Darren Thomas of the Highways Department, Pembrokeshire County Council (PCC) they aimed to have the signage in place in the next two weeks, but the road painting would take a little longer due to the volume of work currently outstanding. David had already passed this information on to Steve Brown of Clarbeston Road AFC.

7. Planning

- a. Proposed new 24m x 9m steel frame building (kennels) to replace existing stables and open fronted shed at Ty Newydd, Wiston (18/0994/PA) – conditionally approved.
- b. Installation of ground source heat pump and all associated works at Great Hares Head, Crundale (19/0106/PA) – no objections known.
- c. Rural Enterprise Dwelling/Stables and change of use of Land Designation in Retrospect at Land at Knock Moor, Clarbeston Road (18/1140/PA) – no objections known.
- d. Extension of Agricultural Building at Churchlands, Clarbeston (19/0203/PA) – no objections known. Robert signed the book of members interests as this related to his property.

8. Highways

- a. It was noted that the grass verges were overgrown, and in some areas, visibility was reduced when pulling out of junctions. David advised the meeting that part of the cost saving actioned by PCC was to reduce the number of times hedges were cut, however he had contacted PCC to find out when this would be actioned but there was no reply at present.
- b. Residents in Wiston were still complaining about the speed bumps outside the school, they were noted as particularly steep for agriculture vehicles. David advised that they had been investigated by highways and they conformed with all speed bumps throughout Pembrokeshire. Councillors present disagreed with this and hoped they would be investigated again.
- c. Potholes outside Cawdor House, Wiston were reported to David.

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- d. The bad state of repair of the Wiston to Newbridge Nursery road (Dollaston Farm) was again reported.

9. **Any Other Business**

- a. Request for volunteers for the Tea Tent at Horse and Dog Show on Saturday 27th July – if anyone was able to help on the day please could they contact the clerk for details.

10. **Next Meeting**

Due to a family event the clerk is unable to attend on Monday 15th July 2019, it was therefore agreed to hold the meeting on Wednesday 10th July 2019 at 20:00hrs, the Memorial Hall Clarboston Road. This is subject to change if a quorum of councillors is not met.

As there was no further business the meeting closed at 21:00hrs.

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