

MAY 2019

Manordeifi Community Council

AGM

Minutes of the Annual General Meeting held at Abercych Village Hall on Tuesday the 14th of May 2019 at 7.45p.m

PRESENT

Cllrs - Cllr Caroline Davies (Acting Chairman), Cllr Alan Wilson, Cllr Aled Lewis, Cllr Liz Hall, Cllr Margery Sullivan, and County Cllr John Davies (Deputy Clerk).

1. Apologies for Absence -, Cllr Alan Ford
2. Elect Chairman for 19/20 – It was unanimously approved to elect Cllr Caroline Davies.
3. Elect Vice Chairman for 19/20 - It was unanimously approved to elect Cllr Aled Lewis.
4. Elect External Financial Auditor and Risk Assessor for 19/20 - It was unanimously approved to elect Mrs Helen Evans from Eglwysrw.
5. Elect proper Financial officer for 19/20 - It was unanimously approved to re-elect the Clerk.
6. Receive financial balance sheet, explanatory notes and risk assessment for 1/4/18 to 31/03/19 – It was unanimously approved as presented along with the Statement of Annual Governance and a positive Internal Audit process.
7. Annual Business –
 - a. Clerk's service charge – It was agreed by the members to maintain the clerk's salary of £1,200 plus £300 fixed costs, payable in September and January. It was further noted the employment of the clerk was on a PAYE basis.
 - b. Cheque signatories – It was agreed to maintain Cllr Wilson, Cllr Ford and Cllr Hall.
 - c. Appoint accountable member and review GDPR policy – It was agreed to appoint Cllr Hall as GDPR compliance officer.
 - d. Fidelity Guarantee Insurance – It was agreed not to acquire the foregoing as the cost was disproportionate to the risk.
 - e. Review of Welsh Language Scheme – was reviewed and noted.
 - f. Review of Freedom of Information Act Scheme - was reviewed and noted. It was further reported that no requests had been made during the year under the FOI scheme.
 - g. Communication and e information strategy – The members noted the established arrangements given the council publish all its minutes on the Pembrokeshire Web site for Town and Community Councils.

There was no further annual business and the AGM was declared closed at 8.15pm.

MAY 2019

Minutes of the meeting held at Abercych Village Hall on Monday the 14th of May 2019 at 8.20pm

1. PRESENT

Cllrs - Cllr Caroline Davies (Chairman), Cllr Aled Lewis, Cllr Liz Hall, Cllr Alan Wilson, Cllr Margery Sullivan, and County Cllr John Davies (Deputy Clerk).

2. APOLOGIES

Cllr Alan Ford.

3. Minutes of the monthly meetings held on the 11th April 2019

After circulation of the minutes, they were signed by the Chairman as a correct record. It was a unanimous decision proposed by Cllr Margery Sullivan and seconded by Cllr Liz Hall.

Matters arising from the minutes of the last meeting.

4. Annual Dinner - Confirmed for Saturday 18th at 7.30pm Nags Head with the usual arrangements in place.

5. Update on clearing of verge near 1 Penrhiw Abercych – Given the lack of response to various requests Cllrs Sullivan and Davies proposed a letter of intent be served on the owners of 1 Penrhiw stating that work would be instigated by the Council with possible costs reclaimed off the owners. All present agreed to the letter being sent.

6. Update on condition of Millennium Garden Notice Board – It was agreed the current notice board in the garden should remain where it is given its condition. It was further suggested to consider a wall adjoin the wall of the old school as a possible option as a location. Members to consider the matter further at the next meeting.

7. New Bench order - £415 plus vat. Delivery £90 (for 1 or 2 benches). It was agreed by all present to order two benches one for the Millennium Garden Abercych and one for Newchapel Playing Field. Total cost was approved at £1,104 inclusive of £184.00 vat.

8. Carmarthenshire CC Pontseli Bridge – repairs completed. The repairs were welcomed by the members.

9. Ceredigion CC response to safety work at Newbridge – Cllr Caroline Davies expressed disappointment that Ceredigion had not completed the work at Newbridge. Clerk to arrange for Cllr Davies to meet Ceredigion's rights of way officer on site to ascertain what work remains outstanding.

Correspondence

10. Planning Application - 19/0062/PA - Haulfryn, Newchapel - Erect a shower room to the rear elevation – was seen and noted.

11. LDP 2 – Additional Candidate Sites – Carregwen Llechryd – It was agreed not to oppose the potential candidate site as circulated.

Financial Matter

12. Balance as of 14/05/19 net of all outstanding cheques – Treasures Acc £3,058.26p inc £1,834.00 first precept for 2019/20 – was noted.

13. Annual Audit date 18/06/18 – Statement of Annual Governance and Internal Audit report – was further noted following consideration at the AGM.

14. Annual Insurance payment of £465.94 paid to Zurich Municipal Insurance – Payment of the annual premium was noted.

Any other business

There was no other business.

Date and venue of next meeting

15. Tuesday 11th June 2019 at Newchapel Reading Room at 7.45pm.

The meeting closed at 9.15pm.