

CYNGOR CYMUNED
HERBRANDSTON
COMMUNITY COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 17th JULY 2013

Present. Cllr H. Lloyd Cllr R. Owens
 Cllr S. Davey
 Cllr P. Philpin Cllr J. Batey

Clerk. Clive Griffith

Members of the Public. M. Woosey, Mr & Mrs Ingram.

Apologies. Cllr S. Reynolds. (Work)

1. QUESTIONS FROM MEMBERS OF THE PUBLIC.

Two written questions had been received from Mr S. Ingram

i. When will this years audited accounts be made available? I assume the community council have a profit and loss and a balance sheet. Also where can I view previous accounts? are they stored at County Hall.

ii. Considering the recent changes to the clerks position, i.e. the pay rise given and the fact that he no longer lives in the village, can you please explain where it is written/documented, that it is legally acceptable to reappoint the clerks paid position without advertising the job or job spec to the local residents of Herbrandston.

In response to question i., the Chairman said that this years accounts were with the External Auditors, BDO Stoy-Hayward, and that the audited accounts would be available following their return.

In response to question ii., the Chairman said that the Clerk had been apponted by the council and it was not a fixed term or yearly contract. The reappointment of the Clerk at the Annual General Meeting was listed to ascertain if the Clerk wished to continue in post. It was not an actual reappointment. The Clerk was subject to employment law. Cllr Owens further clarified the matter by stating that the there were only two ways to remove the Clerk, i. he could resign, ii. his contract could be terminated for disiplinary matters, but the fact that he had moved from the village was not a reason the remove the Clerk and the Council could be taken to an Industrial Tribunal if this was done.

2. MINUTES OF THE PREVIOUS MEETING.

Cllr Batey said that the minutes were inaccurate in Item 1 and Item 7. That the words attributed to Mr Jenkind did not reflect what was said. and she proposed that they be amended. This was seconded by Cllr Owens and the minutes were accordingly amended. Cllr Batey that Item 7 did not fully mention what Cllr Reynolds had said. Other members stated they did and it was proposed by Cllr Davey and seconded by Cllr Philpin that the minutes be accepted. This was agreed by the meeting with Cllr Batey objecting to the wording of Item 7.

3. MATTERS ARISING.

i. Sandy Haven Car Park.

The Clerk had spoken to Steve Thomas who had stated that it was not possible to obtain a pack of injunctions, this could only be obtained and used on vehicles who had already been served with an injunction to leave council land.

Cllr Owens proposed that we do not pursue the matter legally any further as it could cost a large amount of money. This was seconded by Cllr Philpin. The meeting agreed that Cllr Batey could approach Sandy Haven Caravan Park to establish who was allowed access into the car park. Cllr Batey said that she had a key to the barrier and was happy to open the barrier when needed. Cllr Owens suggested she put a notice at the entrance of the car park with her telephone number on it so drivers could contact her if needed.

ii. Flooding Main Road.

The Clerk had again contacted PCC on numerous occasions and had received a reply on Monday 15th July 2013 that PCC were waiting for rain to identify the affected part and then the contractors would return to solve the problem.

iii. Play Area.

The Clerk had spoken to Sinhead Henahan at PCC who stated that if PCC approved the new play area and gave a grant towards it then they would do the maintenance and the annual inspection. It was agreed by the meeting that Cllr's Lloyd and Owens would form a committee with local residents to pursue the matter further. The Clerk would contact PCC to express our interest.

iv. Defibrillator.

The Chairman said that he had approached Adam Gent who was willing to provide training, he further stated that it looked as if South Hook LNG were prepared to supply an unit for the village free of charge. The Clerk was instructed to contact South Hook LNG and inform them of our interest. It was proposed by Cllr Owens and seconded by Cllr Davey that a committee be formed comprising of Adam Gent and two councillors. This was agreed.

The Clerk would look into membership of Community Heartbeat Trust which could provide insurance,

v. Council Website.

Cllr Batey said that PALC did not think that PCC were interested in designing a template for community councils. The Clerk would contact Laurence Harding to establish if this was true.

vi Dog Fouling.

The letter and pamphlet had been distributed and had met with a good response. It was agreed by the meeting that Cllr Batey arrange an exhibition in the Village Hall in conjunction with the dog warden to highlight the problems. The meeting then discussed horsed fouling roads and footpaths. It was agreed to place an item in the Peninsula Paper and the Clerk was instructed to write to the four horse owners in the village asking for their cooperation in cleaning up after the horses.

vii. Good Neighbour Scheme.

PCC had sent out forms and Cllr Batey gave a summary of the results of replies. Following a discussion it was proposed by Cllr Owens that a good neighbour scheme was not needed in the village. This was seconded by Cllr Philpin.

viii. National Park Planning Policy.

It was agreed by the meeting that Cllr Owens arrange a visit by the Chief Planning Officer of National Park. The meeting would be open to the public and would be held in October of November.

ix. Stepping Stones Sandy Haven

National Park had proposed replacing the stepping stones with a footbridge. Cllr Owens will obtain further information

x. Woody Kiln Lane.

Cllr Philpin reported that it still needed cleaning. The Clerk would contact PCC.

xi. Sir Benfro Site.

Cllr Owens reported that an enforcement officer from National Park had been in contact with the new owners of the site.

4. CORRESPONDANCE.

i. South Hook CHP
Info. re. application

The Clerk to register the councils interest, and arrange for them to speak to villagers. Date in September.

ii. National Park.

Planning permission granted
No2 The Square, Herbrandston

Noted

iii. Clerks & Councils Direct.
Newsletter.

Circulate

iv. Murco Refinery.

Environment Committee Minutes.

Circulate.

5. PROPOSAL BY CLLR. BATEY. THAT THE COUNCILS STANDING ORDERS INCLUDE MINIMUM TRAINING FOR THE CLERK AND COUNCILLORS.

Cllr Batey proposed the above as she felt she had benefitted from the course she had attended.

Cllr Owens felt that it was unnecessary and proposed that the above proposition, that all councillors and the clerk undergo minimum training, not be included in Standing Orders. This was seconded by Cllr Philpin and agreed by the majority

6. BANK BALANCES.

General Account.

£1664.93

Deposit Account.

£2105.11

7. ANY OTHER BUSINESS.

i. Cllr's Batey and Owens had both received complaints regarding cars parking on Sandy Haven beach and on the road from the car park to the beach. Cllr Owens said that the beach was the responsibility of National Park.

Cllr Owens proposed that the Clerk write to John Price at PCC asking that double yellow lines be placed on the road from the car park entrance to the slipway, that the turning circle be redefined and a sign placed stating "Turning Area Only, No Parking" This was seconded by Cllr Philpin.

It was also agreed to have signs made for use in the car park stating " have pride in Sandy Haven, take your litter home" Cllr Owens would arrange for the signs.

- ii. Cllr Owens said that we should go back to monthly meetings as the bi-monthly ones are taking too long. This to be included on the agenda for the next meeting.
- iii. Cllr Davey asked if the council would again sponsor the prize money for the village carnival. Cllr Lloyd said that this had been allocated in the precept funding.
- iv. Cllr Davey asked proposed that we donate £30 to Lymphoma and Leukemia Research. This was seconded by Cllr Owens.
- v. Cllr Lloyd a details of the liasion meeting he had attended at South Hook LNG.
- vi. Cllr Lloyd said that there were potholes on the main road by the bus stop, in Havens Park and on Sandy Haven Road. Also the grass needed cutting on the hedgebanks of both Sandy Haven Road and Middle KIIn Road. The Clerk would contact PCC.
- vii. Cllr Lloyd mentioned an email received from Marloes & St Brides Community Council asking for support for a community solar farm at the new South Hook CHP site. This item to be placed on the agenda for the next meeting.

9. DATE OF NEXT MEETING.

The next meeting will be held on Wednesday 11th September 2013.