

CYNGOR CYMUNED
HERBRANDSTON
COMMUNITY COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 11th SEPTEMBER 2013.

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| Present. | Cllr H Lloyd Cllr P Philpin Cllr S Reynolds | Cllr R Owen Cllr J Batey |
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Clerk. Clive Griffith

Apologies. Cllr S Davey

Members of the Public. M. Woosey, P. Hewitt, M. Thomas, Mr & Mrs S. Ingram

1. PRESENTATION BY MARK ANDREWS, PORT OF MILFORD HAVEN.

Mr Mark Andrews, Milford Haven Port gave a presentation outlining possible future developments for Milford Haven Marina. Mr Andrews answered several questions from persons present. The Chairman, Cllr Lloyd thanked Mr Andrews for attending.

2. QUESTIONS FROM MEMBERS OF THE PUBLIC.

The provision of a bus shelter was raised, Cllr Owens and the Clerk responded and explained why there was not a bus shelter in the village. It was suggested that enquiries be made to ascertain if it was possible to erect a lean to type shelter against the Church Hall. Enquiries would be made with the Church who owned the hall and National Park to see if planning permission was required.

3. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on Wednesday 17th July 2013 were passed as a true record. Proposed by Cllr Batey and seconded by Cllr Philpin.

4. MATTERS ARISING.

i. Sandy Haven Car Park.

Cllr Batey had spoken to the owners of the caravan park who said that they were happy to open the barrier when needed.

ii. Play Area.

The Clerk reported that he had registered interest with PCC, with the view of being eligible for grants. The Chairman said that a group would be set up consisting of himself, Cllr Owens and interested villagers to oversee the project.

iii. Defibrillator.

The Clerk had provided all required information to the British Heart Foundation and the process was ongoing.

iv. Web Site.

The Clerk had spoken to Laurence Harding who confirmed that PCC would be designing a template for general use.

v. Dog Fouling.

Cllr Batey reported that the exhibition held in the Church Hall had been a success and well attended. She wished to thank Cllr Davey for the assistance she had provided.

The Clerk was provided with names of three horse owners who would receive a letter asking them to clean up after their horses.

vi. Stepping stones, Sandy Haven Beach.

Cllr Owens reported that no further information was available from National Park, he would continue with his enquiries.

vii. Woody Kiln Lane.

The lane had been cleaned.

viii. Sir Benfro Site.

Cllr Owens reported that there were new owners, one of the partners was from Swansea and the other from Milford Haven. The one from Milford was willing to attend a community council meeting to explain their plans for the site. Cllr Reynolds proposed that we invite him to the next meeting, Cllr Owens said that he would try and get him to a meeting sooner than that. The meeting would be with the council and several selected villagers.

ix. Sandy Haven Beach and turning circle.

Cllr Owens reported on the response received from John Price, PCC, who had agreed to visit the site and report back to the community council. Ongoing.

A sign was to be placed on the slipway giving advice on parking on the beach.

National Parks had agreed to provide the signs. Cllr Owens would pursue the matter. Cllr Loyd said there should be signs in Middle Kiln Lane as well. This was agreed by the meeting.

5. CORRESPONDANCE.

i. PCC

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| Local Development Plan | Circulate |
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ii. Clerks & Councils.

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| Newsletter | Circulate |
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iii. Pembrokeshire Housing.

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| Annual Report | Circulate |
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iv. Play 4 Wales.

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| Newsletter | Circulate |
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v. Port of Milford Haven.

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| Annual Report | Circulate |
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vi. Boundary Commission for Wales.

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| Electoral Changes Pembrokeshire | Circulate |
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vii. Ombudsman.

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| Annual Report | Circulate |
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viii. One Voice Wales.
Newsletter

Circulate

6. CLLR. R. OWENS. TO DISCUSS AND CONSIDER HOW HERBRANDSTON COMMUNITY COUNCIL CORRESPOND'S WITH OUTSIDE BODIES.

Cllr Owens said that all correspondence from the community council should be sent by the Clerk and that individual councillors should not correspond with outside bodies in their capacity as councillors unless tasked to do so by the Council. There was nothing to stop any councillor sending correspondence as a private individual. Cllr Lloyd said that the Clerk should be in charge of all official correspondence. This was agreed by the meeting.

7. PROPOSITION BY CLLR. R. OWENS THAT THE COUNCIL REVERT TO MONTHLY MEETINGS.

Cllr. Owens amended his proposal to read "that the council stay with bi-monthly meetings and that the Chairman and Clerk monitor the situation and call a meeting earlier if there was reason." This was seconded by Cllr Reynolds and agreed.

8. TO DISCUSS AND CONSIDER SUPPORTING MARLOES COMMUNITY COUNCIL'S PROPOSAL THAT SOUTH HOOK CHP PLACE A COMMUNITY SOLAR FARM ON THE PROPOSED CHP PLANT.

Cllr. Lloyd gave the background and asked if the meeting supported the idea. Cllr. Owens asked if it was feasible to install solar panels on the proposed building. Cllr. Lloyd said that a representative from South Hook CHP would be addressing a village meeting the following wednesday on the CHP proposal. It was agreed by the meeting to leave the matter until after the public meeting.

9. BANK BALANCES.

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| General Account. | £3001.43 |
| Deposit Account. | £2105.11 |

10. ACCOUNTS FOR PAYMENT.

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| Repairs to Councils computer. | £39.99 |
| Refuse bags for Village Warden. | £7.50 |

It was proposed by Cllr Batey and seconded by Cllr Owens that the accounts be paid.

11. ANY OTHER BUSINESS.

i. The Clerk said that the accounts had been returned from the external auditors, BDO, with no adverse comments and they would issue an unqualified certificate and report.

It was proposed by Cllr Batey and seconded by Cllr Owens that the report be approved and returned to BDO.

ii. Annual fireworks.

It was proposed by Cllr Reynolds that we again supply the fireworks for the annual display to the value of £500 plus VAT. This seconded by Cllr Philpin.

iii. Christmas Tree.

The Chairman reported that he had ordered the village Christmas Tree.

iv. Street Lights.

Cllr Lloyd reported that PCC had cut down and removed the street lights in Middle Kiln Lane and had no intention of replacing them. Cllr Owens said that the community council had funded street lights a long time ago and he thought that they included the ones in Middle Kiln Lane. He thought that the agreement said that the principal council would maintain them.

The Clerk would contact PCC and obtain an explanation and possible replacement of the lights.

v. Deadly Nightshade.

Cllr Batey reported that there was deadly nightshade growing near the play park. The Clerk would report the matter to PCC.

12. DATE OF NEXT MEETING

The next meeting will be held on Wednesday 13th November 2013.