



Minutes of ACC meeting held 1st May 2019 @ 18.30 in Angle Village Hall

Present: Cllr B Brown, Cllr D Richards, Cllr E Parker, Cllr S Williams (Chair), Mrs A Randall (clerk)

Apologies: none

1. Minutes of meeting held 10th April 2019 – Amended to include the maximum grant available from the Port of Milford Haven Community Fund to install pontoon at Angle, then signed off by chair.

2. Matters arising and updates:

1. Update on action points from last meeting – cleared with further updates below.
2. West Angle Bay Car Park – update – The solicitor who offered to help with opposing the introduction of charges has now retired. Cllr Williams reported that he apparently did not receive previous communications, which have been resent.

Action Point – Cllr Williams will contact an alternative legal source if no response received from solicitor.

3. Defibrillator training update – Mrs Randall emailed the training organisation again on 16th April but reported no response as yet. In the meantime there was discussion about installing a second defibrillator next to the beach as this would be more convenient for those using the beach area.

Action Point – Mrs Randall will email again if no response received by the end of May.

Action Point – Cllr Richards will contact the Power Station to determine whether they would be willing to fund a defibrillator nearer to West Angle Bay.

4. Proposed CHC presentation on their forward plans – CHC have agreed to present their plans at a forthcoming monthly meeting.

Action Point – Mrs Randall will offer CHC the choice of the June or July meeting dates to present their plans.

5. Filling councillor vacancies – no interest shown to date. Public notices have been amended to remove the end date for applications to be submitted.

Action Point – Cllrs will continue to publicise the vacancies and encourage residents to apply.

6. Future ownership/management of marquee and insurance arrangements. Cllrs agreed that as ACC does not own the marquee and trailer it is not theirs to sell as it belongs to the Angle community. ACC agreed to renew the insurance for the forthcoming year but to review arrangements for next year. ACC agreed to introduce a charge of £30 to hire the marquee if it is to be used for commercial/private village purposes.

Action Point – Mrs Randall will finalise and send a letter to the person requesting to purchase the tent and trailer, setting out the reasons for their decision.

Action Point – Cllr Williams will renew the insurance for this year and will also draft guidance on erecting the marquee and terms for hiring/borrowing.

7. Play area – ACC discussed the deteriorating state of the children’s playground and potential ways to improve this. (They had also received a request for a skateboarding area to be built). Recent correspondence from PCC indicated that have no statutory duty to maintain playgrounds and are looking for ways to take this forward. There are a number of suppliers keen to supply and install equipment but communities need to fund this themselves.

Action Point – Cllr Williams agreed to look into what playground equipment suppliers could offer and investigate sources of funding, including potential lottery funding and grants from PCC’s 2nd Home Fund. She would also write an article to for the village newsletter and invite residents to a future ACC meeting to establish their views on what they would like for the playground.

3. Treasurers Report

1. Bank balances and transactions. – As it is too early in the month to receive bank statements for the end of April bank balances are the same as for the end of March, ie £2,421.76 in the current account, £3,003.79 in the reserve account and £11,961.63 in the Sun Edison account.
2. Cheques for signing. - £146.55 for clerk’s wages.
3. Budget Review and IRP recommendations - ongoing
4. Forthcoming closure of Barclays Bank Pembroke Branch. ACC agreed to transfer bank accounts to be operated on-line in view of the imminent closure of a number of local branches. Operating these accounts on line will be in accordance with the Financial Regulations set out by One Voice Wales which ACC councillors will sign up to at their next meeting.

Action Point – Mrs Randall will progress the on-line application for the current account, will update the financial regulations and will circulate to Cllrs for sign off and agreement at next ACC meeting

5. Reclaiming VAT for 2018-2019. Approx £23 to be reclaimed from HMRC.

Action Point – Mrs Randall will progress the claim online.

6. End of year accounts – Agreed and signed off by Cllr Williams
7. Audit preparation – Cllr Williams and Mrs Randall are collating the documents required. Will need to send all to the external auditor by the end of June.

Action Point – Cllr Williams will contact an internal auditor to review and check collated documents to ensure they meet requirements prior to sending to the external auditor.

4. **Sun Edison community fund** – Enquiries about WW2 plaques are progressing. ACC need to check whether planning permission is needed to erect the new plaque. For consistency it was felt appropriate to use the company that had produced the previous plaques.

Action Point – Cllr Williams will contact PCNPA to ascertain whether planning permission is required and follow up support from VH committee and Mr J Allen-Mirehouse.

Action Point – Cllr Richards will complete an application for approval for funding from the Sun Edison fund to pay for the plaque to be produced and erected.

5. **Planning issues** – no new applications received.

6. Highway Matters

1. Valero junction layout – Cllr Williams has been informed that initial discussions have taken place to change the traffic priorities at this junction but there are no concrete plans as yet.

Action Point – Cllr Williams will invite Stephen Thornton from Valero to a future ACC meeting to discuss their proposals with ACC councillors.

2. State of the road surface in Angle Village – Dips in the road (especially surrounding manhole covers) following recent resurfacing are still causing concern.

Action Point – Mrs Randall will follow this up with Huw Marriott at PCC as he indicated that the recent work would be inspected and repairs made several weeks ago.

7. Training.

1. Introduction to planning – Thursday 23rd May – no one available to attend.

8. Meetings attended by Cllrs and Forthcoming meetings. Cllr Richards attended a meeting at LNG/ South Hook on 25th April. He reported back that testing of alarms was taking place at regular times and that villagers would be notified when this would take place.

9. Communication received

- **Advice notice from SLCC concerning reclaiming VAT (does not affect ACC as only applies to councils with funding over £85,000 pa).**
- **Information on survey 'How fair is Pembrokeshire' - circulated to councillors and uploaded to ACC website.**
- **Police and Crime Panel News – circulated.**
- **Changes to recycling arrangements from June – from PCC**
- **PCC Community Delivery Project Environmental Services – circulated to councillors**

Meeting ended at 19.40.

Date and time of next meeting – Wednesday 5th June at 18.30

Signed:

Date:

Minutes can be made available in Welsh on request