**Minutes from Uzmaston, Boulston and Slebech Community Council**

**Uzmaston Hall**

**Thursday 10th January 2019**

**Present:**

Councillors: B Thomas, D Campbell, S Green, M Williams, L Screen, R Hancock

Also in attendance: Clerk, County Councillor D Clements

1. **Chairperson’s Welcome**

The Chairperson welcomed all the meeting.

1. **Apologies for Absence**

Apologies received from S Evans and H Thomas

1. **Declaration of Members’ Interests**

None.

1. **The Minutes**

Minutes from November 2018 were read and agreed.

1. **Matter Arising**

As there was not a meeting held in December 2018 the council discussed the draft document of the items discussed between meetings.

The Local Development Plan was discussed in regard to the proposals located in the community council area. The members discussed traffic, infrastructure, environmental and energy implications.

As there has been no progress on the actions concerning the Village Green County Councillor agreed to follow up with both H McLeod-Baikie and J Dunckley. The members looked at the land registry map.

The members discussed the Welsh Government report on Community and Town Councils, and looked at the areas for action. They agreed on the suggestion to produce a business report for the community at the end of the financial year.

The members discussed raising the Clerks salary and will revisit at the end of the financial year.

The members discussed and proposed 2019 – 2020 meeting schedule and agreed to hold monthly meetings except for December and August. In addition it was agreed to hold the winter meetings in Uzmaston Hall and the summer ones in The Rhos.

The Community Council has agreed to purchase a new noticeboard for Uzmaston to be sited on the wall of the Church yard wall. J Milne has agreed to this, and D Campbell will approach him to check what size board would fit. The Clerk has been asked to get quotes for this.

County Councillor D Clements updated the members on the early stages of a traffic and infrastructure review in Haverfordwest. She also discussed the review of the speed limits, and a possible reduction on the A40, and the agreed funding to create a new path between Canaston Wood and Slebech.

Members reported issues in the area including a broken gate in the Frolic, fly tipping by Cwtch Bridge, the drainage on New Road, and access to The Rhos Hall.

1. **Planning Applications**

Both applications 18/0766/PA and 18/0795/TF have been approved.

18/0956/PA and 18/0987/PA have been received and discussed by the Community Council. The members were happy with the proposals.

In addition the Clerk had received NP/18/0759/FUL after producing the minutes, and agreed to pass round the members when the documents were received.

1. **Reports for decisions**

The members discussed and agreed on the draft budget and precept amount of £4800. The precept form was due 11th January 2019, and the Clerk confirmed she has spoken with Pembrokeshire County Council and agreed she would email the precept figure after the meeting, and deliver the form as soon as possible.

The members also agreed the Clerk could enrol on the CILCA qualification. This would allow the Community Council to adhere to the recommendations produced in the Town and Community Council Review.

1. **Reports to note**

Several reports had been emailed, but none required additional discussion.

1. **Audits and Accounts**

The Clerk confirmed the current balance of the account was £10,009.33. This includes an extra £2001.71 which has been deposited into the account from an unknown source with the reference HMRC VTR. The Clerk has discussed this with HSBC and the HMRC, but neither can trace the source. Both HSBC and HMRC advised there was no action necessary.

N Owen has agreed to set up a PAYE account for the Clerk, however has been unable to do this due to time and work commitments. The members agreed if this had not been completed by the next meeting the Clerk would be paid by cheque.

1. **Accounts for Payment**

The clerk has an outstanding stationery cost for posting the eternal audit (£3.45), but will wait for further expected items (ink and a new minutes book) before claiming.

The Clerk has also received an invoice from Uzmaston Hall for the annual hall hire cost of £120, and a cheque was issued.

1. **Date of next meeting**

Thursday 14th February 2019 at The Rhos Hall.

**Meeting Closed at 8.50pm.**

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