

Information required for the audit

The Auditor General has specified that ALL councils in Wales must provide the following information for the audit for 2018-19. The information is required under section 52 of the Public Audit (Wales) Act 2004.

You should send to us the original annual return and copies of the following documents.

Accounting statements

1. Bank reconciliation as at 31 March 2019.
2. Explanation of variances between the 2018-19 and 2017-19 accounts in the 2018-19 annual return.
3. If applicable, an explanation of any differences between the 2017-18 accounts included on the 2018-19 annual return and the 2017-18 accounts reported on the 2017-18 annual return.

Guidance on preparation of these documents is included in the Practitioners' Guide. Please refer to this guidance in the first instance.

Annual Governance Statement

1. Photograph showing the audit notice has been displayed in a conspicuous place and website address to confirm the notice has been posted.
2. List of committees established by the body.
3. Terms of reference for each committee.
4. The body's standing orders and financial regulations (or equivalent).
5. For all contracts awarded during 2018-19, evidence that the body complied with its standing orders e.g. copy of advertisement, reports to the body and minutes approving the award of the contract.

Audit fees

Audit fees are charged in accordance with the Wales Audit Office's Fee Scheme 2018-19 available at <http://www.audit.wales/system/files/publications/fee-scheme-2018-19-english.pdf>.

Independence

We are not aware of any conflicts of interest between the auditor and the Council, its members or staff. We will notify you if we become aware of potential conflicts. You should notify us if you are aware of any such conflicts of interest.