

At the **ANNUAL MEETING** of Jeffreyton Community Council held at the Church Hall, Jeffreyton on Monday the 13th May 2019 at 7.00 pm

Present : Chair, Mrs M Rogers, Vice Chair, Mrs S Maccreath, Councillors : Mrs A Morgan, Mr R Scourfield, Mr P Overall, County Councillor : Mr J Williams

In Attendance : Clerk, Mrs M Overall

1. Apologies for absence : None Received

2. Appointment of Chairperson : Nominations were invited for the post of Chairperson for the ensuing year. The only nomination was that of Mrs M Rogers.

Resolved : *That Councillor Mrs M Rogers be appointed as Chairperson for the coming year*

3. Appointment of Vice Chairperson : Nominations were invited for the post of Vice Chairperson for the ensuing year. The only nomination was that of Mrs S Maccreath.

Resolved : *That Councillor Mrs S Maccreath be appointed as Vice Chairperson for the coming year*

4. Declaration of Interest : Councillor Mrs M Rogers declared a personal interest in item 6 (b) & 6 (c)

5. Minutes of the Last Meeting :

Resolved :

That the minutes of the last meeting of the Council held on the 01st April 2019 be confirmed and signed by the Chairperson as a true record

6. Matters Arising from the Minutes

(a) Community Noticeboard : The relocation from Yerboston to Loveston has been completed. Thanks to Mr P Overall for undertaking the task. ***Item Closed***

(b) Bench in Village Play Area : A quote for the preparation and installation of a concrete base and fitting of bench had been received. The quote also included the repair and replacement of stonework and re-fitting of slate slab on the carved stone / coffin rest. Councillor S Maccreath proposed to accept the quote. Seconded by Councillor A Morgan

The members unanimously agreed to accept the quote. ***Carry Forward***

Councillor Mrs M Rogers declared her interest in this item, took no part in the discussion and did not vote

(c) Carved Stone / Coffin Rest : A request for 3 quotes had been made. One had not responded and of the other two, the timeliest and most cost effective option was to have the work undertaken at the same time as the installation of the bench.

***Item Closed** Councillor Mrs M Rogers declared her interest in this item, took no part in the discussion and did not vote*

(d) Grant Funding Play Area : This is ongoing. Councillor Mrs S Maccreath to liaise with St Oswald's School. **Carry Forward**

7. Correspondence

- (a)** New Welsh Language Commissioner Aled Roberts has taken over from Meri Huws
- (b)** OVW & SLCC Joint event 15.05.19 at the Liberty Stadium
- (c)** OVW April News Bulletin
- (d)** SLCC April News Bulletin
- (e)** Planning Officer's Society for Wales POSW – Town & Community Council survey. Closing date 10.05.19
- (f)** PCNA's Walking Directory is being updated
- (g)** OVW – Guidance on payments to members in conjunction with the Independent Remuneration Panel
- (h)** LDP2 Additional Candidate Site Consultation. Return forms by 06.06.19
Further info available online/libraries/contact centres
- (i)** Police & Crime Commissioner is launching a funding programme. Grants between £5k and £10k are available across the force. Closing date 24.05.19
- (j)** PCC. Requesting completion of survey "How fair is Pembrokeshire" Covers a wide range of things including education, care and support, transport etc. Responses by 14.06.19. Councillors M Rogers, S Maccreath & P Overall offered to complete
- (k)** Request for funding from Bobath, Children's Therapy Centre, Cardiff
- (l)** PCC – Changes in Waste & Recycling Centres effective from 03.06.19
Request to raise awareness in the community with posters etc
- (m)PCC - Community Delivery Project / Environmental Services** Over the next few months PCC will approach the community council to discuss assets

in our area with a view to the community taking on responsibility for play parks / gardens / open spaces

(n) Calor Gas Rural Community Fund

Application submitted for funds of £2,500 for the purchase of 3 picnic tables, an additional bench and planter for the Village Park Area. In order to proceed to the final, the project needs public votes. Members agreed that further promotion is needed as currently we are nowhere near the number of votes required. Clerk was asked to enlist the help of the local school / residents and to further highlight the project on our FB page and on the Pembs T&CC website. **Carry Forward**

(o) Parking at St Oswald's School

Clerk had received a message from a concerned parent regarding the issue of parking at St Oswald's school. When the car park is full, parents / carers park on the main road, and this is a worry. They have raised the matter with the school and were hoping the community council could help as well. Clerk asked to contact PCC to see if they can assist in anyway, perhaps short term a 20mph time limit during start and end of the school day. **Carry Forward**

(p) Training Bursary

Welsh Government are currently offering 100% Training Bursaries, meeting the full cost of registration / studying for CILCA (Certificate in Local Council Administration). Limited places available and would be awarded on a first come, first served basis. Clerk had discussed with members and had applied with their support

(q) Zurich Insurance

Policy renewal due by 07.06.19

8. Planning Matters

(a) Decision

Re: 18/1198/PA Rear two storey extension, White House Farm, Hill Lane, Jeffreyston, Kilgetty, Pembrokeshire SA68 0RF

The application was conditionally approved

9. Financial Matters

a) HSBC Bank Balance : As at 20.04.19 £2735.17
Includes £38 (vat incorrectly charged) £500 (donation to village bench)

£1050 (precept) & £132 (repayment of vat) all credited to the account

(b) Payments : The following were submitted for payments

Mr Edwards, Internal Audit	£40.00
Zurich Insurance Renewal	£206.08
Mrs M Everall, Expenses 2018/19	£91.48
Mrs M Everall, Wages 30.04.19	£107.90

Resolved : The council unanimously agreed that the accounts be approved for payment

Wales Audit Office invoice 2017/18 still not received

(c) Audit of Accounts for Year Ended 31.03.19

A copy of the Audit Statement / Receipts & Payments Account and Bank Reconciliation for the year had previously been forwarded to all council members prior to the meeting

The accounts had been audited by the Internal Auditor, Mr T R Edwards

Resolved : *That the **Statement of Accounts and Annual Governance Statement** together with the **Receipts & Payments Accounts** for the year ended 31.03.19 be approved and signed by the Chairperson and Responsible Financial Officer*

10. Highway Matters

Clerk was asked to report to PCC, the potholes found on the road between Fold Park & Londonderry Farm SA68 0RT

11. Any Other Business

There were no further items to be discussed

12. Date of next meeting : Scheduled for Monday the 10th June @ 7.00pm

Councillor Mrs M Rogers, Chair, thanked Mr Rob Scourfield who was attending his last meeting as Councillor to Jeffreyton Community Council. He had been an elected member of the Council since 2003. The Chair thanked him on behalf of all the members for his hard work and dedication over the years. Rob was presented with Garden Gift Vouchers and all present wished him the very best for the future.

Mr Scourfield thanked members and said how much he had enjoyed his time with the Council.

Clerk to advertise Casual Vacancy ***Carry Forward***

The meeting was declared closed at 08.55 pm

Signed : Chairperson

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Date :

Action Points :

- **Lottery Funding, Play Area. Liaise with school ... SM**
- **Calor Gas Community Fund. Liaise with school / Update FB & Website / Prep Poster ... ME**
- **Parking at St Oswald's – Contact PCC / Mr S Hart ... ME**
- **Complete 2018/19 Accts & Forward to External Auditor by 03.06.19 .. ME**
- **Email PCC re potholes ME**
- **Advertise Casual Vacancy ME**