

PENALLY COMMUNITY COUNCIL CYNGOR CYMUNED PENALUN

Meetings of the Penally Community Council held on Wednesday 10th April 2019 at The Village Hall, Penally at 6.30pm:-

Present: Cllrs P Bradbury (Chair), J Preston (County Councillor and Vice Chair), C Bradbury, J D'Arcy, M Neal, S Cavill and S Robinson

In attendance – Mr C Willett and The Clerk

2019-04-10/01 Apologies for Absence – Cllr J Rilstone

2019-04-10/02 To receive the declaration of Acceptance of Office

Prior to making his Declaration, Mr Willett confirmed that he had received copies of the Code of Conduct, Good Councillors Guide and Standing Orders.

Mr Carl Willett read the Declaration of Acceptance of Office. The Chair welcomed him as a Councillor to Penally Community Council. The Clerk to advise the Returning Officer at Pembrokeshire County Council accordingly.

2019-04-10/03 Chairman's Report

Cllr P Bradbury advised the Council that he had nothing to report this month as points he would like to raise will be covered within the agenda.

2019-04-10/04 To Receive the Minutes of the Meeting 13th March 2019

It was proposed by Cllr Neal that these Minutes be a true and accurate record of the meeting of Penally Community Council held upon the 13th March 2019 and be signed by the Chair as such; Cllr Cavill seconded the proposal with all Councillors in full agreement.

2019-04-10/05 Matters Arising from the Minutes – Information Only

Planning – 2019-13-03/08 The Clerk advised the Council that the Planning Officer has confirmed that this application has been refused and the Enforcement Officer will be investigating possible breaches of Planning Regulations.

Correspondence Received – 2019-13-03/10 Following further consideration it was concluded that the space being considered for the placement of a bench is not suitable for such.

Correspondence Received – 2019-13-03/10 Cllr D'Arcy advised the Council that documentation had been found confirming that the land in question was subject to a Compulsory Purchase Order in favour of the County Council. The Clerk to write to the County Council for their advice regarding the trees and then to advise the resident of such.

Update on the Grange Development 2019-13-03/12 The Clerk confirmed that the Pembrokeshire County Council has received the Section 106 payment and that the Highways Department are aware of the pathway works required to fulfil this obligation. The Clerk to write to the Pembrokeshire County Council regarding the fact that the Council had requested details of the proposed footpath and the anticipated programme of work.

Future Funding of Penally Crow News 2019-13-03/17 The Village Hall Committee has accepted the offer from The Council to give a monetary grant of £60 per quarter, the dates have been amended to

July, October, January and April to ensure that at least one Penally Crow News has been printed in that quarter

The Responsibility for the Maintenance of Public Footpaths 2019-03-13/22 Cllr Preston confirmed that he has spoken with Mr Sean Hilling and will update the Council when further information is received.

2019-04-10/06 Declaration of Interests – Personal or Prejudicial

Cllr Preston advised the Council that as he may be called to sit on the Planning Committee at Pembrokeshire County Council he could, quite properly, comment on any planning applications that may be brought before the Committee but not take part in any vote that may take place.

2019-04-10/07 Account(s) for Payment and Presentation of Year end accounts and bank reconciliation

The Clerk presented the budget for 2019/20 and cash book balance to the Council along with the bank reconciliation.

Cllr D'Arcy proposed that the banking records presented be signed by the Chair as a true representation of the Council's finances to date; Cllr Neal seconded the proposal with all Council in full agreement.

Smart Gardens	First Cut of Season	£330.00
M Priestley	March Wages	£231.63

Cllr C Bradbury proposed that the above accounts be paid in full; Cllr Preston seconded the proposal with all Council in full agreement.

Amendment to March Minutes – M Priestley Wages should have read February Wages – Agreed overtime up to 31st March 2019

2019-04-10/08 Planning –

18/1239/PA East Tar Farm, St Florence	Conversion and extensions of disused stable and barns to holiday lets
18/1226/PA The Retreat, Retreat Road	Erection of a single storey dwelling and associated minor landscaping works
18/1360/PA Two Willows, Penally	Alterations and extensions to dwelling

18/1239/PA East Tar Farm

Following discussion and consideration of this application the Council do not consider there to be any concerns nor objections. Consideration was given to the fact that there is already good access to this site, it is an established business and these alterations will afford the business to develop further.

18/1226/PA The Retreat

Clerk advised the Council that one letter of objection had been received regarding this application from a near neighbour.

Following a long discussion the Council concluded that there are many concerns regarding this proposed new dwelling and object to this application. These concerns include:

- Plot to building ratio - Over development of the site
- Not in keeping with the surround buildings, which are built to a 1930's traditional style. There are no other buildings of this design in the historic village of Penally.
- The proposed building materials are of a none traditional nature, again not in keeping with the surrounding buildings nor village as a whole.
- Loss of amenities - a large number of well-established trees are proposed to be removed causing a negative ecological impact as well as a massive negative visual impact.
- Light pollution – The large glass front will afford excessive and inappropriate artificial light falling where it is not intended, wanted or needed.
- Access and parking - Penally Village already has major parking issues.
- Privacy - This is a proposed very large dwelling that will effect the privacy of a number of surrounding long standing properties.

18/1360/PA Two Willows

Following discussion and consideration of this application the Council do not consider there to be any concerns nor objections. Consideration was given to the fact that the front elevations alterations will be more in keeping with the surrounding dwellings.

2019-04-10/09 Licensing Application(s) Received - None

2019-04-10/10 Consideration of Correspondence Received

Received via post - Notice of Road Closures during the Long Course Weekend Effecting Penally

Discussion took place regarding how the road closures effect the residents of Penally. The Clerk to request a representative from Events Wales attends a meeting later in the year to discuss any road closures for future events. This has been diarised for October.

2019-04-10/11 Reports from Committees Including County Councillor's Report

Cllr Preston – County Council Report

Street Care

Following on from a letter drafted to PCC Highways Department by the Chairman of the Village Hall Committee, I have had to intervene regarding gaining a response from the local authority. The letter which was first sent in January of this year raised the issue of the hedge cutting responsibility for the area directly opposite the Village Hall. During periods when the Village Hall is being used cars tend to park outside of the hall. When the hedge is not cut back it can make it difficult for the 349-bus service to pass. The cutting back of the hedge does alleviate this problem. Unfortunately, the Village Hall Chairman's letter was not acknowledged or responded to. I was asked to chase this up in March and again in April. a response was received from the Head of Street Care and a site meeting will now be arranged to discuss the matter further.

LDP

I have been made aware that a site plan has been produced for the proposed development in the field which is currently the Night Owl car park. This follows on from an application by the landowner to include the area as a candidate site in the new Local Development Plan. I have requested a copy of the document which I will share with council upon its receipt.

Boules / Petanque Update

The Petanque / Boules proposal is developing into a quite complicated project. When I challenged PCC on its intention to charge rent for the area, I was informed that It has been the Council's practice to charge for land for the uses that we have identified, and these monies feed in to the revenue budget. PCC accept that there is Community benefit to such uses and that they will aim to be realistic in the charges so as not to risk the project failing. In the event of a lease/licence arrangement being agreed, PCC will include break options in the document so that in event of the club not receiving continued support it can be ended on a period of notice. I have written to the officer requesting that he deals directly with the Petanque club representative. This will cut out the current three-way communication and allow the Petanque club to drive this project forward with my support and that of the cabinet member for Leisure and Sport

Holloway Court – Bad Parking

Bad parking has been causing access problems for some residents at Holloway Court. In an attempt to alleviate this, I have met with officers of the council and agreed that the area be marked out as a no parking zone. If cars are found parked on the marked area, then can be referred to the Police who can then issue a fixed Penalty Notice.

Fly Posting

An environmental crime private enterprise is currently under trial in Pembrokeshire. Data received to date shows that fixed penalty notices have been issued for incidents such as discarding cigarette ends, dog fouling and other littering. Fly posting may also attract a fine but communities around the county do display notices for local events. I would expect a pragmatic approach from enforcement officer in cases such as this, but it does remain a possibility that fly posting could incur a fine.

Neighbour Disputes

I have recently received several requests to resolve disputes between neighbours in the ward. Whilst I empathise with those having problems with their neighbours it is not my role to act as a mediator in such cases. I am elected to represent everyone in the ward, and I must not only remain impartial, but I have no authority to instruct a homeowner to cut their hedge or keep their television turned down. I may intervene if there is a threat to public safety, but I would advise private homeowners to seek support from the Citizens Advise Bureau in the first instance.

Agenda Items:

2019-04-10/12 Petanque Court

As above in Cllr Preston's Report

2019-04-10/13 Consideration of the Terms of Reference for the Grounds Committee

A draft copy of the Terms of Reference for the Grounds Committee was circulated for all Councillors to peruse. This item has been diarised for the May meeting.

2019-04-10/14 To receive prices for works around the village

The Clerk advised the Council that, following discussions with contractors regarding the pricing process, they considered that it would be hard to give an accurate price for one off hourly work.

Following discussions it was agreed that a meeting of the Grounds Committee be held before the May meeting and further consideration be given as to how these tasks can be carried out and paid for. The Clerk to request day and half day rates from the contractors who requested to submit prices.

Cllr P Bradbury proposed that the Grounds Committee be given the authority to spend up to £200 on any one consideration of works, providing the budget allows for such; Cllr Willett seconded the proposal with all Council in full agreement.

Works to be considered – The Village Noticeboard door requires repairing
The Village water pump and surrounding area requires attention and new flowers planning.

2019-04-10/15 Report from the meeting of the Finance Committee

Cllr Neal proposed that the report from the Finance Committee was a true record of the meeting held on Monday 8th April 2019 in the Church School Room; Cllr D'Arcy seconded the proposal with all Councillors in full agreement.

2019-04-10/16 Letter of appointment to the Internal Auditor

The Clerk advised the Council of items for consideration to be included within the letter of appointment to the internal auditors. Following discussion, comments made by the Council and the above items, the Clerk to draft a letter to the Auditors for the May meeting.

2019-04-10/17 2018/19 Spend Review and 2019/20 Budget Review

The Clerk presented to the Council the 2018/19 receipt and payments report, 2018/19 budget-spend report and 2019/20 budget. The Council considered and discussed the above reports.

The Carry forward amount into 2019/2020 for Penally Community Council is: £7,083.82
(Subject to 2018/19 Audit.)

Bank Statement 31.03.19	£7,725.08	
Uncleared payments	<u>£ 641.26</u>	£7,083.82
Of which:		
Outstanding Audit and Solicitor costs	£1,850.00	
Remuneration (Accumulative)	£ 150.00	
Possible Bi-election costs (Accumulative)	£ 500.00	
		<u>£2,500.00</u>
Residual Monies		<u>£4,583.82</u>

Council are awaiting an invoice for 2016/2017, 2017/18 and 2018/19 audits from The Auditor General for Wales.

Cllr Cavill proposed that the Finance Committee prepare the requested information, by the External Auditor, for presentation to the Council at the May meeting; Cllr Robinson seconded the proposal with all Council in full agreement.

2019-04-10/18 Penally MOD firing times – April 2019

Saturday 6th April 2019

Wednesday 10th April – Sunday 14th April 2019

Date for May Meeting Wednesday 15th May 2019 6.30 pm
Annual meeting followed by May General meeting