

WISTON COMMUNITY COUNCIL

Minutes for the Community Council meeting held on Monday 18th March 2019 in the Memorial Hall, Clarboston Road at 20:00hrs.

Present:

Marilyn Bevan (Chairman)	Alan Vaughan
Yvette Bevan	Peter Lewis
Thomas Bevan	Robert Voyle
Samantha Philipps-Harries (Clerk)	

1. Chairman's Remarks

The Chairman welcomed everyone to the meeting.

2. Apologies for Absence

Apologies for absence were received from David Howlett (County Councillor) and Phil Davies.

3. Confirmation of Minutes of the Last Meeting

Minutes of the last meeting were confirmed as a true record. Proposed by Thomas and seconded by Peter.

4. Matters Arising There From

- a. Playground update: Marilyn confirmed that the delivery had been received from playground maintenance.com, and the clerk would contact Phoenix Fencing for the planned maintenance to go ahead. The annual playground report had also been received and seen by all the councillors, and it was hoped that once the maintenance had been actioned this would rectify many of the items raised.
- b. Defibrillator update: the defibrillator for Walton East had been received and the delivery of the cabinet was awaited to complete the project. The clerk had contacted BT to instruct them to go ahead with the consultation process, and BT had confirmed that this had now been put in to action.
- c. Noticeboards: brochures/prices had been received; it was agreed to discuss this matter at another meeting.
- d. Bus Shelter updates – Walton East and Wiston – an email had been received from Pembrokeshire County Council (PCC) to advise that due to a manufacturer delay the proposed bus shelter for Walton East would not be erected until the end of April 2019. In the meantime a temporary shelter was erected for the school children. No update on the Wiston shelter at present.

5. Finance

- a. Wales Audit Office Invoice for Financial Audit 2017/18 - £225.75: it was agreed to pay proposed by Alan and seconded by Yvette.
- b. Estimated Barclays Bank Account balances:
Current Account - £2581.63 Savings Account - £3106.89
- c. Pembrokeshire County Council (PCC): acknowledge receipt of precept for 2019/20 of £4500.
- d. Bright Pay Real Time Information (RTI) update (clerks wages) – since HMRC needed wage information to be reported in real time, Bright Pay had allowed employers with less than 3 employees to use their software free of charge. Unfortunately, this would not be the case in the future and there would be a cost of £49.00 plus VAT. It was agreed to continue with the Bright Pay software, proposed by Yvette and seconded by Peter.

WISTON COMMUNITY COUNCIL

6. Correspondence

- a. Independent Remuneration Panel for Wales – Annual Report 2019/20 – tabled.
- b. PCC – Surface Dressing Programme 2019 – it was noted that the following roads in the ward were noted on the programme: –
Lamborough Road Clarbeston Road (U7065) Walton East to Pont Crwca (U3344)
Walton East to Woodstock Cross (C3011)
- c. Wales Government: Funding Support Available in 2019-20 – noted.
- d. Planed: Developing our Community...Have your Say – noted.
- e. Cruse Bereavement Care (West Wales Area) – donation request: it was agreed to donate £50.00. Proposed by Robert and seconded by Alan.
- f. Clerks & Councils Direct March 2019 – tabled.

7. Planning

- a. Ty Newydd, Wiston: Proposed new 24m x 9m Steel Frame Building (kennels) to replace existing stables & open-fronted shed (18/0994/PA) – no objections received.
- b. Llysyfran Visitor Centre: Upgrade existing reservoir perimeter trail by developing a new trail, split into twelve sections to enhance the mountain biking provision (17/0828/PA) - noted.
- c. North Farm Woodstock Cross: Erection of agricultural storage and animal housing building (18/1003/PA) – no objections received.

8. Highways - The following issues were raised in relation to the roads in the ward: -

- Pot hole on the corner of the Colby and Valley Road t junction.
- Lower Hill to Dollaston Road – roads in a bad state of repair, which could be due to the drains.
- School Speed bumps in Wiston – local residents are complaining that the bumps are too high and should be investigated by PCC.
- Clarbeston Road Football pitches on the Wiston approach – Robin Sheldrake as recommended a speed bump be considered to slow speeding traffic in the area.
- Penty Parc road to Spittal is in a bad state of repair and not noted on the PCC Surface Dressing Programme for 2019.
- Penty Parc road to Knock has a bed dumped on the side of the road.
- Road from Clarbeston to Stepaside is in a bad state of repair.
- Clarbeston village sign is missing.
- Clarbeston farm has an open ditch running alongside the road bollards were in situ to warn drivers, but the bollards have now disappeared.
- Deep Ford, Clarbeston – the ascent into the ford has become quite a drop for most vehicles.

9. Any Other Business

- a. Standing Orders - The National Association of Local Councils (NALC) Model Standing Orders had been distributed to all community councillors and it was agreed to adopt them. Proposed by Thomas and seconded by Robert. Please see **Appendix 1** for the model adopted.
- b. Financial Audit 2019/20 Risk Assessment – There were no amendments made to the risk assessment.

c. Next Meeting

The date of the next meeting will be Monday 15th April 2019, at 20:00hrs, at the Memorial Hall, Clarbeston Road. This is subject to change if a quorum of community councillors cannot be met.

As there was no further business the meeting closed at 21:53hrs.