

# Brawdy Community Council

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*Minutes of the Monthly meeting held at Trefgarn Owen Schoolroom on Monday February 25th. 2019*

2019/07

1. Present. Cllr Mrs G Lawrence, Cllr Mrs A Morgan, Cllr D E Jones , Cllr M Carter, Cllr J Tierney and Sean O'Connor (Clerk)

2. Apologies. None.

3. The Chairman welcomed everybody to the February meeting, and proceeded to read through the minutes of the January 2019 meeting. The amendment to the minutes of the November meeting were corrected and accepted as a true record. Cllr Tierney's name had been missed off the attendance at the January meeting, and the clerk apologised, and agreed to amend this. With this minor amendment accepted it was proposed by Cllr M Carter and seconded by Cllr D E Jones that they be accepted as a true record. The Chairman and clerk signed both sets of minutes as confirmation.

4. Matters arising from the minutes of the January 2019 meeting.

4a. The clerk reported that the vacancy for our new community councillor had been advertised, with notices issued for inclusion in the village notice boards. There had been a delay as the initial notice was not accurate. The electoral offices at PCC were involved, and if no response to the notices were received by them, by the due date, we were then able to co-opt a new community councillor. The clerk confirmed that one person had expressed an interest in the vacancy, and would proceed with the procedure once contacted by the electoral office after the time period had elapsed.

4b. Cllr Carter advised that he had contacted Darren Thomas at PCC regarding the potholes and overhanging trees discussed at the January meeting. He had received a reply that these were being attended to. Cllr D E Jones advised that the area between Birtwick Park and Middle Mill had not been attended to. Cllr Carter agreed to follow this up at County Hall.

Cllr Carter provided an update regarding the street lighting. He advised that the county councils' policy on street lighting was that if the light is on private land, and when the equipments' life is beyond repair, it will not be replaced and will be removed. The light that affected us was the area immediately outside the Schoolroom in Trefgarn Owen. At this point Cllr Carter expressed an interest, signed the declaration of interest form and left the room. The matter was discussed by the remaining councillors, and it was agreed, that although the light was on private land, it was in a public place, and where the community council meet on a monthly basis. It was also the venue for any council election as the local polling station. It was also highlighted that there were dangerous potholes in the area, which are not visible after dark.

It was agreed that the clerk write to PCC advising that as the area in question is in a public place, they had an obligation to maintain a safe access for members of the public. Depending on the response received, the position would be reviewed, including the position of the chapel.

4c. Cllr Tierney advised that the position regarding general littering in the community had not got any worse. The only noticeable difference was the spreading on the roads of black rubbish bags. The position regarding the availability of wheely- bins was also discussed. It was agreed that the clerk write to Paul Watkins at the waste management department at PCC to ascertain their current policy. It was also advised that a local group known as the Wombles are organising a beach clean at Newgale and Penycwm shortly. Cllr Tierney agreed to add this to our Facebook page, once full details are known. It was also agreed that the clerk write to County Hall ( Sign workshop in Fishguard) regarding the cost and possibility of including a littering notice or warning on the village road signs.

4d. The village notice boards had been inspected since the last meeting as agreed. Although the painting job completed was adequate, and completed as requested, some work was needed on some of the notice boards due to wear and tear. Cllrs would complete a fuller inspection prior to the next meeting and report any urgent repairs that were due. It was agreed that in future this matter be conducted more thoroughly, and if access to the notice boards was required the local councillor be approached. Councillors were asked to have a re-think regarding a suitable person to complete these jobs in future.

4e. The clerk confirmed that an interest on behalf of Brawdy Community Council had been registered at the Land Registry regarding the strip of land at Llandeloy as agreed at the last meeting. The title number reference number was CYM763493. It was agreed we apply for an official copy of the title register at £3 and an official copy of the title plan at £3. Once these are received a hard copy was to be sent to each councillor, and the position would be discussed further

at the next meeting. It was also agreed that we write to the friends of friendless churches advising of our actions, and that we are trying to preserve the land for the community.

4f. The clerk confirmed that he had spoken to Bruce Payne, the clerk at Solva CC, regarding GDPR. Whilst he was happy to host a joint community council meeting, he suggested that we wait until after the 2018/19 audit, as this matter may feature within the audit remarks.

4g. The clerk confirmed that the bill from the Wales Audit Office for last years' audit had finally been received. This amounted to £182.75 with no VAT. It was proposed by Cllr M Carter and seconded by Cllr D E Jones that this be paid.

4h. Unfortunately nobody was able to attend the meeting of TOVA on February 20 th. It was agreed that the clerk write to Ailnor Evans, the organiser, and apologise for this, and ask her to provide us an update of the events of the meeting.

4i. The clerk confirmed that he had received the annual membership from OVW (£112), together with the amount outstanding from Nov 18 to March 19 (£43.75). These amounted to) £155.75. It was proposed by Cllr D E Jones and seconded by Cllr J Tierney that these be paid.

4j. The clerk had contacted Planning Aid Wales regarding their forthcoming training event in Haverfordwest on 27th March, as agreed. The event was to run from 5.30 to 8.30pm at a cost of £35 per head. Unfortunately nobody was able to attend, and the clerk would inform them accordingly.

4K. A corrective statement was made regarding item 12 on the January minutes regarding PCNP application NP/19/0029/FUL. The applicant has been clarified as a limited company. The community council is happy that the conduct was correct and recorded correctly with the information given and available at the time.

#### Correspondence.

##### Pembs County Council.

5. The details of the PCC draft street trading policy for 2019 was issued with the website address provided. Pembs Coast National Park.

6. Planning Application Consultation. Ref No. NP/19/0064/FUL. Demolition of existing single storey dwelling & replacement with new 2 storey 3 bedroom dwelling with integral garage, at The Cabin Newgale Hill Newgale Haverfordwest. The clerk had contacted PCNP prior to the meeting to agree an extension date for our reply. The details were forwarded to councillors prior to the meeting, and this case was discussed and the plans and papers viewed and inspected by councillors at the meeting. It was agreed that we reply in support of this case, but to point out for clarification, whether or not this was a 2 1/2 or a 3 storey project.

7. Confirmation of approval of application NP/18/0703/FUL. Diversification of existing dairy and beef farm to include 10 stable do it yourself livery yard at Eweston Farm Penycwm.

##### Other Correspondence.

8. Governance, Financial management and internal audit for Town and Community Councils from Wales Audit Office. Circulated commencing with Cllr Mrs G Lawrence.

9. IRPW Annual report and update February 2019. This was circulated and discussed and included determination 40 regarding the instruction to award an annual payment of £150 to each town and community councillor. It was agreed to discuss this matter at the first meeting of the new financial year in April.

10. Details of the Wales Audit Office Fee Scheme for 2019/20. The website address was provided.

11. The clerk provided a list of the donations awarded in the 2017/18 financial year. It was agreed that all of these were worthy causes directly involving the local community, and should be supported again . This was proposed by Cllr DE Jones and seconded by Cllr M Carter. It was proposed by Cllr Mrs A Morgan that we also support Shalom House in St Davids, and this was seconded by Cllr DE Jones. A short discussion took place and it was agreed that this years donations amounting to £600. be issued as listed below.

Wales Air Ambulance £100, Paul Sartori £100, Solva Surgery £100, Shalom House £100, Treffynnon Chapel £50, Trefgarn Owen Chapel £50, Llandeloy Church £50, Brawdych Church £50.

12. Clerks & Council Direct brochure March 2019, circulated commencing with Cllr Mrs G Lawrence.

13. Details of a beyond Brexit meeting in Haverfordwest on 12/3/19 was received and filed.

Report of responsible finance officer.

14. The clerk advised of up to date bank account balances as at 25/2/19 amounting to: Current Account £ 345. 93 and Deposit Account £ 4615. 86. The current account balance included the payment to TrefgarnOwen Chapel £77 (cheque not yet presented) and funds in readiness for the annual audit fee (£186)

15. Confirmation of our precept request of £6000 for 2019/20 from PCC received.

16. Receipt from Trefgarn-owen Chapel for annual rent of Schoolroom. (£77)

17. The clerk issued a copy of his salary and income tax payment for February via the accountants.

18. It was proposed by Cllr Mrs A Morgan and seconded by Cllr J Tierney that the sum of £700 be transferred between our accounts to cover the payments agreed at this meeting.

The date and time of the next meeting was set for Monday April 1st at 8pm.

The Chairman closed the meeting at 21.57.