

At a meeting of Jeffreyton Community Council held at the Church Hall, Jeffreyton on Monday the 1st April 2019 at 7.00 pm

Present : Chair, Mrs M Rogers, Vice Chair, Mrs S Maccreath, Councillors : Mr R Scourfield, Mr P Everall, County Councillor : Mr J Williams

In Attendance : Clerk, Mrs M Everall

96. Apologies for absence : Mrs A Morgan

97. Declaration of Interest : None received

98. Minutes of the Last Meeting :

Resolved :

That the minutes of the last meeting of the Council held on the 4th March 2019 be confirmed and signed by the Chairperson as a true record

99. Matters Arising from the Minutes

(a) Community Noticeboards : This item has been carried forward to the next meeting **Carry Forward**

(b) Bench in Village Play Area : Clerk has been notified that the bench is ready for dispatch. It was agreed that delivery would be made to Collinsford Cottage for storage until the concrete base has been completed in the park area. **Carry Forward**

(c) Carved Stone / Coffin Rest : It was unanimously agreed to proceed with the purchase of a replacement slate top at the cost of £86.40 inc VAT **Carry Forward**

(d) Grant Funding Play Area : Positive meeting held to discuss options. Contact made with St Oswald's VA School to involve the children. A post on the Facebook page had generated some interesting suggestions. All this information will be passed on for inclusion with any application for grant funding. The removal of the wooden fence around the park area had been highlighted. Clerk reported that contact had been made with the County Council who confirmed that PCC's maintenance team had removed the fence because it was unstable in parts but unfortunately there isn't funding available at this time to replace it. **Carry Forward**

100. Resignation : Councillor Rob Scourfield advised his intention to resign as Community Councillor due to many other pressing commitments. Rob will attend the meeting scheduled for the 13.05.19 after which the 'Notice of Casual Vacancy' will be advertised. The Chair, Mrs Maria Rogers, on behalf of all the members, thanked Councillor Scourfield for his staunch dedication throughout many years of service to the Community Council.

101. Correspondence

- (a) PCC : Response re litter issue. Litter picking on rural roads is carried out by the council beat gangs. It is part of their remit of cyclic maintenance on the highway
- (b) CND Cymru : No underground Nuclear Waste Dump in Wales
- (c) Activity Wales Events. Road Closure Information (Already displayed on the Community Noticeboards)
- (d) PCC : Appointment of Community Council Member of The Standards Committee
- (e) Keep Britain Tidy : Environmental Campaign 22.03 – 23.04.19
- (f) Paul Sartori – Thank you Letter
- (g) Wales Air Ambulance – Thank you Letter
- (h) Pembrokeshire YFC – Request for financial assistance
- (i) Seafarers UK – ‘Fly the Red Ensign’ 03.09.19
- (j) OVW Bulletin for March
- (k) Merrymakers Stage Hire
- (l) SLCC News Bulletin for March
- (m) PCNPA – Light Pollution. Earth Hour 08.30pm - .9.30pm 30.03.19
- (n) PLANED : Invite to attend event at Pembs College 12.04.19. Speaker, Jeremy Miles AM Brexit Minister for Welsh Government
- (o) Request for assistance with funds : Bridgend Coalition of Disabled People & Childhood Tumour Trust
- (p) Broadway Partners – Broadband Service
- (q) PCNP’s Walking Directory update. Requesting details of any walking groups in the community. The ‘Let’s Walk’ Pembrokeshire Network is led by PCNPA
- (r) PCNPA : Planning applications received by the park authority now available to inspect online
- (s) OVW : Pembrokeshire Area Committee Tue16.04.19 County Hall, Haverfordwest 7.00pm

102. Independent Remuneration for Wales

Following on from last months’ discussion on the panel’s final annual report in respect of 2019 /20, all members present unanimously resolved not to adopt any of the determinations for the 2019/20 financial year. Clerk also reported that, as things stand currently, should any Councillor elect to receive an allowance, the amount would be taxable, with payment made though PAYE and details added to the payroll. It is understood that OVW & SLCC are currently in discussion with HMRC to attempt to get an agreement that any allowance made is not taxable.

103. Planning Matters

Clerk had been approached by a resident requesting an update on Mountain Farm, Cresselly. Clerk had contacted the County Council who advised that the matter was ongoing.

104. Financial Matters

(a) HSBC Bank Balance : As at 20th March 2019 £1176.57
Cheque not yet presented £50 Hire of Church Hall
£25 Paul Sartori
Wales Audit Office invoice not yet received

(b) Payments : The following was submitted for payment	Amount
The Slate Centre	86.40

Resolved : The Council unanimously agreed that the account be approved for payment

(c) VAT : Re : Invoice 10026 dated 07.11.18 for £190.00 + £38.00 Vat in respect of the Jeffreyston Information Panel. During a recent application to HMRC to claim a refund of the vat paid, the clerk discovered that the vat had been incorrectly charged to the community council. She has advised the business owner and requested a refund of £38.00

(d) Notice of Audit for financial year ended 31.03.19 : Clerk reported that she had received the 2019 annual return and associated paperwork for completion. The papers and accounts will be delivered to the Internal Auditor before submitting to the Council for their approval prior to returning to Grant Thornton, the External Auditors, by the due date.

(e) Audit Fees for Community & Town Councils : Clerk reported that a letter accompanying the Audit pack explained the delay in the issue of the 2017/18 audit fee invoices. It appears that Grant Thornton identified an administrative error between 2015 and 2018 resulting in audit fees being undercharged for each year. The Wales Audit Office will not pass on the additional costs to councils. The error has now been corrected and means that councils may see an increase in the fee for 2018/19 compared to previous years.

105. Highway Matters : Chair requested that the clerk ask PCC if they could undertake a check on a tree situated near the B4586 highway, on the bank near to Holly Cottage SA68 0RG.

106. Any Other Business
None

107. Date of Next Meeting :Scheduled for Monday the 13th May 2019 @ 7.00pm
The meeting was declared closed at 08.35pm

Signed : Chairperson

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Date : **13th May 2019**

Action Points :

- ✓ Community Noticeboard – PE
- ✓ Liaise with SLPW re park seat – ME
- ✓ Carved Cross – ME
- ✓ Grant Funding – SM / ME
- ✓ Highways - ME