

**LLAWHADEN COMMUNITY COUNCIL**  
**INCORPARATING LLAWHADEN, ROBESTON WATHEN, GELLI & BETHESDA**

Minutes for the Community Council meeting held on Tuesday 12th March 2019 in the Llawhaden YFC & Community Hall at 20:00hrs.

**Present:**

Hugh Watchman (Chairman)	Geraint Bowen
Tim Simmons	Dave Wilcox
Samantha Philipps-Harries (Clerk)	

**1. Chairman's Remarks**

The chairman welcomed everyone to the meeting.

**2. Apologies for Absence**

Apologies for absence were received from Di Clements (county councillor), Catherine Hancock and Samantha Hebblethwaite.

**3. Declaration of Members Interests**

There were none.

**4. Confirmation of Minutes of the Last Meeting**

Minutes of the meeting held on Thursday 7<sup>th</sup> February were confirmed as a true record. Proposed by Geraint and seconded by Tim.

**5. Matters Arising There From**

- a. Llawhaden Green Update: a quote had been received from Mike Plumb for tree maintenance for £480.00 Inc. VAT – it was agreed to accept the quote. Proposed by Dave and seconded by Tim. The area was looking good at present thanks to the hard work of residents. Di was still in contact with the trustees of the land and they hoped to come up with a plan acceptable to everyone in the near future.
- b. Defibrillator Gelli Update: the heated cabinet had been delivered, and Hugh agreed to arrange an electrician to fit the cabinet on the Garage wall.
- c. Llawhaden Community Council Facebook Page: no update at present.
- d. Robertson Wathen: Dog Mess signs: dog fouling signs had been picked up from Pembrokeshire County Council (PCC), and Hugh would ensure they were prominently displayed in Robertson Wathen, Llawhaden and Bethesda.
- e. Newsletter: Spring 2019: the following would be included in the newsletter – dog fouling, councillor vacancy and useful telephone numbers along with the usual contributions.

**6. Finance**

- a. NatWest Bank Account balances as at 12<sup>th</sup> March 2019:  
Current - £4832.99                      Savings - £1434.66
- b. Pembrokeshire County Council (PCC): acknowledged receipt of the precept request for 2019/20 of £7500.
- c. Bright Pay Real Time Information (RTI) update (clerks wages) – since HMRC needed wage information to be reported in real time, Bright Pay had allowed employers with less than 3 employees to use their software free of charge. Unfortunately, this would not be the case in the future and there would be a cost of £49.00 plus VAT. It was agreed to continue with Bright Pay proposed by Dave and seconded by Geraint.

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**7. Correspondence**

- a. Letter of thanks from Rev and Mrs J Davies for their warm welcome at the Christmas lunch.
- b. Paul Sartori donation request: it was agreed to donate £100. Proposed by Geraint and seconded by Tim.
- c. Wales Air Ambulance for Children donation request: it was agreed to donate £100. Proposed by Tim and seconded by Dave.
- d. BHIB Councils Insurance – Spruce up trees this spring – noted. Given the possibility of the green in Llawhaden becoming the responsibility of the community council, the clerk was asked to investigate whether the area would be covered under the current policy, and to check the public and personal indemnity for the councillors.
- e. Cruse Bereavement Care donation request: no donation would be made on this occasion.
- f. Clerk and Councils Direct March 2019 – tabled.
- g. PCC: Draft Street Trading Policy 2019 – noted.
- h. PCC: Active Travel improvement works between Eagles Lodge and Blackpool Mill scheme proposal – noted.
- i. Independent Remuneration Panel for Wales Annual Report – Feb 2019 – noted.
- j. Welsh Government support for the initial setting up of joint arrangements around 3 core themes: community engagement, increasing citizen participation and engagement in local democracy and working together on a shared service – noted.
- k. ABEI Energy Group – Wind Farm Development – the company had expressed an interest in siting such a venture in the Llawhaden area and would like to attend a community council meeting. It was decided that it was not appropriate for the company's representative to attend a meeting, and they should contact PCC regarding their plans, where public meetings would therefore need to be actioned as part of their planning process. The clerk would inform the company.

**8. Planning**

- a. Eagle Lodge, Canaston Bridge: Hedge re-alignment to improve access visibility (NP/18/0684/FUL) – not objections noted.
- b. New House Farm, Canaston Bridge: Safety works to trees (NP/19/0058/TPO) - no objections noted.
- c. Coed Gloddfa, Part of Drim Wood, Gelli: Forestry workshop store (partially in retrospect) (18/0874/PA) - no objections noted.
- d. Dark lands and One Planet Development – Di had agreed to discuss with PCC.

**9. Points of interest raised by the County Councillor**

Although Di was not at the meeting, she had forwarded the following updates: -

- Llawhaden Village Green: the trustees hoped to offer the green to the community council on an annual lease for a small fee, but all trustees would need to agree to this. If the green was transferred it was felt that Village Green status should be gained to protect the area in the future.
- Speed surveys – would be actioned as soon as the equipment was available.

**10. Any Other Business**

- a. Standing Orders – The National Association of Local Councils (NALC) Model Standing Orders had been distributed to all community councillors and it was agreed to adopt them. Proposed by Dave and seconded by Tim. Please see Appendix 1 for the model adopted.

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- b. Financial Audit 2019/20 Risk Assessment: as part of the annual financial audit it was felt that the Risk Assessment and Asset Register should be discussed and agreed before the Audit was due.

Risk assessment (Appendix 2) – there were no changes to be made to the risk assessment for 2019/20.

Asset Register – this would need to have the following added:

- Defibrillator and cabinet for Gelli £1500.
  - Noticeboards for Llawhaden x 2 and Gelli £1000.
- c. Resignation of Community Councillor Isobel James: it was with regret that the resignation of Isobel was accepted, and a letter of thanks would be sent to thank her for her hard work over the years especially in relation to the newsletter. As the newsletter was due to be distributed in the near future, it was agreed to advertise the Community Council vacancy in the newsletter, the Town and Community Council Website and in the village noticeboards.

**11. Next Meeting**

The next meeting will be held on Thursday 4<sup>th</sup> April 2019 at 20:00hrs at Llawhaden YFC & Community Hall, Llawhaden. However, this is subject to change to ensure a quorum of councillors is met.

As there was no further business the meeting closed at 21:45hrs.