

# MINUTES

## Letterston Community Council Meeting

Monday 18<sup>th</sup> February 2019 at Letterston Memorial Hall

**Present:** R Davies (RD)(acting Chair), J Williams (JW), B Homer (BH), G Humphrey (GH), H Johnson (HJ), J Gwilt (JG), Cllr M Bateman (MB) PCC, S Jones (SJ) (*Clerk*), Ceri Jones (CJ), PCC Planning (part).

**Apologies:** B Morgan, L Williams

**17/73 Planning Concerns:** The meeting opened with a discussion with CJ concerning planning applications(s) **18/0843/PA 13/0356/PA, 12/0940PA & 08/0860/PA** A brief history of the planning applications was provided, indicating that the Community Council had been consulted regarding a Section 73 variation on the 2012 application and had not responded. SJ to check through previous correspondence. CJ was not able to comment upon the Highway Engineer's assessment of the new entrance or details of a Sec 106 agreement and offered to ask the engineer to attend the next meeting. This offer was accepted and CJ was thanked for attending. **P** JG, **S** GH that an independent engineer's report be commissioned into the junction layout.

### 18/61 Minutes

The minutes of the previous meeting - 21<sup>st</sup> January 2018 were read and agreed as a true record **P:** RD **S:** HJ

### Matters Arising

- **17/01 Play Equipment:** Date for installation not yet provided, SJ to speak to firm.
- **17/03 John Luke's Yard:** SJ has communicated with solicitors and estate agents to confirm the sale is off. Resolved to investigate a suggestion from Llyr Williams that we pursue using this land in a Community Land Trust before deciding to place the land back up for sale.
- **17/16 Hedgebank:** On hold until the spring.
- **17/62 / 18/30 School Crossing Patrol:** SJ has written to SWTRA who as a government agency have acknowledged with a return date of 1st March.
- **18/39 Remembrance Parade:** SJ confirmed that letters had gone to Royal British Legion and JG had forward letters to Jo McTaggart and John Sands. [CLOSE]
- **18/48: Christmas Tree / Lights:** SJ confirmed a letter had been sent to Mr Hosker [CLOSE]
- **18/54: Council Vacancy:** SJ confirmed a letter of thanks had been sent to D Gale and he has received guidance that notices have to be displayed for 14 working days and if more than one application is received, an election would be required. **P** JG **S** HJ that SJ place notices.
- **18/56: Bus Shelter:** Clock ongoing
- **18/57: Dog Fouling:** HJ has not yet received signs.
- **18/58 Parking St Davids Road:** JG confirmed he has spoken to the vicar [CLOSE].
- **18/59 Old Brynawelon site:** SJ has written to Wolfscastle CC as requested [CLOSE].
- **18/60 Seren Thorne:** SJ has written to congratulate [CLOSE]

## **18/62 Planning**

- No new items

## **18/63 Finance**

- Air Ambulance request for donations P HJ S BH £20 (cheque 720)
- Paul Sartori request for donations P HJ S BH £20 (cheque 721)
- Eaton-Evans & Morris solicitors (17/03) £116 to settle account
- Grass cutting

## **18/64 Correspondence**

- Letter from PCC acknowledging precept of £24,000 for 2019-20.
- Notification of Community Land Trust event at County Hall on 4<sup>th</sup> March.

## **18/65 PCC Report**

MB stated that Youth Services were discussed and a recommendation had been submitted from the Schools and Learning Overview & Scrutiny Committee and Cabinet agreed to recommend that the service be retained for a further 12 months. MB was thanked for her hard work pursuing this matter.

The Council budget is due to be set on 21<sup>st</sup> February.

MB stated that Community Councils may be invited to take part in a 'insurance scheme' against incurring the full cost of future elections. Full details not yet known or agreed.

## **Any Other Business**

**18/66: Bench:** The seat on Letterston Square is apparently damaged. RD will investigate.

**18/67: Burger Van:** P HJ S JG that a request for a burger van from the village to operate for a trial period on the Green car park. HJ will pass on a letter.

**18/68 Internal Audit:** P HJ S JW that Pam Messer be invited to carry out this year's internal audit. SJ will bring terms of reference to next meeting.

**18/69 Council Correspondence:** Members agreed a request by SJ to explore costs for providing tablets for Councillors to help go paperless

**18/70 Planning:** JW asked that SJ check on planning for a garage being built at Lettards Court

## **Date of Next Meeting:**

Monday 18<sup>th</sup> March 2019 7:30pm at the Memorial Hall

## **Items for the next Agenda:**

**17/01** Play Equipment,    **17/03** John Luke's Yard    **17/16** Hedgebank    **17/62** School Crossing patrol    **18/31 & 18/56** Bus Shelter    **18/42** Planning    **18/54** Councillor Vacancy    **18/57** Dog Fouling    **18/66** Bench    **18/67** Burger Van    **18/68** Internal Audit    **18/69** Council Correspondence    **18/70** Planning