

Brawdy Community Council

Minutes of the Monthly meeting of Brawdy Community Council held at Trefgarn Owen Schoolroom on Tuesday January 28th 2019

2019/08

1. Present. Cllr Tierney, Cllr Mrs G Lawrence, Cllr D E Jones, Cllr M Carter & Sean O'Connor (Clerk).

2. Apologies. Cllr Mrs A Morgan.

Cllr Tierney advised that he had been in contact with Cllr Alan Pike, and unfortunately was advised that he did not wish to carry on as a community councillor. The clerk was instructed to contact him, to thank him for his time in the role, and also to obtain a letter of resignation. Once this had been received the clerk would then contact the election office to commence the procedure to seek a replacement.

3. The Chairman welcomed everybody to the first meeting of 2019, and proceeded to read the minutes of the November 2018 meeting. Before signing the minutes as a true record, an amendment was required regarding the wording for the 'on the spot fixed penalty litter fines'. The clerk would make the requested alteration and present this to the February meeting.

4. Matters arising from the November 2018 meeting.

4a. Cllr Tierney advised of regular littering in our area, mainly from passing cars. He agreed to monitor the situation, and hopefully gather more information.

4b. The clerk confirmed that he had spoken to Jim Saul regarding the work needed for the village notice boards and benches. The work had been completed, and the payment of £160 paid as agreed. Councillors agreed to check the work done and report back to the next meeting.

4c. Cllr Carter advised that everything was quiet at the moment regarding the new housing scheme at Solva. As far as he was concerned it was still ongoing, and he would report any progress to the next meeting.

4d. The clerk reported that the planning application for the Village Hall at Llandelay had been conditionally agreed.

(18/0915/PA)

A full discussion took place regarding our next step, regarding the strip of land directly in front of The Fold in Llandelay. Cllr Carter advised that he had had a discussion with a local resident of Llandelay, who had maintained this land for the last 10/15 years, regarding joint ownership. Unfortunately the resident declined. The question was asked was whether or not it was worth pursuing this matter further. As we have made an annual contribution to the church in Llandelay for 20 years or more, towards the maintenance of the grounds, it was unanimously agreed that we write to the Land Registry and register an interest in this land.

4d. There was no progress in the joint meeting with other community councils regarding data protection, therefore it was agreed that the clerk contact Bruce Payne at Solva to discuss this option.

4e. Cllr Carter advised that there was no further news on the Newgale Road scheme.

4f. The Chairman asked all councillors to revisit the National Park Management Plan, which was discussed at the November meeting. The website address was supplied, with the closure date being 4/2/19.

Pembs County Council.

5. Planning Application Ref. No. 18/0915/PA. Conversion of village hall to residential unit at Llandeloy Village Hall Llandeloy. (Conditionally approved)
6. The LDP rural settlement report was inspected by councillors, with all of our local villages included. Everything appeared correct, other than the omission of a village green in Trefgarn-owen. The clerk would amend this error.
7. The chairman advised that she had attended the LDP workshop at County Hall on Jan 21st. She advised that it was an interesting meeting, where possible new candidate sites were discussed, including Brawdy. The consultation period would run until 4/2/19.
8. A report was received regarding the webcasting of Code of conduct hearings by the standards committee. This was circulated commencing with Cllr Tierney.
9. A list of ongoing and future bus stop improvements for our area was inspected and discussed. This was received and filed.

Pembs Coast National Park.

10. Planning Application. Ref. no. NP/18/0741. Sands Cafe Newgale. This application was received in early December with a reply requested by early January. As there was no meeting in December this had been circulated to councillors, with replies returned to the clerk. All councillors were in agreement, in support of this case, and the clerk had replied accordingly. The decision was endorsed at the meeting. The determination date for this case was 7/2/19.
11. Planning Application. NP/18/0703. Diversification of existing dairy and beef farm to include 10 stable do it yourself livery yard at Eweston Farm Penycwm. This application was received in early December, with a reply requested in early January. The clerk circulated the details to councillors, as there was no meeting in December, with all replies, in favour of supporting. The clerk had therefore replied before the due date in support of this case. The decision was endorsed at the meeting. Cllr Tierney had immediately declared an interest in this case, via email, and did not comment. He completed the required notification form at the meeting. The determination date for this case was 8/2/19.
12. Planning Application. NP/19/0029/FUL. Enveloping part of existing storey flat roof structure on a steel frame to be clad with colour coated box profile sheets to new pitched roof and walls at Newgale Hill Newgale Haverfordwest. Cllr Carter declared an interest in this case and left the room. The plans, paperwork, and drawings were viewed and inspected by councillors, and it was unanimously agreed that we reply in support of this case, and the clerk would respond accordingly.

Other Correspondence.

13. The clerk advised of an impending meeting of the Trefgarn Owen Village association on February 20th. Fliers were issued for the village notice boards. Cllr Carter advised that all local residents had received advice notices, and Cllr Tierney advised that he had added the details to our Facebook page.
14. Clerks & Council direct brochure Jan 2019. Circulated commencing with Cllr J Tierney.
15. Posters issued advertising a charity event called KAPOW in May organised by Paul Sartori.
16. A list of the training modules run by One Voice Wales was issued. The clerk was instructed to contact OVW to obtain the dates and venues for the training for 2019.
It was also agreed that details and minutes of the local meetings be chased, as we had not received any. It was also agreed that the position of the annual membership be clarified.
17. Details of the CLIP toolkit from Pembs CC to benefit local businesses and community groups, was received with copies for the notice boards. It was thought that it would reach more locals if information like this was featured on our Facebook page, and it was agreed that this be forwarded to Cllr Tierney.
18. Details of forthcoming training on 27th March from Planning Aid Wales in Haverfordwest was received. As no details including start time and duration was featured, the clerk was instructed to obtain more details.
19. Copies of the surgeries for our AM Paul Davies for 2019 were issued for the notice boards. Cllr Tierney agreed to add this to our Facebook page.
20. Nominations were invited to current town and community council chairmen to attend a garden party at Buckingham Palace during 2019. It was unanimously agreed that our Chairman be nominated to be included. The clerk would respond accordingly.
21. The clerk advised that he had received two documents from The Wales Audit Office, via email, one of 56 pages, and

the other of 45 pages. Details were provided and councillors were encouraged to visit the relevant sections. The clerk would also extract the information that applied to his job.

Report of responsible finance officer.

22. The clerk advised of up to date bank account balances as at Jan 29 th 2019 as at: Current Account £ 270.41 and Deposit Account £ 4940.64.

23. The clerk issued copies of the payslip and income tax payments for December 18 and January 19., received via our accountants.

24. The clerk confirmed that he still had not received a bill from the Wales Audit Office for the audit fee for last year. Funds were already in the current account to pay this. It was agreed that if this bill was not received by the February meeting, that the clerk chase this up.

25. The clerk confirmed receipt of the precept payment in December amounting to £2000.

26. The clerk confirmed that our precept request for 2019/20 of £6000 had been forwarded to PCC.

27. The clerk issued a claim for reimbursement of expenses for the period October 18 to January 19 amounting to £ 75.72. This included receipts, and it was proposed by Cllr J Tierney and seconded by Cllr D E Jones that this be paid. As the receipts included postages and copying, the clerk was reminded to use email wherever possible to reduce costs.

28. The annual rent of the Schoolroom was due amounting to £77. It was proposed by Cllr D E Jones and seconded by Cllr M Carter that this be paid.

29. It was proposed by Cllr D E Jones and seconded by Cllr M Carter that the sum of £150 be transferred between our accounts, to cover the payments agreed at this meeting.

30. The clerk issued the 2019/20 pay/salary increases, agreed by OVW and the NALC. This included an increase for clerks of 2.9 %. This would take effect from 1/4/19 and would see an increase from £10.86p per hour to £11.17p, for our clerk. This increase was proposed by Cllr M Carter and seconded by Cllr J Tierney.

At the discretion of the Chairman.

Cllr Carter advised that the lighting and the potholes outside the Schoolroom in Trefgarn-Owen were in need of attention. In the first instance he agreed he would contact PCC and the Chapel to discuss these matters.

Cllr D E Jones advised of potholes at Castell Cwch and Lochmeyler, and also overhanging branches between Birtwick Park and Middle Mill. Cllr Carter agreed to take up these matters at County Hall, and report back to the next meeting. He also asked that any similar problems be reported directly to him.

The date for the next meeting was set for Monday February 25 at 7.30 pm.

The Chairman closed the meeting at 10.07 pm.