

SAUNDERSFOOT COMMUNITY COUNCIL



Minutes of the General Meeting of the Saundersfoot Community Council held on Thursday 7th February 2019 at The Regency Hall, Saundersfoot at 6.00pm.

Present - Cllrs M Williams BEM (Chair), B Cleevely (Vice Chair), P Baker (County Councillor), T Pearson, A Mattick, S Boughton-Thomas, R Hayes MBE, P Beedles and N Sefton

In attendance – Six members of the public

Mr P Parker The Council's Representative of Saundersfoot Harbour Commissioners
Mr M Davies – Chief Executive Officer - Saundersfoot Harbour
Mr B Davies – Commercial Manager - Saundersfoot Harbour
The Clerk

Condolences were offered to Cllr Pearson following the recent passing of her brother.

1. Apologies for Absence – Cllrs D Ludlow and A Upham

2. Interviews and Consideration of Co-option of Councillor

The Clerk advised the Council that one of the three persons who had shown interest in being considered for co-option had withdrawn his interest.

Mr Dando and Mr Wainwright addressed the Council respectively, advising why they would like to be considered for the position of Saundersfoot Community Councillor. Following their presentations they left the room.

Cllrs Boughton Thomas and Mattick requested a private ballot take place.

Mr Wainwright received the majority of votes. The Clerk to advise Mr Dando and Mr Wainwright accordingly.

Cllr Williams advised the Council that the order of the agenda will change to accommodate the members of the public who wish to comment on the Planning Application - The Coal Building, Cambrian Terrace, Saundersfoot (7 – 1) and Land Behind the Play Park Area and Children Accessing the Stream (11 – J).

7 NP/18/0502/FUL - The Coal Building, Cambrian Terrace, Saundersfoot.

Cllr Baker left the room

The Clerk advised the Council that a letter raising concerns regarding this planning application had been received. This letter was read out.

Members of the public raised the following concerns which were addressed by Mr Parker, Mr M Davies and Mr B Davies.

- At present the grass area affords seating area for persons to have picnics and enjoy the dry weather.
Mr M Davies advised that the proposed 'tulip umbrellas' in this area would afford space for persons to enjoy not only dry weather but offer shelter from rain enabling this area to be used in the wet as well as the dry.
- Persons renting the shop units could potentially come and go in a very short time.
Mr B Davies advised that any persons wishing to rent the shop units will be vetted for suitability and be offered twelve months leases.

- What kind of goods will be offered for sale?
Mr B Davies advised that within the vetting process it will be established what goods would be offered for sale. Ensuring that the same goods will not be offered by several shops. He also advised that emphasis will be put on local produce being offered for sale.
- As the shop units are small, to enable them to be offered as a non rateable unit, concerns were raised as to where things could be stored.
Mr M Davies advised that consideration will be given to potentially using one of the shop units as a storage area for all tenants.
- The proposed relocating of Memorial Trees raised concerns.
Mr M Davies and Mr B Davies both confirmed that, if the application was approved, the trees will be treated with the utmost respect when being relocated.

Other comments made by members of the public:-

- The fact that this is the only green space remaining in Saundersfoot and will no longer exist if the proposed planning application is approved.
- The additional shop areas could potentially add to the number of un-used shop areas already in Saundersfoot.

The verified results of the various public consultations held, regarding this application, were discussed.

Mr B Davies confirmed that this planning application will be considered by Pembrokeshire Coast National Park Planning Authority Committee on the 13th March 2019 and, if passed, work will commence 8 weeks following confirmation of such. Mr B Davies also acknowledged that the proposed works will be carried out in the Summer months, but all efforts will be made to prevent too much disturbance to the village centre.

A vote was called with the majority in favour of supporting this planning application.

The Clerk to advise the Planning Officer accordingly.

11 J Land Behind the Play Park Area and Children Accessing the Stream

Mr Taber addressed the Council bringing to their attention the fact that children can climb over the fence by the playpark and potentially be injured in the stream which is fast flowing and quite deep after heavy rainfall.

Various possibilities to help prevent access to the stream were discussed.

Cllr Boughton Thomas proposed that the Clerk seek advice, possible solutions and quotations for any works from three local fencing contractors; Cllr Beedles seconded the proposal with all Council in full agreement.

Mr Taber and all other members of the public left the meeting.

3. Chairman's Report

Cllr Williams BEM reported that he had attended a meeting of Saundersfoot In Bloom who expressed that they were pleased with the works within the Sensory Garden.

4. To Receive the Minutes of the Meeting Held on the 4th January 2019

Cllr Williams BEM requested that the following be added to:- January Minute 10 M

Cllr William BEM remarked that he considered comments made to be counter to democratic principles.

It was proposed by Cllr Baker that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 4th January 2019; Cllr Cleevely seconded the proposal with all Council in agreement.

5. Matters Arising from the Minutes – Information Only

a. The positioning of the Memorial Poppy within Saundersfoot Village (10 G)

Cllr Baker confirmed that Mr Mel Stevens from Pembrokeshire County Council is undertaking structural calculations in relation to attaching it to the lamppost.

b. The Roadway from Saundersfoot Railway Station – Lighting concerns (10 I)

Cllr Baker was pleased to report that Ms Sue Lewis at Pembrokeshire County Council has raised the priority of this pathway up one point. Further information regarding the adoption of the Station by others is still awaited from Mr Hugh Evans.

6. Account(s) for Payment and Presentation of Monthly Balance Sheet

Finance report, cash book reconciliation and accounts to be paid were circulated to all Councillors.

Cllr Hayes MBE proposed that the accounts be paid in full and the finance report is a true record; Cllr Sefton seconded the proposal with all Council in full agreement.

7. Planning Consideration

1	NP/18/0502/FUL	The Coal Building, Cambrian Terrace, Saundersfoot.	Change of use of existing building, including internal alterations and demolition of existing single storey extension (Western and Northern elevations) and gate hut. Proposed extension of Western elevation of building (three storeys including roof space to height of existing building) and proposed extension of Northern elevation (single storey), to provide visitor centre, exhibition space, plus flexible commercial/exhibition /storage space. Proposed events space plus small commercial units (fifteen), improvement works to vehicular and pedestrian access and landscape works.
2	NP/19/011/FUL	7 Whitlow, Saundersfoot	Proposed lean-to car port and creation of new vehicular access including demolition of existing conservatory and small flat roof single storey extension to rear
3	NP/19/0024/TPO	Oaktree Cottage, Church Terrace, Saundersfoot	Elm Tree (TPO33,G2) Remove long low branch over shed back to first upright branch.
4	NP/19/0042/TPO	Dan-y-Coed, The Glen, Saundersfoot	Leylandii – Reduce in height with Holly Hedge, Sycamore – reduce back to previous cuts

NP/18/0502/FUL The Coal Building, Cambrian Terrace, Saundersfoot – As above

NP/19/011/FUL 7 Whitlow, Saundersfoot – The Council have no objections to this application but request that consideration be given to this area being used for access only and

not used as a parking space due to its close proximity to the junction and possible obstruction of the visibility splay.

NP/19/0024/TPO Oaktree Cottage, Church Terrace, Saundersfoot

NP/19/0042/TPO Dan-y-Coed, The Glen, Saundersfoot

The Council have no objections or concerns regarding these two applications.

8. Licensing Application(s) Received

None

9. Consideration of Correspondence Received

- Letter received from The Vintage Motorcycle Group requesting permission to use the Community Council's car park as a venue for their annual vintage classic motorcycle event in September – Council agreed the Clerk should carry out certain enquiries and report back to Council in March as an agenda item.
- Notice received from Pembrokeshire Coast National Park – Confirmation of the granting of Tree Preservation Orders on certain trees upon land adjacent to the Harbour carpark.
- Letter received from a member of the public raising certain concerns regarding the new cemetery at St Issells Church. – Cllr Boughton Thomas proposed that the Council place a notice board at the entrance to the new cemetery to enable pertinent information to be displayed; Cllr Pearson seconded the proposal with all Council in full agreement. The Clerk to ascertain whether special/planning permission is required, to acquire quotations and report back to the Council in March as an agenda item.

It was also confirmed that it is the responsibility of the Community Council to fill any graves that require levelling. The Clerk to arrange for the levelling of certain graves.

10. Reports from Committees Including County Councillor's Report

Cllr P Baker – County councillor

County Hall

Cabinet had agreed to recommend a 9.8% rise in Council Tax, this will be debated at Full Council on 21.02.19. This rise would still see a £20million reduction in funding, but will provide the essential services needed in the County.

Cabinet approved card only machines will be used in replacement at County Council car-parks.

Cabinet approved the fixing of the Tenby pedestrianisation- first Monday in July to second Friday in September, rather than linked to the two major sporting events.

Ward

PCC Streetcare are chasing the very low hanging BT cable along The Strand.

A number of maintenance issues have been reported along the Coast-path to Wisemans Bridge - damaged surfacing, damaged step.

There is also storm damage to the stone culvert carrying the stream across the beach near Tom Cordons slipway

Cllr Baker had also been approached by PCC in regard to the ownership of the stone benches on the coast-path, Cllr Hayes confirmed that PCNPA had these benches built.

The footway between The Captains Table and Marina restaurant will be resurfaced in the very near future.

Cllr Baker had facilitated meetings between Grace Church and PCC Youth Club Officers and also Saundersfoot CP School and PCC Road Safety Team.

Cllr R Hayes – Saundersfoot In Bloom

Concerns were expressed, at the recent meeting of Saundersfoot in Bloom, regarding the lack of progress in obtaining new planters. The present ones are currently being sold. No winter planting has taken place this year. We are hoping the new planters will be in place and ready for the summer bedding plants.

Due to lack of funds the annual poster competition for the pupils of Saundersfoot School will not take place this year. Last year's posters cost £198 and the prize money £120 total of £318.

A coffee morning was held recently by invitation of Mrs Debbie Ludlow at Little and large bites, we made £260 and are very grateful to Debbie and to the traders of Saundersfoot for some lovely raffle prizes.

Cllr B Cleevely – Saundersfoot Neighbouring Police Forum (Monday 4th February 2019)

Present – Police Commissioner Mr Dafydd Llywelyn, Chief Inspector Louise Harris, PCSO's Jim Moffatt and Graham Kendall. 22 members of the public

Dafydd Llywelyn spoke for more than one hour and was very interesting throughout. He considered himself to be a bridge between the police and the public. The force had improved for many reasons but the stable leadership at all levels were so important. We have the lowest crime rate in England and Wales. the safest place in the UK. The local police tax has increased by 10.7%. This is because the government's policy is Local Taxes for Local Services. Most of the £800 million being spent by the UK Home Office is money from the local police rates and not from London. We now have 1,189 police **offices or officers** in the Dyfed Powys police force offices.

The future of the force must have a higher crime data integrity figure. In the past 60% of recorded calls had action taken upon them now 88% of calls have action taken. A new record management system is being introduced. A CCTV system is slowly being introduced which is much more modern, with better coverage and it is monitored from police headquarters.

The youth club has many more volunteers and has been given £500 from Grace Church it is planned to open first of April 2019 with media publicity.

The evening finished with a talk on Compassionate Community.

Cllr B Cleevely – One Voice Wales – Pembrokeshire Area (Tuesday 8th January 2019)

- There are now 56 Town and Community Councils from Pembrokeshire that are members of One Voice Wales. A meeting had been held involving those Councils that were not members to gain information from the Chief Executive Mr Lyn Cadwallader.
- A considerable amount of members and staff time has been committed to producing information for the independent review on community and town councils in Wales. The report was received by the Cabinet Secretary Alan Davies a.m. He was very impressed and planned to take positive action on the recommendations. The newly appointed Minister Julie James is very disinterested in the report.
- A new charter based on good communication between community/town councils and county council has still not been published. Many councils, after being audited, we are criticised for having reserves of money mainly to pay for possible by elections. The

county council has agreed that if money is not reserved for by elections it can be paid over a period of years.

11. Agenda Items

a) Adoption of the Financial Risk Assessment

Cllr Boughton Thomas proposed that the Council adopt the Financial Regulations (Ver 1 2019); Cllr Pearson seconded the proposal with all Council in full agreement.

b) The Consideration of the Purchasing of Larger Flower Planters

Cllr Baker gave a comprehensive presentation to the Council regarding certain planters available for the Council to purchase, Saundersfoot in Bloom to fill and the Community Council to water through the summer. Discussion took place with the Clerk confirming that the budget for this project is £900

Cllr Williams BEM offered to take Cllr Hayes MBE (Saundersfoot in Bloom representative) to various garden centres locally to make enquires as to what planters are available and report back to the Council in March.

The locations for the planters are still to be confirmed. Cllr Baker will liaise with Pembrokeshire County Council regarding permission and any Licences that may be required.

c) Leases update – Consideration of Valuation Prices

The Clerk advised the Council of the price comparison received regarding the cost of the Market Rental Valuation to be carried out upon the land on which the Saundersfoot Sports and Social Club stands and required for the purpose of the proposed new lease. Cllr Clevely proposed that the Council use Mr Charles Hopkinson; Cllr Mattick seconded the proposal with a majority vote in favour.

d) The Consideration of Estimates for Repairing/Replacing Broken Drain

The Clerk presented to the Council the quotations from three suppliers of industrial 20 tonne maximum load, to be used in public areas, ACO surface water drain channels.

Also the estimations from three local contractors to carry out the work (as per job sheet).

Cllr Baker requested that we obtain confirmation from the contractors that if any damage is occasioned to the surrounding tarmacadam it is repaired with tarmacadam and not concrete.

Cllr Boughton Thomas proposed that the Council instruct the contractor with the cheapest estimate to carry out the works and that the Clerk order the drains from the supplier offering the lowest price; Cllr Sefton seconded the proposal with all Council in full agreement.

e) Car park update - Projects Sub Committee Report - Sent via Email to all

Cllr Boughton Thomas advised the Council that the initial application enquiries regarding the Enhancement Grant available from Pembrokeshire County Council is looking favourable with the assisting of funding this project.

After perusal of such by all Councillors, Cllr Baker proposed that Plan 20522/03, offering 63 car parking spaces, be adopted and presented to Pembrokeshire Coast National Park Planning Authority for their comments and considerations before being formally submitted;

Cllr Boughton Thomas seconded the proposal with all Council in full agreement. It was reiterated that consideration should be given to the positioning of the proposed EE mast.

**f) The Harbour Letter Response -
Two draft replies Emailed to all Councillors prior to the meeting.**

Further discussion took place regarding this letter. It was agreed that any comments be passed to the Clerk who will then meet with the Chair and Vice Chair to draft a final response for onward submission within a week.

g) Steve John's Response Received and Emailed to all Councillors

Cllr Sefton proposed that this heading be discussed under private and confidential conditions as per the Public Bodies (Admission to Meetings) Act 1960; Cllr Mattick seconded the proposal with all Council in full agreement.

h) Sensory Garden Update - Grounds Sub Committee Report

Cllr Williams BEM advised the Council that various meetings between Councillors had taken place within the Sensory Garden to discuss the plans for the garden regarding the preparation of the flower beds and the plants required to be purchased to replace the plants removed. A list of such was circulated to all Councillors for their perusal.

Discussion took place regarding who should carry out the proposed works.

Cllr Beedles proposed that the Clerk make enquiries and obtain prices (day rate) from gardeners to attend the Sensory Garden and do a general 'tidy up' removing weeds, bamboo etc; Cllr Baker seconded the proposal with all Council in full agreement.

Discussion also took place regarding the amount of time that the Council's handyman spends working in the garden with comments being made that the rest of the Council's land requires attention now that spring is upon us ie weed treatment in the Cemeteries and MUGA area

It was also brought to the Council's attention that the tennis net upright supports require to be re-positioned. The Clerk will obtain quotations for this work.

i) Sensory Garden Tree Report and Consideration of Further Works

The Clerk advised the Council that the tree surgeon, while carrying out works on behalf of the Council, had noted two differing fungi effecting one of the trees on the perimeter of the Sensory Garden. On his advice and following discussion with Mike Higgins from Pembrokeshire Coast National Park, the affected tree was cut back for safety reasons and following further approval from Mike Higgins the roots of this tree will now require to be ground out and a replacement tree planted (as per Mike Higgins approval).

The Clerk advised the Council of the additional cost. Cllr Williams BEM proposed that the Council accept the additional costs and instruct the tree surgeon to remove the roots; Cllr Pearson seconded the proposal with all Council in full agreement.

12. To record any interests prejudicial or personal.

Cllr Baker Minute 7 – 1 Harbour Planning Application - Declared a prejudicial interest and left the room

Date for March Meeting – 7th March 2019