**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON MONDAY**

**16th JUNE 2014**

 Present: Cllr H Bellamy, P Bottom, J Wimhurst, L Williams, P Jones, D Worth

 Apologies: Cllr K Griffiths, J Davies, T Thomas, N Evans.

108 Minutes of the Annual Meeting held on 19th May 2014, proposed as correct by Cllr Williams and seconded by Cllr Wimhurst.

109 Minutes of the meeting held on 19th May 2014, proposed as correct by Cllr Williams and seconded by Cllr Jones.

**110 Matters Arising.**

110.1 Knott Weed – Cllr Williams confirmed that following reports from residents in Church Street, the knott weed had been sprayed by the village warden.

110.2 Village Warden Contract – Cllr Bellamy reported that the Clerk had contacted One Voice Wales for advice on setting up a contract. They advised that the easiest option would be to negotiate with Pembrokeshire County Council about them extending the hours of his current contract and the Community Council being invoiced for the cost of the additional hours. This would save on costs and the need to carry out appropriate Health & Safety Risk Assessments and the cost for insurance.

 Alternatively, OVW could draw up a contract on a consultancy basis at a cost of approximately £100. Cllr Worth proposed that the members take the most cost effective route and to check if PCC would charge for this service. Seconded by Cllr Jones and all in favour. The Clerk will ask Cllr Davies to liaise with Emrys Llewellyn.

110.3 Equipment Inspection Report – The Clerk reported that the completed jobs that were on the annual inspection report have been reported to the County, but a further quarterly inspection report has been received in the meantime with the same jobs listed. The main outstanding job is the wired mesh for which a quote is still awaited. Cllr Bellamy proposed that Cllr Bottom request a further quote for the wired mesh. Seconded by Cllr Worth and all in favour. Cllr Bottom reported that there is still a chance that children’s fingers could get trapped in the gate and proposed that some sticky foam be placed there as an extra safeguard. Seconded by Cllr Bellamy and all in favour. Cllr Bottom will arrange this.

110.4 Toilet Block - The Clerk had written to Rhydwyn Davies, but the job has not yet been commenced. The Clerk will chase this up.

110.5 Standing Order Policies – The Clerk reported that she had sourced the policies that are all available on the One Voice Wales website.

110.6 Parc Y Pwmp – Cllr Wimhurst reported that Cllr Thomas has the trees which she will collect and look after until such time that they can be planted. She will liaise with the Language and Heritage Committee. To be carried forward to the autumn.

110.7 Castle Gates/War Memorial – Cllr Davies was not at the meeting but sent a written report. CADW have a very complicated scheme which entails a significant amount of forms. Cllr Davies has asked a local builder to have a look at the memorial and is awaiting feedback on what needs to be done and whether it is worth applying for a grant.

110.8 Hedge Cutting - A complaint had been received from Mr Day regarding the poor visibility coming out of the junction by the wildlife park. The Clerk will ask Cllr Davies to contact the County with regards to having the area trimmed.

**111 Correspondence.**

111.1 Cilgerran Festive Committee – Request received for use of Parc Y Pwmp during festive week festivities and for the grass to be cut beforehand. Members had no objections. The Clerk will reply to the request and will liaise with the Village Warden to make sure the grass is cut.

111.2 Welsh Government – Survey to be completed from the Independent Remuneration Panel for Wales by 27/6/2014. Seen and noted.

111.3 Welsh Government Nature Fund – Updated report can be viewed on the website. Seen and noted.

111.4 Pembroke Town Council – copy of letter expressing a vote of no confidence sent to the Leader of Pembs C.C. Seen and noted.

111.5 Welsh Government – Public Health White Paper consultation in relation to toilets for public use, response required by 24/6/2014 on the website. Cllr Wimhurst proposed that Councillors visit the site and have their say. Seen and noted.

111.6 One Voice Wales – New model financial regulations for reference and use to support the recent change of the two signature rule. Seen and noted.

111.7 Western Power Distribution – Free Parish Council Pack received with advice to give people during power cuts. A copy of the letter will be put in the Notice Boards and Cllr Bellamy will advise Mary Greenfield at the Wednesday Club.

111.8 Dyfed Powys Police – Have your direct say in how justice is delivered by completing the survey on website. Seen and noted.

111.9 Pembs Association of Voluntary Services – Grant scheme available up to £5,000 for projects to help older people stay healthy & live independently within their communities. Seen and noted.

**112 Development Control.**

 **Planning Applications:**

112.1 No.12 Maes Yr Orsaf, Cilgerran – Tree Surgery – 14/0145/TF. No objections.

112.2 Outbuildings North of Cherry Tree Cottage, Rhoshill, Cardigan – Conversion of existing stable blocks to residential use – 13/0796/PA. Permission has been granted. Seen and noted.

112.3 Treial Isaf, Bridell, Cardigan – Erection of sunroom – 13/1095/PA. Permission has been granted. Seen and noted.

**113 Finance.**

 Balance as at close of meeting 19/5/2014 Current Account £7,105.64

 Reserve Account £8,778.99

 Total £15,884.63

**Payments**

113.1 Valeria Varney (May Salary)£186.98

113.2 Valeria Varney (Extra Hours) £103.56

 Total Payments £290.54

 Balance as at close of meeting 16/6/2014 Current Account £6,815.10

 Reserve Account £ 8,778.99

 Total £15,594.09

113.3 The above payments were proposed as correct by Cllr Wimhurst and seconded by Cllr Worth.

113.4 The Clerk reported that the Audit Office have queried the total fixed asset figure put on audit return. The Clerk will reply stating that there have been no disposals of assets and that the reduced figure is a mere factor of 3% depreciation.

**114 County Councillor’s Report.**

114.1 Cllr Davies was not present at the meeting but sent a written report.

114.2 The rubbish that had accumulated at the layby between Croft and Cardigan has been cleared.

114.3 Cllr Davies is awaiting feedback from Planning Enforcement agency who are investigating further excavation of the hedge behind Melin Y Coed Estate.

**115 Community Forum.**

115.1 Cllr Griffiths was not present at the meeting but Cllr Bellamy reported that the Community Forum have been handed previous documents relating to Parc Y Dre.

**116 Any Other Business.**

116.1 Cllr Worth reported with regret that the Ysgol Feithrin in Cilgerran were in financial difficulty with the treasurer resigning and current staff agreeing to work for the next two weeks without pay. There are currently 24 children attending and it is important to the community that the service continues. They hope to arrange some fund raising. Cllr Worth confirmed that County Councillor Davies is aware of the situation and is looking into the matter. Members expressed their commiserations and the matter will be discussed at the next meeting.

116.2 Cllr Worth reported that Alun Williams’ son is getting married and he plans to erect a marquis in his field opposite Parc Y Dre. He had asked Cllr Worth to make councillors aware of his intentions and to hopefully gain the Community Councils’ blessing. Members had no objection.

116.3 Cllr Bottom reported that lorries and high-sided vehicles were catching overhanging branches on the Garnons’ Mill Road. The Clerk will ask Cllr Davies to look into the matter.

116.4 Cllr Williams reported that she had received complaints from residents living opposite the MUGA of young people kicking balls into their properties late at night, with the gate remaining open. Paul is not closing the gate as he has been receiving abuse for trying to get the youngsters to leave the MUGA. This is antisocial behaviour and should be sorted by the police. Cllr Williams will speak to Paul to see if he would reconsider doing the job and receiving payment for it. Cllr Bellamy suggested asking PCSO’s to attend a meeting to discuss what could be done to alleviate the anti-social behaviour.

116.5 Cllr Bellamy asked members if they would support the work carried out by the League of Friends of Cardigan Hospital in seeking to persuade Hywel Dda Health Board to reconsider the case for in–patient beds at Cardigan Hospital. Members agreed and the Clerk will send a letter of support.

116.6 The Clerk reported that there was human excrement splattered on the floor and wall of the entrance to the men’s toilets at ParcY Dre. It was agreed that Cllr Williams would arrange for a specialist to clean it up.

Date of next meeting: 21st July 2014.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clerk to Cilgerran Community Council