

At a meeting of Jeffreyston Community Council held at the Church Hall, Jeffreyston on Monday the 7<sup>th</sup> January 2019 at 7.00 pm

**Present** : Chair Mrs M Rogers, Vice Chair, Mrs S Maccreath, Councillors : Mrs A Morgan, Mr P Everall, Mr R Scourfield, County Councillor : Mr J Williams

**In Attendance** : Clerk, Mrs M Everall

**63. Apologies for absence** : None Received

**64. Declaration of Interest** : None Received

**65. Minutes of the Last Meeting** :

**Resolved** : *That the minutes of the last meeting of the Council held on the 3<sup>rd</sup> December 2018 be confirmed and signed by the Chairperson as a true record*

**66. Matters Arising from the Minutes**

**(a) Community Noticeboard** : Clerk reported that a meeting had been arranged for the 15.1.19 with the owner of the proposed new site **Carry Forward**

**(b) Bench in Village Play Area** : No further development on the park bench / base.  
**Carry Forward**

**(c) Defibrillator** : Clerk had liaised with the owners of the Jeffreyston Inn & Tenby and Saundersfoot First Responders. Training session is scheduled for Wednesday 30<sup>th</sup> January 2019 @ 6.30pm. Event to be promoted on noticeboards, website and social media. It was proposed that the Community Council donate £50 to Tenby & Saundersfoot First Responders as a token of appreciation for their generous gift  
**Proposed : Chair Mrs M Rogers    Seconded : Mr R S Scourfield**

**(d) Carved Stone Cross / Coffin Rest** : Clerk reported that enquiries had been made with PCC about possible relocation however initial responses indicated that this would not be an easy task. Clerk also reported that Dyfed Powys Police had contacted her, the theft of the slate cover had been reported to them but could not be investigated until ownership of the structure was established. It was therefore agreed that the Community Council obtain a cost of a replacement slate cover.  
**Carry Forward**

At this point Councillor Mrs S Maccreath joined the meeting

**67. Correspondence**

**(a) OVW** : Use of Welsh Language. Request to complete a short survey by the end of January. **Clerk to complete**

(b) Planed : Community Forum Network Event 13.02.19 In Pembroke Dock. Booking required

(c) PCC : Consultation on the Replacement Local Development Plan, runs for 8 weeks. Forms required by 04.02.19. Also, Town & Community Council Workshops on LDP2 – Preferred Strategy & Candidate Sites Register – 14.01.19 & 21.01.19 in Haverfordwest.

(d) WAO : Press Release. Local Government needs to do more to develop a strong data culture. Councillor S Maccreath requested further information. **Clerk will forward email**

(e) OVW : Police & Crime Commissioners November Newsletter

(f) OVW : Overview of Training Sessions for Councillors & Clerks scheduled for the period January to March 2019

(g) PCNP : Local Development Plan Update. Update on larger sites in the National Park. Consultation on “Focussed Changes” Free copy available online or direct contact with PCNP. **Clerk asked to obtain one copy**

(h) PCC : Their Commissioning Team will be holding a conference looking at Innovative Models of Care in our Communities. Haverfordwest 29.01.19

(i) OVW : Notification of First Ministers New Cabinet

(j) PCC : List of Consultations currently running

(k) OVW : Pembrokeshire Area Committee Meeting Haverfordwest 08.01.19

(l) WAG : Reminder that from 07.01.19 all developments of more than 1 dwelling house or where the construction area is a 100 sq meters or more will require SUDS for surface water

(m) WAG : **Community & Town Council Update.** Welsh Government Next Steps in implementing its policy approach for the Community & Town Council Sector. Including (i) Consultation with OVW on improving access to core training for councillors and expanding the bursary scheme for smaller councils to subsidise training for councillors and clerks. (ii) Conducting a survey on how we use social and digital mediums to engage the community. (iii) The introduction of a duty on C&TC to report annually (iv) And the merits of retaining “dual hatted” councillors, with discussions on the recommendation that councillors should not be able to be co-opted for more than one term, consecutively.

Any queries email [LGPartnerships@gov.wales](mailto:LGPartnerships@gov.wales)

(n) NALC : **Employment Briefing 2019 – 2020 National Salary Award**

**Resolved** : All present agreed to implement with effect from 01.04.19

(o) PCC : **Consultation Exercise Re : Webcasting of Standards Committee**

**Hearings** and whether Code of Conduct Hearings should be webcasted. Following a discussion, all present agreed that there was no objection to the hearings being webcasted. **Clerk to present the Council’s view to PCC by 04.02.19**

## 68. Planning Matters

- (a) Planning Permission Granted **NP/18/0509/FUL** Bishops Bridge, Cresselly, Kilgetty, Pembrokeshire SA68 0TY
- (b) Appeal Decision **APP/N6845/A/18/3209975** Norchard Farm, Redberth, Tenby SA70 8RX. Appeal Allowed
- (c) Costs Decision **APP/N6845/A/18/3209975** Norchard Farm, Redberth, Tenby SA70 8RX. The application for an award for costs – Refused

## 69. Financial Matters

**(a) HSBC Bank Balance** : As at 31.12.2018 ..... £2535.29  
Clerk advised that the External Auditor Invoice still not received despite several calls to Welsh Audit Office & Grant Thornton

<b>(b) Payments</b> : The following were submitted for payment	Amount
Mrs M Overall – Salary 31.12.18	97.43
Tenby & Saundersfoot First Responders (Donation)	50.00

**RESOLVED : The Council unanimously agreed that the accounts be approved for payment**

**(c) Appropriate Sum under Section 137(4)(A)** of the Local Government Act 1972 Section 137 Expenditure Limit for 2019 / 20. The maximum expenditure that can be incurred under both section 137(1) and (3) for 2019 / 20 will be £8.12 per elector

**(d)** The following information was distributed to all members : (i) Budget for the year 2019/20 (ii) Bank Reconciliation to the 31<sup>st</sup> December 2018 showing a balance of £2535.29

**Resolved : That the above financial information be agreed and accepted**

## 70. Setting of Precept for 2019 / 20

- The draft budget as previously agreed was considered
- The Band 'D' equivalent had been set at £270.57
- Recharge for elections – it was agreed that most of any by-election costs should be taken from reserves
- An element to be included for Councillor / Clerks Training (Bursary Scheme available to subsidise 50% of costs) £200 Earmarked
- Small increase in wages bill with new pay scales from 01.04.19 - £100 Earmarked

- Maintenance costs of notice boards x 3, benches and information panel
- Maintenance costs to Wynch / Stone Cross
- Contribution to park bench – an additional £250 earmarked (£200 carried forward from last financial year)
- Planned 2019 Christmas activities for children within the Community

After deliberation it was agreed that there needed to be 5% increase in the Precept for the 2019/20 Financial Year. The figure was proposed by Councillor Mrs S Maccreath, Seconded by Councillor Mr P Everall and agreed by all

**Resolved : That the Precept for 2019/20 be set at £3,150**

**71. Highway Matters**

Streetlight opposite church steps in Jeffreyeston – replacement bulb required  
**Clerk to report to PCC**

**72. Any Other Business**

None

**73. Date of Next Meeting** : Scheduled for Monday the 4<sup>th</sup> February 2019 @ 7.00pm

**The Meeting was declared closed at 08.35pm**

**Signed : Chairperson**

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**Date :** .....

**Action Points :**

- ✓ Community Noticeboard – Meeting ME
- ✓ Bench in Village Play area – ME
- ✓ Defibrillator Training, promote event – ME
- ✓ Cost of replacement slate – MR
- ✓ Welsh Language Survey – ME
- ✓ Focussed Changes Consultation, copy required – ME
- ✓ Webcasting of Standards Committee Hearing, respond – ME
- ✓ Complete and return Precept Forms – ME
- ✓ Report Streetlight to PCC - ME