

# SAUNDERSFOOT COMMUNITY COUNCIL



Minutes of the General Meeting of the Saundersfoot Community Council held on Thursday 6<sup>th</sup> December 2018 at The Regency Hall, Saundersfoot at 6.00pm.

**Present** - Cllrs M Williams BEM (Chair), A Mattick, B Cleevly, T Pearson, P Beedles, D Ludlow and A Upham

**In attendance** – The Clerk

1. **Apologies for Absence** – S Boughton-Thomas, R Hayes MBE, N Sefton and P Baker (County Councillor)

2. **Chairman’s Report**

Cllr Williams BEM reported that he had attended a very enjoyable concert in Tenby to commemorate the 100 years since the end of World War 1. All Councillors agreed that both Tenby and Saundersfoot had made fantastic efforts for the 100 years commemoration.

3. **To Receive the Minutes of the Meeting Held on the 1<sup>st</sup> November 2018**

It was proposed by Cllr Cleevly that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 1<sup>st</sup> November 2018; Cllr Beedles seconded the proposal with all Council in full agreement

4. **Matters Arising from the Minutes**

a) **Bertie, his move to Saundersfoot and Weatherman Walking (4a)**

The Clerk confirmed that she had received an Email from Amroth Community Council confirming that Bertie has been moved to the decking area on Saundersfoot Harbour and all costs have been covered. The sculpture will remain on the decking until February 2019.

5. **To Receive the Minutes of the Meeting Held on the 20<sup>th</sup> November 2018**

It was proposed by Cllr Cleevly that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 20<sup>th</sup> November 2018; Cllr Cleevly seconded the proposal with all Council in full agreement

6. **Matters Arising from the Minutes – Information Only.**

a. **Christmas Lighting around the Village (12b)**

Cllr Williams BEM suggested that, prior to the meeting of the nominated representatives of the Council, Harbour and Chamber for Tourism to discuss what lights are required 2019 onwards, the Council hold a brief meeting to discuss their thoughts as a Council.

**Cllr Mattick Arrived**

7. **To Receive the Minutes of the Planning Meeting Held on the 22<sup>nd</sup> November 2018**

It was proposed by Cllr Upham that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 22<sup>nd</sup> November 2018; Cllr Cleevly seconded the proposal with all Council in full agreement.

8. **Matters Arising from the Minutes – Information Only**

None

**9. To Receive the Minutes of the Meeting Held on the 29<sup>th</sup> November 2018 – PRIVATE AND CONFIDENTIAL meeting**

It was proposed by Cllr Cleevly that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 29<sup>th</sup> November 2018; Cllr Pearson seconded the proposal with all Council in full agreement

**Matters Arising from the Minutes –Agenda Item**

Cllr Mattick proposed that the following be conducted as Private and Confidential.

**10. Account(s) for Payment and Presentation of Monthly Balance Sheet and Financial Report**

The invoices payable were presented to the Council along with November’s Finance Report. The Clerk requested that, as per the Council’s Financial regulations, two Councillors sign to approve any payments to be made by electronic transfer, any regular or already agreed payments made through the month have been approved via Emails. Cllr Ludlow proposed that this was a true record of the accounts and precept and also that the invoices be paid in full. Cllr Upham seconded the proposal with all the Council in agreement.

The Clerk advised the Council that during the months of October and November an extra 19.5 hours had been worked. Cllr Williams BEM proposed that the Clerk be paid for these additional hours; Cllr Mattick seconded the proposal with all the Council in full agreement.

**11. Planning Consideration**

1	NP/18/0687/FUL	Events Deck, The Harbour, Saundersfoot	Proposed Coastal Schooner Centre (Mixed use for education, exhibition space/heritage interpretation, meetings and refreshment facility.
2	NP/18/0702/FUL	Treweryn Cottage, St Brides Lane, Saundersfoot	Extend bungalow, raise roof, split dwelling to create additional dwelling

The above applications were discussed in full and the Council agreed that they have no objections or concerns relating to either application.

**12. Licensing Application(s) Received**

None

**13. Consideration of Correspondence Received**

- Notices received from Pembrokeshire County Council advising of the time for the collection of refuse over the Christmas period. These were distributed to Councillors for public display.
- Letter received from a resident of Saundersfoot advising the Council of a recent fall they had undertaken in the village. The fall took place on private owned land open to the public. The Clerk to pass the letter onto Cllr Baker for his consideration.
- Letter received from a resident of Saundersfoot requesting an update of information appertaining to trees upon his property’s boundary. The Clerk had spoken to Cllr Baker regarding this matter prior to the meeting. Cllr Baker is awaiting confirmation as to whom is responsible for the trees.
- Email received advising the Council the Mr Steve John is no longer able to represent the Council as their nominated representative for the Harbour Advisory Committee. Cllr

Mattick advised the Council that he would like to be considered for this position. This consideration has been carried over to the January meeting.

#### 14. Reports from Committees Including County Councillor's Report

##### County Councillor Phil Baker:-

##### County Hall

**Budget** – Cabinet have recommended five options for Council Tax increase to Full Council (13.12.18) to resolve the £19.6 million funding gap, Welsh Government calculate that PCC collect £14 million less than they need to deliver services.

This coupled with increased Social Service costs and responsibilities and the recent Teacher pay and pension increases contribute hugely to the deficit.

	Weekly* £	Annual £	Council Tax (Band D) £	Additional Income £m
Option 1	1.00	52.00	1,046	2.81
Option 2	2.00	104.00	1,098	5.62
Option 3	2.14	111.28	1,105	6.00
Option 4	3.00	156.00	1,150	8.43
Option 5	5.00	260.00	1,254	14.05

##### Pembrokeshire Coast National Park Authority

The Deposit Local Development Plan has been forwarded to Welsh Government and will then be presented to the Planning Inspector in advance of the Public Inquiry to be held after Easter in 2019.

All three proposed development sites have been included with the PCNPA responses to the objections and representations made by residents.

##### Ward matters

1. The new footway has proven to be extremely popular with the following user figures provided by PCC, the Sunday of Ironman showed 1661 people using the footway that day.

Month	Total Volume
January	0
February	0
March	1146
April	3537
May	4453
June	3932
July	5069
August	6370
September	4109
October	0
November	0
December	0
Total	28616

2. In advance of the Christmas and New Year celebrations, PCC will be undertaking a deep clean of the Village.
3. The flooding in the first tunnel is still causing concern during the very heavy rainfall over the last month, (10 foot of flood water in Milford) a gulley sucker will attempt to clear the silt in advance of the Lantern Parade.
4. Although not a County matter it is noted that the hole in the slipway has been repaired
5. Due to diary commitments Cllr Baker has not yet been able to meet with the PCNPA Officer regarding a number of matters, new dates are awaited.

**Cllr B Cleevely – On Behalf of the Saundersfoot Policing Forum – 3<sup>rd</sup> December 2018**

Officers Present – 2 PCSO’s Superintendent Ros Evans (Divisional Commander) Sargent Lee Evans (Response Sargent) and Bev Rodrigus (Community Policing Team)

- A litter Warden has been patrolling within Saundersfoot with one person being awarded a fixed penalty of £100 for dropping a cigarette butt.
- A discussion took place regarding how to prepare your car for the winter, It was advised that all vehicles should carry high visibility vests.
- Police numbers were discussed but it was agreed that most questions be kept for presentation to the Pembrokeshire Police Commissioner who will be attending the forum in February next year.
- If anyone has concerns regarding persons they consider being vulnerable they should take with a PCSO who will try and assist in any way they can.
- Fuel thefts are taking place around the area. The thieves are only taking a small amount of fuel, so it is not obvious to the owner.
- A large rock fell from the back of a lorry which caused damage to a vehicle. No persons reported injured.
- There is a mobile phone app called Bright Sky. It is free and is used to obtain evidence of stalking, domestic abuse or harassment. The app is disguised as a weather app.
- A bag was found abandoned on the Incline smelling of cannabis. It contained a number of large knives.
- Suicide prevention was discussed. The Grass Roots organisation has produced a free app called staying alive.

**15. Agenda Items**

**a. The Appointment of a Vice Chair**

Cllr Williams BEM proposed Cllr Cleevely for the position of Vice Chair, with Cllr Cleevely taking on the responsibility until the Annual Meeting in May.

Cllr Mattick proposed as Councillors that are not present may like to be considered for the position as Vice Chair with a view to being Chair from May onwards, that this vote be carried forward to the January meeting; Cllr Pearson seconded the proposal with a majority in favour. This has been carried forward to the January meeting

**b. Consideration of the Auditors Report for Saundersfoot Community Council.**

The Clerk advised the Council that the Auditors Report had been received and the requisite Notice of Completion publicly displayed on the notice board and the website in accordance of the Audit Commission Act 1998. The Report was discussed in full.

c. **Consideration of the Draft Remuneration**

The Council considered all the decisions, as set out in the report, regarding the Remuneration. Report and the Council's decisions available on request.

d. **The Clerk's Annual Review Report**

e. **Mr A Lewis Annual Review Report**

Cllr Williams BEM advised the Council that the two above Reviews had taken place and that there were no concerns or queries raised.

Cllr Mattick Proposed the Annual Review should take place in November and then a recap of the review in April; Cllr Cleevely seconded the proposal with all Councillors in full agreement.

f. **Appointment of the Council's representative on the Regency Hall Board of Trustees**

This heading has been carried forward to the January meeting.

g. **Consideration of concerns raised in the recent letter received from Mr S John**

The Clerk advised the Council that Mr Steve John's resignation as Councillor has been acknowledged and the position for a Councillor will be advertised as per the Returning Officers instructions.

Further information has been requested from Mr John regarding the comments contained within his letter.

h. **Consideration of the letter received from Mr Michael Davies, Chief Executive Officer Saundersfoot Harbour**

The letter was discussed along with certain points of the planning meeting.

Cllr Pearson read out an Email received from Cllr Boughton Thomas. Cllr Cleevely proposed that the contents of this Email should not be discussed without Cllr Boughton Thomas present: Cllr Upham seconded the proposal with all Council in full agreement.

Cllr Williams BEM advised the Council that he had met with Mr Davies, regarding the Harbour and the Council working together in the future, stating that the meeting had a positive outcome.

Cllr Williams BEM proposed the Clerk dissect the letter received and seek further advice from One Voice Wales; Cllr Mattick seconded the proposal with all Council in full agreement.

i. **Date for Pre Precept meeting**

To Be Confirmed.

*(Following the meeting it was agreed that a meeting will be held on Thursday 20<sup>th</sup> December 2018 10am. Present Cllrs Williams BEM (Chair), Cleevely, Boughton Thomas and The Clerk.)*

j. **Annual Dinner and Guests**

It was agreed that the Council would not invite any guests this year.

Date of dinner – 11<sup>th</sup> January 2019

Cllr Beedles confirmed the location for the dinner and that the menu and further details will be forwarded via Email.

**k. Cllr Hayes MBE recent fall within Saundersfoot**

The Clerk advised the Council that Cllr Hayes MBE had recently had a fall, within the village, causing injury to her ankle. This accident happened on a certain paved area within the village. It was reported that workmen had been seen at the location and presuming the offending paving is being replaced with something more suitable. The Clerk to contact Pembrokeshire County Council for an update.

**16. The recording of Any Interests Declared (Prejudicial or Personal)**

Cllr T Pearson declared an interest in Planning Application 11 (1) and did not take any part in the discussion.

**Date for January Meeting**

**January 3<sup>rd</sup> 6om the Regency Hall**

**Meeting closed 21.15**

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Private and Confidential Minutes of the General Meeting of the Saundersfoot Community Council held on Thursday 29th November 2018 at The Regency Hall, Saundersfoot at 6.00pm.



## 9 Letter Received from Mr Steve John (2)

Cllr Mattick reiterated that previous Minutes should be studied for any proposed contravention of the Code of Conduct, Financial Regulations or Standing Orders and, along with Mr Steve John expected dossier, each point raised be answered by full Council.

The Clerk to compile the relevant document.

The Clerk advised the Council that the proposed meeting with Cllr Baker and herself did not take place as it was felt that there was not enough information at that time to hold a productive meeting.

Cllr Williams BEM proposed that the remainder of the meeting be conducted under Standing Orders: Cllr Upham seconded the proposal with all Council in full agreement.