



## Angle Community Council Minutes

3<sup>rd</sup> October 2018 at 18.30

**Present:** Cllr Andy Hill, Cllr B Brown, Cllr D Richards, Cllr E Parker, Cllr Margot Bateman (County Councillor), Cllr K Bradney (Vice Chair), Cllr S Williams (Chair), Anne Randall (Clerk).

**Apologies:** None

**Declaration of interest –** None

**Minutes of last meeting:** Accepted and signed

### 1. Matters arising:

#### 1 West Angle Bay Car Park– proposed introduction of charges.

ACC have submitted a letter to PCC outlining our opposing the introduction of charges, and have received an acknowledgment.

Cllrs were under the impression that the PCNPA would hold a consultation meeting with local residents before taking this forward. Cllr Hill telephoned Alison Hyde, at PCC to establish when this might happen. Apparently Amroth Community Council also believed there was to be more open communication with the community. However, PCC are only accepting written representations and that no meeting with the community was planned.

PCC will forward a response to PCNPA who will then discuss the feedback at a forthcoming PCNPA meeting in November prior to a final decision being made in January 2019. Cllr Hill asked whether representatives from ACC would be able to attend this meeting to ensure the community's voice was heard. Alison agreed to check whether this would be possible and to contact Cllr Hill with an answer on this.

Cllr Hill has been contacted by a solicitor who has local connections to the village, with the offer of free legal help.

#### **Action:**

1. Cllr Hill to contact Amroth CC to compare their understanding and will feedback both this and the response from Alison Hyde to ACC.
2. Cllr Hill has also contacted a number of local solicitors to seek their support and is waiting to hear back from them.
3. Cllr Williams to print leaflets. Open meeting for village w/c 15<sup>th</sup> October

**2 Standing Orders –** Updated Standing order template received from OVW. Amended to suit ACC requirements all agreed and will be adopted. The final document will be circulated to all Councillors.

**Action** – Cllr Williams to amend and finalise the document.

3. **Community Land Trust** – Following discussion at the September ACC meeting Councillors agreed that a survey of local needs as well as available help / skill set to participate in setting up a committee should the project be a viable proposition. Apparently a member of Community Land Trust project (CLT) has made contact with a number of the interested residents with regard to a further meeting.

**Action 1.** Cllr Hill and A Randall will draw up a questionnaire for distribution.

**2.** Cllr Williams to write to CLT requesting clarification on how the project will be taken forward

## 2 Treasurer's report

1. **Bank Balance and Transactions** - Yet to receive bank statement for end of September so balances are the same as of 31<sup>st</sup> August, ie Current account is £2585.13, including 2 unpresented cheques of £106 event insurance marquee and payment to P Harris of £106.50, (£2372.63 net). Community fund stands at £11,943.77. Reserve account £3,000.
2. **Cheques for signing** – 3, ie £112.12 for clerk's pay, £23.50 stationery expenses to Cllr Williams as acting clerk and £41 for SLCC fees. Cllrs agreed to add the clerk as a signatory for cheques and mandate forms handed to her for action.

**Action** – Clerk to attend the bank with mandate forms to be added as signatory.

3. **Budget review and Audit recommendations** –audit report from Grant Thornton received. The report highlighted a few minor errors and made some recommendations which councillors discussed and agreed to implement. Fee of £225 plus VAT will be invoiced Budget review currently an underspend due to 4-month vacant clerk post and pro-bono internal Audit review. Professional fees will rise in line with clerk wage rate and budgeting for clerk and councillor training to be factored. Agreed that 2 councillor courses a year would be appropriate. Travel +/- additional clerk expenses and additional insurance costs (Public liability - marquee) are likely to increase.

**Action:** Produce updated projected budget for 2018-2019 for November meeting to review spending needs for 2019-2020.

- 3 **Sun Edison Community Fund** – There have been no further applications for funding from the fund.

## 4. Planning Issues

NP/18/0215/S73 - Silk Purse – variation or removal of conditions received from PCNPA. Notification letter circulated.

5. **Highway matters**- Following very recent Consultation document received from WAG re unadopted roads and a request to send in information about local issues. Several were highlighted. West Bay close, Point Road, and Wallaston Green.

**Action:** Cllr Williams will send in details

## 6. Haven Waterways Enterprise Zone

## 7. Training

1. **OVW** –nominations for attendance  
**Council as an employer** has been rescheduled for Nov 18 and March 19. Cllr Williams is interested in attending now the clerk is in post. There will also be some training on **Community Asset Transfers** available next year. Cllrs to flag up any interested.
2. **Clerk Training** - The clerk will investigate undertaking the **Introduction to Local Council Administration** training course. Bursaries are available to assist with the cost of training courses due to small precept.

## 8. Meetings attended by Councillors and forthcoming meetings

1. **Power Station 17<sup>th</sup> October at 10.30** – Cllr Brown to attend and feed back to ACC.
2. **AVH 25<sup>th</sup> September** – Cllr Hill attended and fed back the discussion from the meeting regarding proposals for setting up a Community Village shop in the village hall. AVH committee felt that the VH would not be a long-term option but were in support as a temporary option. The main hall was ruled out due to the lack of power points but discussions centred on using part of the kitchen area where some cupboards could be emptied and a freezer could be installed. There were reservations on whether this would offer a big enough space to set up the shop.
3. **Japanese War memorial ceremony 4<sup>th</sup> October.** Cllrs had received invitations to attend the unveiling of the new memorial to Japanese war graves. Cllr Williams unable to attend but Cllrs Bradney, Richards, Brown, Hill, Parker and Bateman will be attending.

## 9. Communication received and circulated to Council

1. **WAG** – NRW Grant Opportunities.  
<https://gov.wales/topics/environmentcountryside/environment-grants/enabling-natural-resources-and-well-being-in-wales-2019-2023-call-for-grant-proposals/?lang=en>
2. **CHC Annual Report.**
3. **PCC – 3 surveys** (including one about toilets)
4. **Transforming Healthcare** – (Hywel DDA proposals available but not yet presented to Welsh Government).
5. **Pembrokeshire Community Council Charter** – circulated and supported by Cllrs. published on website.

## 10. Additional Issues/ Updates

1. **Gabions** – Response received from Anthony Richards. Funding issues are having an impact on taking this work forward so will be progressed as and when.
2. **Insurances** -Insurance for the trailer expired 15<sup>th</sup> September. Will cost £99.96 for renewal. This doesn't cover the cost of insuring the tent – that will be an additional £166. It's unclear whether there is any duplication with these 2 insurances.

**Action:** Cllr Bradney will check both policies. (Julie James will need to cancel insurance if this needs to be done).

3. **Tent** - Cllr Brown has located whereabouts of the tent. Forms to complete when tent is loaned out will be reviewed and updated to set out responsibilities of those borrowing. Will also include plans and instructions for erecting tent to reduce the potential for damage. Cllr Brown will be the point of contact.

4. **Milford Port Authority** have proposals to develop tourism in Milford. Cllr Richards raised whether this should also cover Angle at the last ACC meeting as there is the potential to build a floating pontoon off the beach which would benefit both local residents and visitors. Cllr Williams has drafted a letter for the Port Authority requesting this be included in proposals. Letter circulated and edited to include invitation to attend council meeting.

**Action** – Councillor Williams to include invitation to Alec Don, Port Authority to attend forthcoming meeting to discuss ideas.

5. **Repairs to wall at Kilnback** –no update.
6. **Remembrance Sunday.** - Communication regarding remembrance service though unclear if this was from Pembroke Town Hall or someone else. Wreath from ACC for the Freshwater Service also needs to be ordered 11<sup>th</sup> November also.

**Action** - Cllr Williams will investigate and arrange for wreath.

7. **Use of former school site** – Discussion on proposal to take over the site on a 5 year full-repairing lease to ensure this can be used for the advantage of village residents and not to fall into disrepair.

**Action** – Cllr Williams to draft a letter to send to Church in Wales sounding out proposal.

**Meeting closed at 20.25**

**Date and Time of next meeting – Wednesday 7<sup>th</sup> November at 18.30**

**Signed:**

**Date:**