

Brawdy Community Council

Minutes of the Monthly meeting of Brawdy Community Council held at Trefgarn Owen Schoolroom ON Monday 24th September 2018

2018/05

1. Present. Cllr Mrs G Lawrence, Cllr D E Jones, Cllr M Carter, Cllr J Tierney.
2. Apologies. Cllr Mrs A Morgan & Cllr A Pike.
3. The Chairman welcomed everybody to the September meeting, and proceeded to read the minutes of the July 2018 meeting. Before they were accepted as a true and correct record there were two minor amendments to be made. The clerk would alter these and this would be reviewed at the next meeting.
4. Matters arising from the July 2018 meeting.
 - 4a. Cllr Pike had contacted the clerk prior to the meeting and advised that he had met with the welfare officer at Brawdy. He advised that there was no funding available as their community fund had been discontinued. He therefore declined the offer to attend one of our meetings. Cllr Pike also advised that he would have to reconsider his position as a community councillor due to family circumstances and commitments. The Chairman agreed to contact Cllr Pike to discuss this matter.
 - 4b. The clerk confirmed that after assistance from Cllr M Carter an application had been submitted to PCC under the enhancing Pembs Scheme for second home premiums. Our application to purchase and site four salt/ grit bins in the community had been declined as it did not meet the criteria. A copy of the criteria required was circulated commencing with Cllr DE Jones. This could be discussed at the next meeting. Cllr Carter also volunteered to check up on the scheme and its criteria. A discussion took place regarding this matter, and it was agreed that the clerk contact County Hall and arrange to purchase two salt bins. These would be fitted at Trefgarn Owen and at Gignog Hill. This was proposed by Cllr D E Jones and seconded by Cllr M Carter and unanimously agreed by all.
 - 4c. Cllr Mrs G Lawrence confirmed that she had attended the National Park seminar in Letterston on 11th September. She advised that they were looking to create an artificial night sky. She suggested that they contact Brawdy.
 - 4d. Cllr Carter confirmed that the grass cutting in the locality had been completed.
 - 4e. The clerk confirmed that the open meeting regarding the Newgale road scheme was to be open between 1pm and 8pm in Roch on Tuesday 25th September. Cllr Carter had attended the pre advice meeting and encouraged all councillors to attend on the day.
 - 4f. The NHS Big Change documents from Hywel Dda was circulated commencing with Cllr D E Jones. This was a report following their meetings and consultations, and invited further comments.
 - 4g. It was reported that Cllr Mrs A Morgan knew a local workman who may be interested in undertaking the work with the repair and treatment to the local benches and notice boards. The clerk would contact Cllr Morgan to acquire his contact details. He could then be approached for a quotation to complete all of the work and report back to the next meeting.
 - 4h. Confirmation received from IRPW that they had received our comments regarding the extension of our community to include Newgale. These would be considered by the commission before their final report is published.
 - 4i. The clerk reported that the report regarding a final decision on the parliamentary constituencies, would be published online once completed.
 - 4j. Confirmation received that our annual report on annual payments to councillors had been received.

Correspondence.

Pembs County Council.

5. Planning Application Ref No. 14/0454/PA Alteration and extension at Swn Y Don Penycwm. This application had been received during August and forwarded to councillors by the clerk, as there was no meeting. All replies received were in support of the application, therefore the clerk had replied to PCC supporting this case. This decision was endorsed at the meeting.
 6. The clerk advised that an off street parking variation had been issued, which included the PCNP car parks. The details had been featured in the local newspapers and was available on the PCC and PCNP websites.
 7. The clerk advised of a proposed new charter between PCC and town and community councils. This was circulated commencing with Cllr J Tierney. Cllrs were encouraged to view the site and add their comments.
 8. The clerk advised that all households had received forms asking to provide their electoral details. PCC were asking for our support to increase the reply rate which was 57% in our area. Cllr Tierney agreed to add this to our Facebook page.
- Pembs Coast National Park.
9. Planning Application Ref No. NP/18/0436/FUL. Sundown Newgale Hill Newgale. This application was received during August and forwarded to councillors. A few days later advice was received that the application had been withdrawn. Nothing further had been received since.

10. An invitation had been received to attend the Pembs County Show during August. This had been forwarded to the Chairman.

Other Correspondence.

11. The clerk advised that he had received contact regarding the MOD war graves at Brawdy, from Andy Knowlson. He had been directed to the local vicar via Cllr Carter.

12. Details had been received from Welsh Water regarding a community fund scheme that they had launched. This was discussed at length, and the possibility of purchasing a defibrillator was again raised. The clerk was instructed to contact Welsh Water for further details of their scheme, to ascertain whether we are eligible.

13. A lengthy presentation received from IRPW was received and filed.

14. Cllr Carter advised that he had attended the recent social housing meeting organised by Solva CC. He advised that it was very informative, including the criteria for allocations locally. PCC are moving ahead with a scheme which will include many Eco friendly houses, with current residents given the option of moving to the new houses. The Solva scheme was in contention to be part of this scheme.

15. Nominations were invited for the role of additional community governor at at Ysgol Croesgoch. The closing date was October 12th, and councillors were instructed to contact the clerk before this date if a suitable candidate could be identified.

16. Clerks and Councils direct brochure September 18 was circulated commencing with Cllr A Morgan.

17. Cllr Carter advised that the PCC budget figures were recently announced, and they were possibly facing a deficit at the end of the year. He advised that if this were the case, we need to be aware of financial challenges, and that to cut costs, other local services may be passed on to local councils by PCC. This would be considered when our annual budget for 2019/20 was being completed.

18. An introduction letter was received from the new rural crime team which was received and filed.

19. A poster for the local notice boards was issued alerting the public to the latest scams. Details were also added to Facebook by Cllr Tierney.

20. A 60 page annual review document from Hywel Dda was circulated commencing with Cllr D E Jones.

21. Cllr Carter advised that a proposal will be made later this week by the officers and directors to wind up the St David's CLT.

Report of responsible finance officer.

22. The clerk advised of up to date bank accounts as at 24/9/18 amounting to : Current Account. £32.97 and Deposit Account £ 4574.93.

23. The clerk confirmed receipt of the precept payment on August 19th amounting to £2000.

24. The clerk confirmed that the annual audit had been received and accepted by the external auditors. There were a few points raised. The first was regarding a letter of engagement from the former internal auditor. Although this was not in place for the previous audit, a letter from our newly appointed accountants was sent and they were happy with that this was now in place. Secondly an adequate budget was not in place for 2016/17, as recommended in their previous report. Again as evidence of a budget for the current year was now evident they were happy that this had been rectified.

Also in future years photographic evidence of the electors rights notices within the village notice boards with the correct dates must be available. The clerk was also instructed to contact the auditors to ascertain whether or not the audit form needed to be signed, minuted and confirmed again, even though no amendments had been made. An invoice for the cost of the external audit was to follow amounting to £186 +vat.

25. The clerk issued s copy of his payslip and income tax payment for August.

26. The clerk issued s claim for additional hours worked (3) for the completion of the Enhancing Pembs second homes grant application, and the collation of the additional information for the auditor. This amounted to £32.58. This was to be submitted to the accountants. Also a claim was submitted for reimbursement of expenses incurred for the period July to September with receipts. amounting to £68.38. It was proposed by Cllr J Tierney and seconded by Cllr M Carter that this be paid.

27. It was proposed by Cllr M Carter and seconded by Cllr DEJones that £100 be transferred between our accounts to cover the payments agreed at this meeting.

28. The clerk advised that the reimbursement of the training expenses from OVW amounting to ££20 had still not been received. The clerk was instructed to chase them again for this payment.

The date and time for the next meeting was set for Tuesday November 6th 2018. at 7.30 pm.

The Chairman closed the meeting at 10.35pm